

WSC FINANCE SUB-COMMITTEE
Martin R, Chess, Chairperson
P.O. Box 11228
Eugene, OR. 97440
U.S.A.

Dear Regional Rep,

As you are undoubtedly aware, the fellowship on Narcotics Anonymous is growing faster today than it ever has in its history. As this happens the amount of funds generated by our Seventh Tradition and other sources also increases. In turn this adds to the responsibility which all of us, as Trusted Servants, must share, if we are to be truly responsible to those we serve.

With this in mind, the WSC Finance Sub-Committee formulated the following goal at the 1982 WORLD SERVICE CONFERENCE in Santa Monica

"TO ESTABLISH WRITTEN GUIDELINES FOR THE UTILIZATION OF FUNDS THROUGHOUT THE FELLOWSHIP IN ORDER TO FURTHER OUR PRIMARY PURPOSE."

Before we can proceed toward our ultimate goal, however, we need your help.

Enclosed is a questionnaire which we request that you, as regional rep., photocopy and circulate throughout your region, to all area service committees, sub-committees and groups, in order that we may be as well informed as possible about how the fellowship handles money. This information will assist us greatly, and therefore, we ask that you cooperate by requesting that your people return this material by SEPTEMBER 1st. 1982 to

MARTIN R. CHESS
WSC FINANCE SUB-COMMITTEE CHAIRPERSON
P.O. Box 11228
Eugene, OR. 97440

Thank you for your assistance in this very important matter.

In loving service,



MARTIN R. CHESS
Chairperson WSC Finance Sub-committee

QUESTIONNAIRE
FOR WSC FINANCE SUB-COMMITTEE

1. Are you a () Group
 () Area Service Committee
 () Regional Service Committee
 () Other Service Committee

2. What is the name of above _____

3. Do you have a bank account? YES _____ NO _____
If yes, () Checking Account
 () Savings
 () Other
a) How many signatures on the account _____
b) How many people sign the checks _____

4. Do you keep a prudent reserve _____. If yes, how
did your group establish this amount. (Is it 1, 2, or 3
months expenses or otherwise _____

5. Do you keep a set of accounting books? Yes _____ NO _____

6. Are your books audited? _____ If yes, by whom? _____

7. How often does the treasurer make a financial report? _____

8. How is your treasurer accountable to the group? _____

9. What precautions do you take to protect your funds? _____

10. How are your Service Committees accountable? _____

Please answer to the best of your ability. The purpose of this questionnaire is to provide the WSC Finance Committee with information to assist in drafting financial guidelines for use throughout the Fellowship.

In case we require any further information, please furnish us with the Name & Address of the person filling out this form.

NAME: _____
ADDRESS _____

In loving service
MARTIN R. CHESS, WSC FINANCE SUB-COMMITTEE CHAIRPERSON
P.O. Box 11228,
Eugene, OR. 97440