

MINUTES - INTERIM COMMITTEE CONFERENCE CALL

Thursday, 8/27/92, 4:00 P.M. PST

Participants: WSC: Dave T., Mitchell S., and Ron S.
WSO: Mary K. and Randy J.
WSB: Becky M.
WSO Staff: George H., Steve S., and Dottie R.

Minutes Approval

The meeting was opened with a request for additions or corrections to the minutes dated 8/5/92. The following changes were agreed to:

1. Section II-A Legal Update, change the words "the attached" to "a."
2. Section IV ECC, condense into a summary.
3. Section #13 World Services Attendance at Fellowship Events, Item B., add Ivan and Susan to those approved for travel and lodging.
4. Item #14 - At the end of this section, add the following sentence, "Mitchell was also approved to attend the translations committee meeting as the liaison from WSC Admin."

There being no other changes to the narrative portion of the minutes, staff was instructed to combine narrative minutes with financial information provided by Ron S. after deleting Ron's cover letter on his corporate stationery and deleting all fax numbers from the top of communications. With these changes incorporated, there was the consensus of the Interim Committee to approve the minutes as corrected.

Agenda Development

The committee then considered agenda development and agreed that the following items should be added to the agenda:

1. Development Forum Status
2. Review of *It Works: How and Why?* report
3. Clean Time Count Up report
4. Tax Option Attorney Bill
5. Unity Day
6. Donation Management at the WCC
7. Workshop Updates

Status Reports

- A. *WSO v. Morehead* - The chairpersons on the call gave a brief status summary indicating they had instructed staff to prepare a letter for our attorneys requesting advice on development of legal strategy from this point. After reviewing the response from our attorneys, the three chairs and Tim B. concurred with the legal advice to not initiate further action at this time. It was noted that an update will be provided at the next Interim Committee call.

- B. *WSO Staffing/Work Plan and Work Plan Reports* - Joe was then asked to comment on WSO staffing, work plan, and work plan reports. Joe noted that completion of conference directives would require approximately 120% of time available during a regular work week. To accommodate this workload, lower priority routine activities will be deferred and some overtime will be required. It was also noted that within this timetable, there is very limited flexibility for additional items involving staff time. Joe then asked provision if a monthly report in a summary format was seen to be of sufficient value to justify its publication. After a brief discussion, it was the consensus that this reporting document could be suspended, allowing more staff time to be devoted to priority projects.
- D. *Copyright Update* - George H. noted that we had met with our copyright attorney, Theresa Middlebrook, and her review indicated that we were in good order with all IPs. It was Theresa's recommendation that IP#5 *Another Look* could be revised by the literature committee without incurring future intellectual property problems. While no firm recommendation came from the Interim Committee, there was the suggestion that IP#5 *Another Look* may be viewed as a historical piece and, thus, may not be a candidate for revision.

Tax Option Attorney's Bill

It was noted that the initial invoice received from Larry Bean exceeded the agreed upon amount by \$6,195. Danette had conferred with Tim B. who had negotiated a reduction in that invoice to a total of \$8,700 or \$3,700 more than the originally authorized \$5,000. After some discussion, it was the consensus to obtain more information from Tim B. and Danette B. before taking action to approve a final amount to be paid to Larry Bean.

Financial Update

Ron S. was then asked to present a financial summary. Ron noted that as of this call, receipts for August were only 10% of the anticipated August total. Ron did not recommend action to respond to this short fall at this time, but did notify the Interim Committee that potential funding problems would arise unless contributions increased significantly throughout the remainder of August.

New Jersey FIPT Workshop

After a brief discussion, it was the consensus of the committee that this workshop offered a significant communication opportunity that should be addressed. In response, Mary K., Stu, Becky M., and Mike Polin were approved to attend that function.

The committee then considered a funding request from Freddie Aquino for participation in the WA/No. Idaho Multi-Region H&I Learning Day. After a brief discussion, it was the consensus of the committee that we first obtain commitment that this event will be a multi-regional event. Upon receipt of that information, the Interim Committee will reconsider that request.

Calcutta, India Group of Hope Anniversary Request

It was the consensus of the committee to thankfully decline this invitation while noting that their anniversary came on the same weekend as Unity Day.

Unity Day Collection at the WCC

There was substantial discussion surrounding the decision to not pass a basket in conjunction with Unity Day at the world convention in Toronto. While numerous perspectives were presented, it was the consensus to communicate to the chairperson of the WCC Interim Committee wishes to pass the basket at the convention. It was also noted that this item would be addressed at the WCC at their board of directors meeting Wednesday, September 2.

Clean Time Count Up

There was a request for reconsideration of the Interim Committee's approval of the clean time and count up proposal as being inappropriately focused on fundraising. After brief discussion, there was no second to reconsider the previous decision, thus, the decision to accept clean time count up proposal stands.

Conference Report and Conference Digest

There being no recommended changes, the Interim Committee approved the *Conference Report* and *Conference Digest* for publication and distribution.

Development Forum Report

Becky M. noted that the board of trustees has recommended encouraging local fellowships to help support their own WSC participation, but due to timing, further recommended that our budgeting should assume that no additional funds be made available. In addition to those countries participating last year, the board of trustees recommended adding Italy, Panama, Puerto Rico, and Mexico. With the addition of these countries and the addition of food and lodging for volunteer translators from the fellowship, expenses would be increased by approximately \$15,000 for a total development forum budget of \$35,000 consisting of \$2,000 per participant from fifteen fellowships plus \$5,000 for translations into Spanish and Italian.

International Trips

Becky M. noted that this agenda item would be discussed at The September World Service Board meeting and, thus, did not require Interim Committee action at this time.

There being no items to come before the Interim Committee, the committee adjourned at 7:00 P.M.