

**Interim Committee Conference Call Agenda
August 5, 1992**

I. Approval of June 18th minutes

II. Legal Update

- A. Current status of Moorehead Case
- B. Copyright research update
- C. Tax Alternatives Legal Bill?

III. WSO Europe Status.

IV. ECC Update

V. Plans for Interim Committee Meetings

A. October meeting

Possibly meet Thursday & Friday, October 29 and 30, to review five committed motions, travel policy, reimbursement policy, budget review and utilization plan, any additional interim proposals for inclusion in the CAR and third quarter funding requests.

B. January meeting?

VI. Semi-annual world service work plan.

VII. Additional items

VIII. Phone cards for Interim members.

IX. Financial Report / Ron's memo

Ron's memo outlines three proposals on page 4 and recommendations for budget realignments later in the memo. He recommends that we increase the 92/93 budget due to the '92 reserves and the increase in donations. I know that our first quarter expenses are coming in considerably under the amounts that we have allocated. We need to decide if we are willing to adjust the budget before dealing with the funding requests.

X. Second Quarter Funding Requests -

A summary is ~~attached~~. The items in parentheses denote the page numbers in the book you received that correspond to the request. I gave no recommendation on WSB items since all requests are submitted with unanimous WSB Steering Committee approval. I defer to more knowledgeable recommendations on the PI and Policy requests. The \$21,255.00 being requested from Policy threw me. I put question marks by the conference call requests because I am not comfortable with our ability to allocate actual expenses to calls. The numbering under the discretionary items is their priority list ranking. Sorry for the length. Perhaps it will keep me quieter on the call.

Second Quarter Funding Requests

A. Fixed

| | |
|---|------------------|
| 1. WSC Allotment | 10,925.00 |
| 2. Conference Report; Distribution & Translation | 4,725.00 |
| 3. Administrative Expenses | 9,625.00 |
| 4. WSB Meetings (2) - Sept. & Nov. | 19,860.00 |
| 5. Quarterly with Lit Meeting - Oct. | 18,600.00 |
| Total: | 63,735.00 |

B. Discretionary

| | |
|---|----------|
| 1. Steps Working Group - 10/9-11 (45) | 3,740.00 |
| Mailing Steps & Traditions | 2,000.00 |
| 2. Translations Meeting - 11/13-15 (87,88) | 8,450.00 |
| 3. WSC 93 Development Forum allotment | 5,000.00 |
| 4. International Development | |
| Southern Forum - 8/22 (14-16) | 1,000.00 |
| Western Forum - 8/15-16 | 1,000.00 |
| Pacific Rim Forum - 10/24-26 (54-56) | ? |
| Brazilian Request - 10/31-11/2 (46-51) | ? |

As far as "forums" are concerned, it is my hope that we will make a decision as to whether we believe that world service participation is valuable or not and then apply that decision to all of these events that we are aware of. Forums can be considered as #4 or #17 - I do know that the trustee's considered these as part of the budget item that we submitted last year that became #4. I am in favor of our attendance at these events. It is our best opportunity under the current structure to interact with RSR's. I believe that besides the opportunity to listen to their needs, concerns, etc., it is also valuable for us to be able to provide correct information about world services to these participants. The occurrence of forums is increasing and although they technically fall outside of our service structure they were given some sort of "sanction" at this years WSC.

The Brazilian convention falls on the same weekend as the quarterly which makes the timing almost impossible for us. If there is a decision to go to Brazil at another time it could be timed around their regional meeting which has broad attendance. Garth will be in Europe the weekend of the New Zealand request. I believe he has contacted the RSR about the possibility of rescheduling and asked her to rethink having a conference the same weekend as a convention.

At some point we need to consider all of the international trips that could or should be made this year and decide which have priority. I am aware of requests, needs or follow-up trips to India, Africa, Colombia/Peru/Ecuador, Argentina, Brazil, Mexico, Southeast Asia, Spain, Italy and Brussels. I am sure there are others that I am unaware of. Since

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#5. Additional Needs Panel - (59-60) 750.00

Attendance at November WSB meeting.

