

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

Wednesday 9 January

World Board: Arne Hassel-Gren, Craig Robertson, Franney Jardine, Jim Buerer, Mark Hersh, Mary Banner, Michael Cox, Mukam Harzenski-Deutsch, Paul Craig, Piet De Boer, Ron Hofius, Ron Miller, Tom McCall, Tonia Nikolinakou

Staff: Becky Meyer, Anthony Edmondson, Eileen Perez, Nick Elson, De Jenkins, Stephan Lantos, Steve Rusch, Bob Jordan, Travis Koplow, and Chris Corning

The Chairperson opened the meeting with a moment of silence followed by the Serenity Prayer. There was a brief overview of this week's meeting agenda followed by couple of announcements. Today's agenda will be small group discussion for some of the topics. Board support staff will be included in the discussions throughout the meeting. Ron Blake will arrive later in the day. Board closed sharing sessions will be scheduled at their discretion.

Michael Cox facilitated the Action Group on spiritual tools and loss.

**Review of the Bulletin on Methadone**

There seemed to have been a consensus on this bulletin by email; if this piece can be finalized, the board will continue using email for bulletin review. The next piece to be reviewed by the board between meetings will be identified. Everyone broke up into small groups for brainstorming session on the Methadone bulletin.

**Table One**

- Believe the bulletin was written for groups and believe if its intended audience was the groups, the service pamphlet is better written. The Methadone bulletin could probably be removed.
- Need a piece for professionals on this topic, as well as including DRT *In Times of Illness* revision.

**Table Two**

- There was no clarity amongst table participants on bulletin audience and disagree with removing bulletin because each piece states distinctive viewpoints with different approaches.
- Table members also like how the bulletin is clear on stance concerning whether a person is clean who is taking medication associated with drug replacement therapies. Think the Methadone bulletin is one of the very best pieces written on our position.
- Various table members thought the service pamphlet addresses what we would like to say to a group and helping them deal with this issue. The bulletin is a more direct piece concerning whether an individual is clean or not. Furthermore, agreement reached on the importance of making a direct statement as opposed to an inference regarding being clean.
- Need a piece that is direct regarding NA philosophy. One is not considered clean when taking medication associated with drug replacement therapies. Believe we need to be careful on softening our message; believe we can soften with group participation, but not the premise of NA is a program of total abstinence.
- Need a message to individuals that articulates NA's message (a program of total

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

abstinence) which appears to be convoluted at this time and isn't. Thinking that *Introduction to NA* may be a great place to incorporate that message. Could say to an individual that many members may consider the use of drug replacement medication as using... articulate this in a way that the potential member will be aware that their 'welcome' to NA may be one that encourages attendance at meetings along with a willingness to move to abstinence.

The board continued to discuss the DRT issue and whether to have a more direct stance or tone and/or one that is a gentler approach and why each is important.

- Although the 'why' of having a stronger stance is understood, does not believe it should always be used to get someone's attention to get clean. Our aim was to talk about raising consciences on how members act toward those on drug replacement medication not the premise of our program's philosophy.
- Develop a statement about abstinence, our philosophy and also a pamphlet that welcomes those on drug replacement and speaks of their struggles.
- Don't believe we need to berate potential members with our stance. Believe that within the first 30 days they begin to understand our philosophy and what our literature says. We have to be careful - the informational pamphlet tends to be inclusive and the bulletin seems to be more exclusive.
- Craig added that his table believed language should not be ambiguous, rather use language from the 3<sup>rd</sup> tradition that will help ignite desire, offer encouragement, etc.
- Possibly combine both pieces and use language that equally targets newer and more experienced members.
- Mary does not want to remove the clarity that the bulletin expresses; therefore, likes the idea of incorporating both into one piece.
- Franney - 3 points that were made by the table: 1.) bulletin is currently not communicating to newer members – maybe change format to look like court card bulletin; 2.) The vehicle for stating our philosophy is irrelevant yet we need a piece that does clearly address our position; and 3.) Don't want us to lose the strong language from the bulletin that specifically talks about our program.
- Some members of our fellowship found the service pamphlet to be wishy-washy.
- Steve R stated that if we are looking to speak to individual members then believes the bulletin is a better tool. Suggests the possibility of creating yet a 3<sup>rd</sup> piece that speaks directly to the individual.

Decision Additional language to be added to service pamphlet to clarify discussion points regarding DRT and abstinence; the bulletin will remain unchanged.

Take language from the bulletin that addresses members and add to the service pamphlet; the bulletin seems to be intended for an individual.

