

BY-LAWS, AUG. 17, 1953

1. This Society or Movement shall be known as Narcotics Anonymous and the name may be used by any group which follows the twelve Steps and Twelve Traditions of Narcotics Anonymous.

2. Service Committee shall consist of five (5) members and secretary.

Elegibility is based on seniority (abstinence) and activity in group.

A. One of five to be selected to serve as chairman.

B. Terms of office: Chairman and secretary to be active one year and may be selected to serve successive terms.

C. Two members to serve for three months period of time on a rotating committee and serve as meeting leaders.

D. Two members to serve for six months period of time on a rotating committee and serve as meeting leaders. Chairman to serve as alternate leader in absence of others.

E. Committee replacement through seniority and activity in Group, committee members C and D may serve again on next rotation if no others wish to serve. No one is obliged to serve on committee.

F. DUTIES OF THE CHAIRMAN:

The duties of the chairman shall be to preside at all meetings of the service committee, to appoint committees whenever such are required. In the absence of the chairman or in the event of his inability to act, the committeeman next in seniority shall act as chairman Pro Tem.

G. DUTIES OF THE SECRETARY:

The duties of the secretary shall be to keep a full and complete record of the business transactions of the group and the service committee meetings, supervise the keeping of the books and accounts of the group, and to discharge such other duties, as may be prescribed by the committee.

(cont.)



(cont. 2)

The secretary shall also receive and safely keep all funds of the group and deposit same in such bank or banks as may be designated by said committee. Such funds shall be paid out on the check of the group, signed by the chairman and countersigned by the secretary. The secretary shall be an ex-officio member of the service committee.

3. Any committee member who is in continual disagreement with the majority voice in committee to the point of departure from the traditional and accepted welfare of the fellowship may be asked to resign from the committee. On refusal to resign, such member may be removed by a majority vote of the committee. This in no way affects membership and acceptance of such member within the fellowship.

4. The regular meeting of this group (San Fernando Valley Narcotics Anonymous) shall be held at 8:30 P.M. on every friday evening. Subject to change for welfare of group.

A. The governing or service committee shall meet on the second wednesday of each month at 8:00PM. In case of Hiliday the meeting shall fall on the following Wednesday.

B. Following Tradition Seven, it shall be the policy of the group to pay for facilities and refreshments provided.

C. All meetings shall be closed except the last meeting of the month. This may be waived by the chairman to convenience guests who wish information or who may be beneficial to the movement or the group. The chairman shall always remember Step Five of our Traditions in the waiving of this rule.

D. Speakers shall be Narcotic Addicts, Alcoholics, or non-users who can be informative to us in our rehabilitation.

(con't.)



(con't. 3)

5. For Twelfth Step work in institutions and hospitals, the recovered member should have at least one year or more abstinence from narcotics, sedatives and alcohol, and will be screened to protect N.A. as a whole.

6. A. All laws or amendments thereto pertaining to the society as a whole, all business matters, publicity, etc., must require a majority vote of the governing committee for enactment.

B. Any suggested changes pertaining to the fellowship or amendments to the By-Laws by the group shall require a two-thirds (2/3) majority.

C. Any suggested changes by four or more members active in the fellowship may be presented to the committee for consideration, by requesting a committee meeting through the service group secretary.