Add Betsy Moline to the list on page 60; her expenses will be food only. This item should be covered under the WSB fixed budget; they will need their budgeted funds for Additional Needs workshops and possibly another meeting during the conference year.

#6. Guide to Service Project - 10/2-4 (44) 7,185.00

Regularly scheduled Ad-Hoc NAS meeting with the addition of a European and South American member for this meeting only. This meeting will set the direction for the world services portion of The Guide. I recommend that this be approved as being of benefit to the discussions in the committee, the information that is taken back to Europe and South America and because this committee has no non-North American members. Jamie and Garth will have the opportunity to input at the September WSB meeting.

#7. Translation of Service Periodicals ?

I am not sure what this item is. There is \$7,800.00 budgeted. Recommend that we investigate the benefit and expense of translating Reaching Out, Meeting by Mail and the Loner.

#8. Interim Committee Meeting - 10/29-31 4,840.00

Best guess approximate. Admin's attendance at the quarterly was already requested on pages 40 & 41.

#9. Translations Committee Additional Item

None for this quarter but can anticipate use of budget for chair's attendance at WSC, additional full committee meeting in third or fourth quarter and possible workshop request.

#10. H&I Literature Stockpile - (7) 2,250.00

Request reads \$1,880.00; \$2,250.00 is 1/4 of years budget.

#11. PI Video Project - (98-104) ?

There is a request for a mailing on page 98 and meetings in October and November on page 100; total requested is \$4,412.00 which would be paid by the WSO. There is also a request on page 103 for the November meeting to include attendance by Joe Gossett, Anthony Edmondson, Dave Tynes, Mary Kay Berger and Becky Meyer. I have not calculated the cost and am not sure what line item this would fall under.

#12. Conference Committee Newsletters - (7) 3,325.00

Reaching Out, PI News, & Newsletter to Professionals
\$3,325.00 is the quarterly allotment but since the request on page 7 for Reaching Out only is \$2,600.00, this may not be sufficient.

#13. World Services Attendance at Fellowship Events

Quebec request for H&I workshop at convention - 360.00
10/10 - (7-13). Travel and food only, region will pay lodging.
This workshop is 3 hours at a convention and would not normally be approved. We will have to decide if the low cost offsets the limited time available during the convention.

NY hosted Multi-Regional Learning Weekend ?
11/7-8 - (17-21 and 29) Requesting H&I, PI, NA Way, BOT & Admin.
(Ivan, Rogan, Andy, Becky & Dave)
The request is for specific people but the experience necessary is also stated. I would recommend that we approve at least H&I and PI participation which they state as their priority.

Indiana Request for Multi-Regional H&I Awareness Day ?
11/14 - (26-28) 2 H&I voting members.
I believe that this request could be accommodated inexpensively with the 2 closest H&I members and recommend approval. It is a one day event with \$38.00 room rates.

I would like to recommend that we leave the yearly budget for item #13 at \$14,500.00 and only reduce it by actual expense. I believe that as the conference year progresses, we will see an increase in the number of requests.

#14- Exchange, participation among World Service Boards & Committees

H&I request for H&I Outreach Ad Hoc Subcommittee Chair to attend meetings of WSC outreach Ad-Hoc. (7) ?
I do not have enough information to make a recommendation.

BOT Chair, BOT Dual Member & Admin Liaison to 2,100.00
September & November BOD meetings
Becky, Chuck and Ron
BOD Chair, BOD Dual Member & Admin Liaison to 800.00
to September and November BOT meetings.
Mary Kay, Tim and Dave

I recommend approval of both items. It is my understanding after talking with Bob McDonough that he plans to allocate BOT and Admin members expenses to BOD meetings to the WSC and BOD members expenses to BOT meetings to the WSO - this is for simplicity in accounting.