Revisions to *In Times of Illness* booklet need to address mental health and chronic pain medication. Some issues regarding drug replacement medication to be addressed in *Introduction to NA Meetings*. There may be overlap yet restatement is acceptable.

**CAR Workshops Experience**

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

This is the opportunity for everyone to identify concerns, as well as state what seemed to have worked and any challenges.

#### **Plain States**

Attended by Arne H and Chris C, in attendance were 6-7 RDs and about 60 participants. Arne reported their decision to keep participants in small groups for the entire workshop. Participants had substantial discussion on the Basic Text which included comments about the index and anticipated influx of money with the production of 6<sup>th</sup> edition. Participants had questions regarding the APT. Arne and Chris pointed they did not have enough copies of the CAR for all of the workshop participants. There were challenges with the session profile time frames, the session profile questions were not the same as those in the CAR. This seemed to cause confusion; otherwise the workshop was well received. A participant did inquire about the motion that asks WS to repay the region for legal costs they incurred. *Sponsorship* books were provided as workshop giveaways; some members had never seen the *Sponsorship* book.

#### **Southeast Zonal Forum**

Workshop attended by Ron H, Tonia N, and Jane N with well over 100 participants. There was energy around the Basic Text index. Ron H reported he defused the energy by explaining the basis for this index as well as the differences between this index and the one in 5<sup>th</sup> edition (this was also stated in CAR.) It helped participants to understand what factors influenced the timeline and the rationales for decisions that were made about the index.

Participants seemed unfamiliar with Building Strong Home Groups worksheet and the APT. Using the session profile, the workshop participants broke into small groups with those who had experience with the SHG worksheet and APT and those who do not. This did not seem to work well; groups with no experience did not know how to contribute to the process and felt isolated from the discussion.

Energy concerning the motion to recoup litigation costs was diffused by opening up the discussion and letting the discussion take its own course. A question of “how much more did the group want to discuss this motion” was posed. This was followed by a straw poll – no one agreed with continuing the discussion and with the motion in the CAR.

Jane shared that South Florida challenged the JFT motion use of word *minimal* for financial impact. It was pointed out that ‘policy’ dictates every motion, including regional motions, need to state specific dollar amounts for financial impact. There were also questions regarding the JFT page references and whether these changes would result in a 2<sup>nd</sup> edition of the JFT. Once the rationale for the changes was explained and reassurance was provided that there will not be a 2<sup>nd</sup> edition, the energy was dispelled.

Another issue was with the service pamphlet, *Group Business Meetings*. Two participants wanted changes in the title but they did not offer specific suggestions. There are two references to *zone* in that pamphlet and a member believes that we are implying that a zone is another level of service. It was pointed out that it seems that the discussion regarding a zone being another level of service has some supporters in our fellowship.

There was a question regarding the Youth IP language and that the IP seemed to be directed toward suburban white youth which generated substantial discussion. Everyone was reminded that this type of discussion is the perfect opportunity to obtain input and to identify missing demographic groups.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

**Rocky Mountain Zonal Forum**

Workshop attended by Mukam and Steve L. They reported about 35 to 40 participants. Participants splitting into the smaller groups worked well and noted that participants that had not worked with the group worksheet were simply unaware of this resource; this was true for the APT as well. The only question that was not discussed was 'who's missing'. These members have held several workshops on the topic yet have been unable to find solutions with successful approaches. Basic Text 6<sup>th</sup> edition index – participants want to physically see what they will be voting on. There were no questions on gap fillers.

There was one question on youth IP *For the Parents* and its appropriateness as NA literature. The response that seemed to garner support was 'who better to write the material' for parents/guardians of youth than the youth in the workgroup who had the experience.

Muk added that in the future she would recommend breaking up questions on *Sponsorship* as she noted that the input on the *Sponsorship* book was too general and didn't provide specific direction.

In the CAR workshops, there was no discussion on the WSC seating and none of the participants in these CAR workshops believe that World Services should be responsible for a region's legal fees.

Board direction was requested on session profiles for release to delegates to use in their workshops; NAWS possibly set a precedent with attendance at CAT and CAR workshops.

