

INTERIM COMMITTEE CONFERENCE CALL August 5, 1992 - 4:00 pm (PST)

Participants: WSC: Dave T. , Mitchell S., and Ron S.
WSO: Mary K. and Randy J.
WSB: Becky M. and Garth P.
WSO Staff: George H., Joe G., Steve S., Anthony E., Dottie R.

I. APPROVAL OF JUNE 18TH MINUTES

The June 18th Interim minutes were approved. These minutes (dated 8/5) will follow the format of the agenda of 8/5 which is attached.

II. LEGAL UPDATE

- A. Chairpersons' reported their decision to send a letter in response to requests from Greg Emmons. This letter was developed in consultation with Synnestvedt and Lechner.
- B. *Copyright research update* - Lee M. gave an update on copyrights with reference to his attached memo dated August 5, 1992. All registrations appear to be in order.
- C. *Tax Alternatives Legal Bill* - Tim is working on the renegotiated bill at this point. We have not yet paid the attorney anything other than the \$5,000 initially approved.

III. WSO EUROPE STATUS

George stated that the move from London to Brussels was successful and that we have filed our papers as a nonprofit international organization in Brussels. We have hired two part-time workers and David W. will act as a consultant. For the next ninety days, we have informed the ECC that we would concentrate on literature distribution and filling orders. Everything is going well. The location is excellent, and it is a good working environment.

Jamie asked Ron S. about the pending legal action brought by the former ESO employee charging constructive dismissal. A hearing has been scheduled for November 12 with the Tribunal. The chair decided not to elaborate on the call as she had previously talked to George and Jamie about it.

IV. ECC

All participants agreed that their participation in the ECC was beneficial and allowed them to be involved in several discussions. Detailed reports would be given by individual Interim Committee members to their respective boards and committees.

V. PLANS FOR INTERIM COMMITTEE MEETINGS

It was decided that having the meeting on October 29 and 30 is okay. It will begin on Thursday at 9:00. The decision on the January meeting was postponed.

VI. SEMI-ANNUAL WORLD SERVICE WORK PLAN

Joe mentioned that we are going to have to do some adjusting in order to do the workload we have outlined for ourselves. Just taking the items that the fellowship has given us will occupy 100% of the staff time available. Joe will have more details by the next Interim Committee meeting.

VII. PHONE CARDS FOR INTERIM MEMBERS

It was pointed out that while in Europe, and sometimes in the US, the metromedia phone cards were too difficult to use. Consequently, the AT&T cards were used. **Decision:** To use AT&T cards when Metromedia cards will not work efficiently. Joe pointed out that we have used the TCN cards for too short a time to make an analysis and will need two more months experience in order to make a valid comparison.

Telephone expense category programming at WSO was implemented on August 1. Ron was concerned that we have not been billed for any expenses telephone-wise. Joe noted that bills were currently being processed.

IX. FINANCIAL REPORT/RON'S MEMO

Proposal #1: That the Interim Committee revise the '92-'93 WSC budget to \$406,948.25 including '92 reserves and a 20% increase based on three months fund flow over projections.

Discussion Per Ron's Memo: The July figures came in. We are at 42% over projected income. We already have a surplus of \$62,000 that I am not saying at this time, we should spend. Anthony suggested it may be appropriate to increase the budget. We do anticipate the funds. Since we are on a quarterly basis, we should be able to adjust now. The RSRs responding to the telephone call about Unity Day were excited and willing to help.

Decision: Take a look at what we have with a 20% increase and half the donations we have received so far and look at it in October.

Proposal #2: To allow the treasurer to institute the Clean Time Count-Up as an alternate source of funding, targeting November 30, 1992 as a finishing date for 1992 and continuing the practice as an annual opportunity for members to donate and register clean time as a means of gauging growth and maturity of the fellowship. Financial Impact: \$1,800.00

Discussion: After a brief discussion, a consensus developed to implement the Clean Time Count Up proposal recommended in the August 6th memo from Ron S. December 31st was determined to be a more realistic target for donations.

Decision: Approval pending seeing the announcement from Ron S.

Proposal #3: To retain all funds designated as donations for a Clean Time Count-Up for 1992 asking the conference to approve, in the CAR, the total amount collected and retained as a prudent reserve held in the high yield account for use in times of need or emergency and to continue the Count-Up annually, making future years Count-Up income available to the general budget.

Discussion: There was substantial concern expressed about donating to create a reserve.

Decision: Ron will contact each of the chairs by the end of this week and ask for specific proposals.

Satelite Video Hookup for WCC - The board members decided to take this up at the next WCC meeting. There was no mention of this with regard to Toronto. One group wants to make an evening out of Unity Day in Europe. Anthony remarked that they were under the assumption that there are other communities that were going to do this in reference to Chicago. It is too much to do with the Toronto Convention. Joe suggested that we need more lead time and it may be proposed for Chicago.