WSB members attendance at quarterly - (57.58) 1,000.00

Stu, Dannette and Bob

These are the chairs of the WSB Committees. Stu's purpose in attending is to hold an open forum regarding the Fellowship Intellectual Property Trust Document and meet with Policy regarding a joint project on election procedures. Dannette will meet with H&I and PI regarding ongoing projects and Bob will meet with WSCLC about the release of "It Works".

Conference Committee Chairs to Sept. WSB 2,085.00

(1,2,71, & 72) Bud, Ivan & Rogan

It was the intention of the WSB that the chairs of Lit, Policy, H&I and PI be included in the fixed WSB budget as members of WSB Committees. The JAC motion requesting chairs and vice-chairs to two of the four WSB meetings has confused this in my mind as far as approval and funding are concerned. Mary Jensen will not be attending this meeting because she is attending the August meeting.

Additional members to Sept. WSB 1,390.00

(1,2,71, & 72) Susan & Mitchell

Their attendance is being requested by the WSB due to the work on our public relations policy. This could also be considered as falling under item #16.

Albuquerque III - also known as son of JAC 8,000.00

or additional attendance at the Nov. WSB meeting. (1,2,61, & 62)

Mary Kay, Tim and Dave are already under a separate item. This is the second meeting of the WSB that replaces the JAC. It has been planned for the last possible weekend before the CAR deadline. It would include Mitchell and Ron, Ivan and Tim, Rogan and Susan. Mary and Alden, Bud and Jon, Vivianne and I would hope, Randy. The Translations Committee meeting was planned for the previous weekend so that Vivianne could stay over for this meeting with no additional travel expense.

#15. Follow-up on previously attended non-NA events

WFTC, Venice, Italy - 10/18-23 (1,2,67, & 68) 1,300.00

Garth for two nights, meals and registration - no travel

The abstract for this event has been accepted and the cutoff for registration and acknowledgment that we would be presenting was 7/31. On the chair's call we approved the \$800.00 registration fee due to the time deadline. Our approval was conditional - the full Interim Committee could reverse the decision and we would see if we could get a refund. I recommend approval of this event, especially due to the low cost.

#16. Further work to develop public relations

National Conference on Volunteers in the Criminal 550.00

Justice System - Sacramento - 11/18-20

(2-6) Barbara and ?

I only listed expenses for Barbara since I am unclear if we are requesting 1 or 2 members of the WSO staff. I strongly recommend approval of Barbara and at least one staff member. I believe that this is an important meeting and would encourage that we ensure that we are well represented for presentation and discussions.

New York Cooperative Roundtable 650.00

Dates unknown - (90,96, & 97)

Rogan, Susan, (Mitchell and Carey?)

I recommend approval. I am unclear from Phyllis Mullaney's letter whether she is looking for local participation specifically or NA participation. Mitchell can clear this up.

Mike Bohan's attendance at Sept. WSB meeting 670.00

(2,69, & 70)

To further work on our public relations policy. Mike is an MD who is also a past non-addict trustee. After conversations with Dannette, it appears that September is the best time since the policy is still in development. Mike was approved for the June meeting but he was unable to attend.

#17. World service travel to zonal forums. (see #4)

#18. Travel funding for WSC Committee members.

Policy members to the October quarterly 8,081.00

Request for 11 members or minimum 5 - (30-33)

Fully funded February Policy meeting 8,081.00

Same members? - (30)

PI Internal NA Survey project leader to 725.00

November WSB meeting - (89,91)

Additional Items

Fellowship Intellectual Trust Document 4,285.00

10/10-11 - (65,66)

5 member RSR working group, Stu, Tim & Becky

This is a conference mandated item. This meeting was originally planned to take place at the quarterly but the majority of RSR's are not planning on attending the quarterly and the one's that are have other commitments. This group needs to factor input received into the draft, familiarize the RSR's with the document and review the Use Policy developed by the WSO. Due to the sensitivity of this draft at the moment, we do not know how much input to expect - we had expected very little. This has to happen if we are to fulfill the terms of the committed motion.