- Reminder - initiate communication with regional contact person(s) prior to workshop. This is always helpful and a great way to continue to forge partnerships.
  - Remind event contact person(s) to order enough CARs for their workshop.
- The discussion surrounding the index seems to be focused toward lack of a tangible index, sample index, in hand to review and show to members.
- Home group poster format was a suggestion for the Home Group worksheet.
- Several board members mentioned that workshop participants were eager to get to motions and had less enthusiasm for the session profiles.
  - Enthusiasm may be garnered from participants with session profiles by informing everyone that questions in the CAR will be discussed at conference; this will help inform the board and conference participants as to the wants and needs of our members. Inform participants in the workshops of the relevance of these questions, such as how to make the Home Group Worksheet more user friendly for our members.

**Decision:** Add an explanation regarding new Basic Text proposed size change and reminder about index to Talking Points; update Talking Points with discussion points from meeting and revise Session Profiles questions to mirror questions in the CAR.

Some thoughts expressed were to create a mock index as an example, writing out what is stated in the CAR for the index and posting to website might helpful.

Workshop travelers were thanked for their service and information.

**Agenda for WSC 2008**

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

WSC 2008 agenda reviewed. Board members need to bring up any possible additional items for WSC agenda; the board and HRP may need to have a joint session during the conference.

Community building topic is *Our Freedom, Our Responsibility* our theme for WSC 2008. Community building is scheduled for Sunday; this will help participants to get to know each other. Board members are encouraged to think about additional community building topics.

- Throughout the conference: We want to create 'AHA moments' that inspire fun and creativity.

Believe that targeted literature and *Sponsorship* can become a component of the NAWS reporting session. In this session, we will ask participants how WS can improve their dissemination of information and for their thoughts on the next step with *Who is Missing*.

Human Resource Panel: There was a brief recap with the previous agreement from the board in conjunction with the HRP that no recommendations for change with the HRP will be offered. What will be reported is that there are minor tweaks to the current processes and the board's concurrence that core deficiencies in the process exist. Becky shared that Jim DeLizia perceived that the HRP seemed more prepared than the board to change the system.

An item for discussion at the March meeting: HRP desires leeway with their process, perhaps utilizing the experience of a past board member, as well as improvement ideas for the leadership selection process.

Leadership: Proposed the development of new orientation material for leaders and common vision statement for our service system. Leader orientation material has 4 modules with a recap of the 4+ years of discussion on the topic of Leadership.

Because the board seemed to react to sections of the Strategic Plan and prioritize what seemed to be 'hot buttons', the board was reminded about their decision with Jim DeLizia to start to develop material on leadership for RD's.

- Travis suggested creating narrative that tracks the progress of discussion and actions to help push leadership along.
- Two leadership topic pamphlets are currently developed; next step would be looking at what would help RCM's be more effective and how to help RD's empower RCM's in their roles and responsibilities.
- Since the Service System project is a 4 year project plan, the RD orientation can continue. One of the first tasks for the Service System workgroup will be the creation of a Vision Statement for the fellowship. The board needs to clearly understand this work in order to articulate that message.
- Regardless of the service system structure, there are core principles that shape leadership. We need to find an avenue for distributing copious amounts of information to the RDs and help them find ways to effectively and efficiently disseminate the information.

Thursday 10 January

Material for WSC 2008

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

**Proposed revisions to *A Guide to World Service in NA***

**World Service Translations Policy**

Board held discussion for clarity regarding translating “some” or “all” the stories. Concern expressed with the possibility that some communities may not want to develop a 6<sup>th</sup> edition and will argue the fact that they can translate some or all stories from the 6<sup>th</sup> edition into their translated book because its not clearly stated in the Translations Policy.

Staff responded that they have not had any problems with LTC’s; ultimately it comes down to WS investing in production of a new book. Suggest keeping the policy as broad as possible otherwise the body charged with authorizing can have their hands tied.

- Remove bullet 4 – we have something that already states this.

**Decision:** No language change necessary regarding *some* or *all*, remove bullet 4 page 74 in the board book.

**CBDM**

There have been a few minor word changes. This draft has been out since August 2007.

**Decision:** To approve with edits.

**Rules of Order**

The material has been reduced by a number of pages. This is the approval draft. The sections on amendments and how to handle amendments is new.

Becky suggested that the conference body be approached regarding using this draft prior to approval; because this is up for adoption in New Business, the conference participants would only have the ability to use them for one day before the conference closes. The only way to determine whether this draft will work is through utilizing them.

Use the CAT and other reporting vehicles to explain the Rules of Order new draft and proposed utilization of this draft prior to its being presented for adoption at the conference to see if these rules work.