X. SECOND QUARTER FUNDING REQUESTS

There are four additional items to be added to the funding requests:

1. Under Item 13 (World Services Attendance at Fellowship events), add request for H&I and PI participation at a learning day to be held September 18-20, 1992, in Wichita.
2. Bottom line of Item 14 (Exchange, participation among World Service Boards & Committees), request was who would need to attend November translation meeting.
3. Under Item 16 (Further work to develop public relations), add as a first item World Service Board of Trustees External Affairs Committee representation at California event.
4. Last item on the last page (WSC Outreach Ad Hoc), mandated by the Conference, needs to be considered for four people to go to the October meeting.

Under additional items, page 5, (Fellowship Intellectual Property Trust document), consider the mailing of trust documents and meeting expense.

ADD NORTHEAST U.S. RSR FORUM, to take place supposedly the same weekend as the Multi-regional learning weekend in Manhattan.

- A. Fixed Expenses (P.2)** - Under #4 of this category, there was a question as to who was going. Additional expenses did not include anyone above and beyond the board. An additional item was included under Item 13 which includes both boards and admin costs. The idea was to have a budget that allowed us to have a committee membership approval. Additional members will be named later. The seventeen people include the committee chairs at this time.
- APPROVED FIXED EXPENSES: \$63,735.00.**

B. Discretionary - A BLANKET APPROVAL WAS GIVEN FOR ITEMS 1, 2, 3.

#4 International Development --People going to the forums do not have to be Interim Committee people.

Southern Forum, Dallas, 8/22, **APPROVED** two people to go at a cost of **\$1,000.**

Western Forum, Las Vegas, 8/15-16, **APPROVED** two people to go at a cost of **\$1,000.**

Pacific Rim, 10/24-26, Kim Johnson's name was mentioned. Garth will talk to them to find out what they need. **APPROVED IN CONCEPT. Final decision postponed until the next Interim call.**

Brazilian Request, 10/31-11/2 - The problem is the date as far as linking it to office business. The later in the year, the better. Look at it as a package. **DECISION POSTPONED until both September board meetings.**

It was agreed that all international trips (requests and needs) need to be put together and prioritized for discussion in September.

#5. ADDITIONAL NEEDS PANEL - Attendance at November WSB meeting APPROVED \$750.

#6. GUIDE TO SERVICE, 10/2-4 - Scheduled meeting with the addition of a European and South American member. APPROVED \$7,185.

#7. TRANSLATION OF SERVICE PERIODICALS - Is there any point in investigating other items to be translated? George felt this came from before the conference and during the translation meetings during the conference. He suggested not limiting this budget to the three items mentioned such as *Reaching Out*, *Meeting by Mail*, and *The Loner Group*. This is a budget item and not a request. Postponed for now.

#8. INTERIM COMMITTEE MEETING, 10/29-31 - APPROVED

#9. TRANSLATIONS COMMITTEE ADDITIONAL ITEM - No decision was made.

#10. H&I LITERATURE STOCKPILE - APPROVED \$2,250.

#11. PI VIDEO PROJECT - The WSO has accepted the schedule presented by the PI video group. This could be brought up at the chairpersons meeting. APPROVED two meetings if it falls within the WSO allotted budget.

#12. CONFERENCE COMMITTEE NEWSLETTERS - APPROVED \$3,325.

#13. WORLD SERVICES ATTENDANCE AT FELLOWSHIP EVENTS

- A. Quebec request for H&I workshop at convention - **REQUEST DENIED** because it is at a convention and it is not our policy to participate in events held during conventions. This is mainly due to the fact that the limited time available has not proved to be the best use of manpower or funding.

- B. NY hosted Multi-Regional Learning Weekend, 11/7-8 - **APPROVED travel and lodging for Rogan, Ivan, and Susan** with the thought that he try to schedule the meeting with Phyllis Mullaney at the State of New York's Division of Alcoholism and Alcohol Abuse around the same trip. (**\$650 was approved**)

We did not make a decision about travel for *N.A. Way*, WSB, and Admin, but it was the consensus that plans should be made before August 31 when the air fares go up.

- C. Indiana Request for Multi-Regional H&I Awareness Day, 11/14 - **APPROVED for two people to go**, leaving attendance up to Ivan. We approved up to \$500 with the idea that those chosen live close by.
- D. H&I and PI Learning Day, 9/18-20, in Wichita, KS - **APPROVED \$750 for two people to go**, decision to be made by the WSC H&I and PI Committee Chairs.

#14. EXCHANGE, PARTICIPATION AMONG WORLD SERVICE BOARDS & COMMITTEES

Did not consider the H&I request for H&I Outreach Ad Hoc Subcommittee Chair to attend meetings of WSC Outreach Ad Hoc.