Interim 92/93 Funding

| Item | 1st Quarter Appvd 5/7 | Added 1st Quarter | Second Qtr. Requested | Total |
|--|----------------------------------|------------------------------|----------------------------------|-------------------|
| WSC Allotment | 10,925.00 | | 10,925.00 | 21,850.00 |
| WSC Minutes, Summary & Translations | 5,725.00 | | 4,725.00 | 10,450.00 |
| Admin Expenses | 9,625.00 | 4,050.00 | 9,625.00 | 23,300.00 |
| WSB Meetings | 9,930.00 | 400.00 | 19,860.00 | 30,190.00 |
| Quarterly/Lt Meeting | 9,000.00 | 1,850.00 | 18,600.00 | 29,450.00 |
| Total Fixed Expenses | 45,205.00 | 6,300.00 | 63,735.00 | 115,240.00 |
| #1- Step Meeting | 5,000.00 | | 5,740.00 | 10,740.00 |
| #1- Tradition Meeting | 10,430.00 | | 0.00 | 10,430.00 |
| #2- Translations Meeting | 8,000.00 | | 8,450.00 | 16,450.00 |
| #3- MDF 93 Allotment | 5,000.00 | | 5,000.00 | 10,000.00 |
| #4- Int. Development/ESC | 8,500.00 | | 5,000.00 | 13,500.00 |
| #5- Additional Needs | 1,000.00 | | 750.00 | 1,750.00 |
| #6- Guide to Service | 15,400.00 | | 7,185.00 | 22,585.00 |
| #7-Translation of Svc Periodicals | | | | |
| #8- Interim | 4,000.00 | | 4,840.00 | 8,840.00 |
| #9- Translations Add/ESC | 1,500.00 | | | 1,500.00 |
| #10- H&I Lt Stockpile | 2,250.00 | | 2,250.00 | 4,500.00 |
| #12- WSC Newsletters | 3,325.00 | | 3,325.00 | 6,650.00 |
| #13- Fellowship Events | | | 2,000.00 | 2,000.00 |
| #14- WS Board & Comm. Exchange | 6,120.00 | | 15,375.00 | 21,495.00 |
| #15-Non NA Events | | 2,100.00 | 1,300.00 | 3,400.00 |
| #16-Public Relations Development | | | 1,870.00 | 1,870.00 |
| #7 - MDF/NAS August meeting | | 700.00 | | 700.00 |
| #7 - RSO Workshop | | 750.00 | | 750.00 |
| #7- Trust Working Group | | | 4,285.00 | 4,285.00 |
| Total Discretionary | 70,525.00 | 3,550.00 | 83,085.00 | 141,445.00 |
| Total Fixed & Discretionary | 115,730.00 | 9,850.00 | 126,820.00 | 256,685.00 |

WSO Business Plan Review Meeting
September - (75,76) 6 members
\$2,256.00 from the WSO budget. I believe that we already approved this and would recommend approval again.

NA Way Editorial Meeting
August or September - (86)
2 members to Van Nuys
Bob McK. called me about the need for this meeting and stressed it's importance. It would require travel for two to the WSO since all of the information is there. They would like to develop plans for enhancing the quality and distribution of the NA Way and submit their suggestions to the WSO Board. I recommend approval. I also recommend that this be funded by the WSO.

PI Survey Conference Call **100.00?**
August - 5 people, 1 hour (89,91)

Worldwide PI Development Conference Calls **375.00?**
August, September and September - 7 people, 1 hour (90,94, &95)

Policy Committee Conference Call prior to CAR **275.00?**
11 people, time ? - (33)
Also full committee call in mid-December?

Policy Working Group on Election Procedures **3,025.00**
4 people to Nov. WSB meeting - (35)
Already funded one meeting of this group.

Policy Working Group on Election Procedures **150.00?**
Conference Call - 7 people, time ? - (36)

Policy Working Group on RSR Participation **1,433.00**
August meeting, 2-5 people, Chicago - (38)

Policy Working Group on RSR Participation **210.00?**
Conference Call - 6 people, time? - (39)

WSC Outreach Ad-Hoc ?