**Annual Report timeline, Quarterly Report elimination, and revision to the Conference Report**

Made minor edits such as removing Quarterly Report reference and adding language to capture what we actually do. The board agreed with changing the sentence regarding this (Conference Report) being a vehicle to submit articles from delegates to say *regional delegates may write articles*, and provide suggestions as to what delegates may want to include in an article such as PR efforts, H&I Panels and all service efforts and replace word *donations* with *contributions*.

**WCNA Rotation**

Proposing changes at the upcoming WSC for 2013. It was noted that the map describes the zones differently from what is written for rotation language. **Agreement:** with changing all references to Latin America as Central and South America and leaving the proposed change in the Asia Pacific Zone in the map as presented.

**Service Material Approval Process (handout)**

Under World Board approved pieces, the sentence needs to be changed to: *revisions to Chapters 10-13 of the PR Handbook and the APT and development and approval of service*

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

related informational pamphlets and tools.

Under Conference Approved pieces, the sentence change is: *Establishing Conference Approved material as a separate approval process which allows material that is only related to the groups*. Discussion on what word would better explain; e.g. *primarily*, *to focus*. It was decided to allow staff to rewrite sentence, possibly using language from the 2000 CAR.

**Decision:** Staff will rewrite with an overnight (board) turnaround for approval.

### **WSC Seating Recommendations and Cover Memo**

The cover memo needs work in order to get a single voice and consistency, add language regarding standardizing a process for how information is received and information concerning moratorium. Board input:

- Add more language under Eastern Pennsylvania and be more definitive when stating the months- all agreed to change to 2½ months.
- Remove the 4<sup>th</sup> bullet on the front page.
- 4th page, 3rd paragraph, reword so paragraphs don't sound so negative.
- Anthony noted that he and Tom found Nicaragua no less warranted then any other country in Latin America to be recommended for seating. They have 19 groups – hold 119 meetings per week. Anthony further elaborated about their service infrastructure and the skills and ability of regional treasurer. As a side note, many communities outside of US who are seeking WSC seating do not know how to present themselves on paper.

**Decision:** To revise cover memo, clean up profile language (Nicaragua) and approve for the CAT.

There was a quick discussion regarding upcoming workshops, material and the board being prepared.

### **CAT Approved Cover Memo**

The CAT is available via the internet for free and anyone can print copies as needed.

- The hand-out is a brief description of items to be highlighted from the CAT and an outline of what will be included. This memo will include language regarding the board's desire to utilize the WSC Rules of Order draft at the conference before it is offered for approval in new business.
- Change: Service Material Approval Process to the Approval Process for NA Material.
- Point of information: language with historic motions – when the translations policy for the 5<sup>th</sup> edition of the BT was rewritten, it was decided to include the translated version. However, if the Translations policy fails at this conference, the board will need to have an alternate proposal available to deal with issue.

Previous Decision: As previously discussed and agreed upon, the Basic Text 5<sup>th</sup> edition is the book that is still approved but will not be published by NAWS once the 6<sup>th</sup> is approved for production. NAWS will continue to produce translated versions of the 5<sup>th</sup> edition – even though our official book will be the 6<sup>th</sup> edition. Although there is a difference between being fellowship approved for distribution and fellowship approved literature, there is no policy about reading older approved versions of NA literature.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

**Decision:** Complete edits to cover memo and edits to WSC seating language. Make memo double-sided.

**Draft Service Pamphlets and cover Memo**

Becky stated that much of the language on the 2<sup>nd</sup> page will be removed because of yesterday's decision which followed the DRT discussion. Have to create methods for conference participants to have ideas concerning what to do and how to proceed. Board had a lengthy discussion regarding what to say and how to proceed. The challenge will be for the board to agree on direction as the board was unable to agree in October. Points of discussion:

Current categories are Fellowship Approved, Conference Approved and World Board approved.

- Clearly explain to delegates what have been the challenges with the various approval categories such as descriptive wording that clearly delineates the material contained within each approval track.
- Stay with 'we do not know how to define clean' and keep *Introduction to NA meetings* off the shelf. This action would allow the conference to drive definitions i.e. clean, if they want to.

In response: Yesterday, the board decided to include language from the methadone piece and make this service pamphlet fellowship approved. With the contents of the *Introduction to NA Meetings* being expanded, this may better fit under 'fellowship approved' process.

- Add language regarding methadone into *Introduction to NA Meetings* draft, ask conference participants for their input, then revise draft. Publish *Introduction to NA Meetings* in current form. Add a project plan that will capture the medication/drug replacement discussion language and move piece to a fellowship approval process, regardless of what the conference wants.
- This board can not agree on wording for DRT and that seems to be the best we can do at this time. We can ask staff to create narrative and see how the conference reacts.