APPROVED WSB and BOD Chair, WSB and BOD Dual Member, and Admin Liaison to September and November BOD meetings.

APPROVED WSB members to attend quarterly (Stu, Danette, and Bob)

Conference Committee Chairs to Sept. WSB - **ALREADY APPROVED** to WSC project.

Additional Members to Sept. WSB, requested to work on public relations policy. (This item could also fall under Item #16.) **APPROVED \$1,390.**

Find out who can go before August 31. If four members are already included under the seventeen members and \$2,085 for the conference chairs out of there, that leaves a total of \$2,000 for travel for six people. **APPROVED \$3,700 as some of the people are already covered.**

Added Translations Committee Item - **APPROVED** a full translations committee meeting to be held November 13-15, 1992, at the WSO. This includes ad hoc member from the German-Speaking Region. **APPROVAL ALSO GIVEN** for Vivianne to attend the WSB meeting that will be held the following weekend. **Mitchell** was also approved to attend the translations committee meeting as the liaison from WSC Admin.

#15. FOLLOW-UP ON PREVIOUSLY ATTENDED NON-NA EVENTS

WFTC, Venice, Italy, 10/18-23 - Since Garth did not request travel expense, We **APPROVED \$800 maximum for two nights lodging, meals, and registration.**

#16. FURTHER WORK TO DEVELOP PUBLIC RELATIONS

National Conference on Volunteers in the Criminal Justice System, Sacramento, 11/18-20 - **APPROVED UP TO \$550** for Barbara J. to make the presentation. Two people from the office will also go, but that will be a WSO expense. Also received a request from Danette to go which would be an additional \$520 covering food, air fare, and transportation in between. **This decision delayed until September.**

New York Cooperative Roundtable - They are extremely interested in worldwide NA participation. **\$500 was approved for two people from H&I and PI to go.**

Mike Bohan's Attendance at Sept. WSB Meeting - **APPROVED \$670.**

#17. WORLD SERVICE TRAVEL TO ZONAL FORUMS - See Item 4 under Discretionary. **APPROVED Southern and Western Forum.**

#18. TRAVEL FUNDING FOR WSC COMMITTEE MEMBERS

We **DENIED** the request for full WSC Policy Committee funding to the quarterly in Cincinnati. With a record number of requests, we have not considered any below number 16 on the discretionary budget list. Even that number is further down the list than we ever expected to be able to go. We did **APPROVE** funding for Bud and Jon to attend the quarterly.

We also **APPROVED** attendance to the WSB meeting on September 17-20. We **APPROVED** funding for both Bud and Jon to the November 19-22, WSB meeting. The request for four additional members of the elections working group to the November WSB meeting was considered and we approved the attendance of the chair of that group only.

We **APPROVED** the full committee conference call prior to the CAR as requested; eleven people for one hour, budgeted at \$500.00. Our estimate was that \$275.00 would not cover a one hour call with Australian participation. We also **APPROVED** a one hour call for seven people for the working group on election procedures for \$150.00. We postponed consideration on the conference call for RSR participation since we could not tell from the request if it would be necessary. We **APPROVED** \$300.00 for two members travel to Chicago in August, to attend a working group meeting on RSR participation.

ADDITIONAL ITEMS

- A. Fellowship Intellectual Trust Document, 10/10-11, - This conference mandated item was **APPROVED** with a request for mailing to the *Conference Digest* soliciting input. There are 1,500 addresses.
- B. WSO Business Plan Review Meeting - **APPROVED** (WSO budget item).
- C. *N.A. Way* Editorial Meeting - It was decided to put this on the WSO Board meeting agenda in September for discussion and consideration. A funding estimate was given \$1,400.

(8:50 P.M.: At this point, Garth and Dave T. left the call)

- D. Worldwide PI Development Conference Calls (August, September, and November - 7 people, one hour) - This is tied in with the external committee. **APPROVED \$665 (\$500 for the call and the balance for mailing).**
- E. Policy Committee Conference Call Prior to CAR, 11 people - **APPROVED \$400.**
- F. Policy Working Group on Election Procedures, 4 people to Nov. WSB meeting - **APPROVED \$415 FOR CHAIR ONLY.**
- G. Policy Working Group on Election Procedures Conference Call - **APPROVED.**
- H. Policy Working Group on RSR Participation August Meeting, 2-5 people, Chicago - **APPROVED \$300.**
- I. Policy Working Group on RSR Participation Conference Call, 6 people - **DECISION POSTPONED.**
- J. WSC Outreach Ad Hoc October Meeting, 4 people, mandated by the Conference - **APPROVED \$2,240.**

The call ended at 9:30 P.M. (PST)