*Board moved to a discussion regarding the approval process definitions for materials.*

- Use the white board system to engage delegates in small group process, explaining that there is a major shift in the way we understand NA material. Offer a method and invite them to think with us. This exercise may not necessarily create answers but it would definitely show delegates our challenges.

The board decided to try a brainstorming session for what is considered recovery and informational material. Post Its

☐ Recovery (read at meetings)

- 1.) Recovery is what happens at NA meetings; steps, principles
- 2.) Is core to the nature of NA, core philosophy, foundational principles and how we recover from the disease of addiction
- 3.) What is picked up and read, to feel more spiritually fulfilled

☐ Informational

- 1.) Aimed at a service body or an individual

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

- 2.) How to set up a meeting - service
- 3.) Something that helps understand a function
- 4.) Our purpose

**Decision:** The board agreed to change word *push* to *prompt* on page 8 of cover memo for service pamphlets; everything else remains unchanged.

**Decision:** Have discussion with conference participants regarding *informational* pamphlets; develop a format for discussion, ask why they believe something is recovery or an informational piece - it's asking them to come and understand this with us.

Travis will try out some kind of session profile at the Autonomy Zone workshop to see where they are with their understanding of recovery vs. informational pieces of literature.

**Possible Issue Discussion Topics for 2008-2010 in exec report**

Board brainstorming discussion on list of ideas found on page 3 of the Exec. Report. This body needs to come up with something that links the conference theme - *Our Freedom Our Responsibility*. Additionally, we proposed a project plan for a 4 year book length piece that ties into the *spirituality* aspect of recovery and ties into NA is a spiritual program. Believe there is a way to tie in the principle of delegation.

- *Self Support* ties into our conference theme and concept of delegation ties into discussions slated for conference week.
- Would support IDT focus of *Self Support* and *Understanding Contributions* and an IDT point that pushes people towards the Strong Home Group worksheet.
- *Self Support* suggested due to anticipated decline in Basic Text 5<sup>th</sup> edition sales and possible lag in sales with the 6<sup>th</sup> edition. We can continue to talk about all contributions but at some point need to take action. Believe our newer members may be more receptive to understanding self-support and contributing.
- *Self Support* – raising awareness seems to be most important and developing an Atmosphere of Service. Heard within the board that removing IDT's prematurely may affect long sought change; therefore, is there any action that we can continue with the Home Group worksheet.
- *Self support*. We put a lot of time and effort into the Issue Discussion Topics, believes in the priority of putting something into that which will provide the most value for our efforts. People tend to embrace issues which touch the heart.
- *Self support* – we need to find a way to give examples, explain why we do this, how this ties into the spirituality, love, that self-support is rewarding (spirit of giving).
- Importance on getting the message of *Self support* out to the fellowship. Believe many do not embrace this concept because they do not feel empowered.
- IDT – who's missing from meetings and why – trying to find a way to follow-up with that. Viable program of recovery, building bridges... seems that if we don't do something with this topic we will lose progress that has been made.
- Supports IDT that builds on *Area Planning Tool* because yesterday's Board reporting on CAR workshops noted that the APT still seemed to be daunting for our members.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

- Believe the fellowship would be familiar with concept of *Atmosphere of Service* because of previous atmosphere IDT's; this topic allows for a discussion on all aspects of service.
- *Atmosphere of Service* and *Managing events / conventions*. We are at a crossroads concerning why we do events and how. It would be interesting to get this discussion going because we don't have a convention guidebook and there are many views on how and why conventions are done.

Also likes the *Managing events / conventions* topic as well because not many members know what they are doing, i.e. knows of a local convention committee losing \$11,000.

- With *freedom comes responsibility* translated means giving back, being of service, etc. Sees areas and regions moving from what has been done in past, a shift in wanting to take a more proactive approach to what the needs of the fellowship are.
- Many members do not tie with freedom comes responsibility with supporting our services. All the support issues seems to be related to a-disconnect within the fellowship.
- Would like IDT that supports 'ties that bind us together' and incorporates the intercity issue, etc. Need to find a more heart way to talk about. Have 2 carryovers; one being the topic on contribution (the most increasing topic) – but need to call it something else that spins off of freedom, responsibility, spirituality.
- *Connect service, freedom, self support with spirituality*. How do we make the connection clear? Is it difficult because we are afraid to sound religious? Also like planning because it gives more direction.
- *Communications, methods, how, etc.* It's critical that we find ways to tie the local service structure and communications together. Maybe *communications* and *self support* could fall into the bucket of *service system*. Also, likes the heart of service, spirituality of service, the spiritual motivation for service.

Is sponsorship service? Also likes *Concepts - delegation* as it might allow bringing the Concepts and Leadership into this topic.

- What does service really mean? Use a heart strings approach. Have an IDT on our symbol – freedom, God, service and self. Our symbol – gateway to meaningful recovery; our symbol represents the key to freedom.
- *Our symbol, atmosphere of service, service as a way of life*. If we could only have an atmosphere of service / goodwill we would have better results with contributions. The symbol might be a good framing device for this book length piece.
- Building around the vision statement and connecting to worldwide membership, with being self supporting. The greater the base... read excerpt from ITW. Atmosphere of service and a couple of other topics that might fall right under that service topic.
- *Build around vision statement*. Maybe an IDT on the vision statement, the 12 steps, and additional heartfelt topics. The principle of generosity – think through so that it becomes generosity based – tied into spirituality.

Believe that the APT will be a bridge into a more user friendly version for IDT's. What would

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

happen if we were to have a recovery topic? Board members will check off three topics that they like the most using the pink marker; staff will pick 3 and use the blue marker.

**List of topics (post-it note)**

- a) Self Supporting (another word that suggests approach)-11
- b) Communication-0
- c) Planning-0
- d) Delegation vs. representation-0
- e) Spirituality – to self support, service, etc-8
- f) Atmosphere of Service (heart of) (spirit of)-11
- g) Worldwide Fellowship – who is missing/ties that bind us-11
- h) Our symbol – key to freedom, self, society, god, service- 24

Also **agreed** to consider a recovery oriented topic if a spirituality focused topic theme is not chosen.

Each board and staff member will select two topics.

- i) Our Symbol – key to freedom (self, society, God, service) – 24 (9 staff / 15 board)
- ii) Self Supporting (another word that suggests approach) – 11 (5 staff / 6 board)
- iii) Worldwide Fellowship (who is missing) (ties that bind us) – 11 (4 staff / 7 board)
- iv) Atmosphere of service (heart of) (Spirit of) – 11 (4 staff / 7 board)
- v) Spirituality – to self support, service, etc. – 8 (2 staff / 6 board)

**Strategic Plan (if time allows or will roll to Friday)**

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

Friday 11 January

Craig opened the meeting with a moment of silence and the Serenity prayer. An update on Franney's medical condition was provided.

**HRP and World Pool Guidelines**

There will be a conference call to reconcile language in HRP guidelines and proposed language will be presented for review this weekend.

**Corporate Responsibilities**

**Review and Acceptance of the Audit**

Balance sheet is from the NAWS accounting system and the report with the blue cover is the current financial audit. If necessary, a conference call will be scheduled with Mike Quakenbush to answer any questions.

Whenever the board is presented with statement of financial position, one wants to make sure this is balanced by reconciling differences in how the numbers are reflected between NAWS statements and the auditors.

Current assets show financial position as of 30 June, 2007. Accounts receivable \$774, 349, doubtful accounts \$62, 442 (reflect possible debts which may not get collected). This number also reduces your bottom line. Further down in the report is the fixed assets and current assets. Noted were the respective values of equipment and furniture. Always want to make sure that the total assets exceed the current liability (add inventory and accounts receivable and minus liability).

Deferred income explanation will be used until the end of this financial year. Page 2, current liabilities shows deferred convention revenue in June 06. Page 3 of the audit report, June 07 is the movement of deferred convention revenue. Next year San Antonio will be reflected into this table – this table is done in 3 year increments. Although it is money sitting in the account, it's money that has already been obligated.

Page 2, handout, Period to Date statement: the board's attention was directed to Recovery literature income - Basic Text hardcover sold \$135,000 which is less than we budgeted, however the *Just for Today's* sales have increased by \$100, 000 as well as *It Works How and Why*. It's possible that the *Step Working Guide* is responsible for the increased sales with *It Works*. *Sponsorship* book sales have dropped but drop expected. Overall with literature sales, \$500,000 more literature sold than was budgeted.

If dollar amount from Iran were to be removed, the numbers are closer to the originally budgeted income. This year Iran branch operations will be structured similarly to Belgium.

Because there was a downturn in sales of non FIPT informational literature in the amount of \$18,000 (non recovery literature) it was decided to do an analysis of this material to see why there has been such a drop. Sold more *Miracles Happens* and at this point each one sold is profit. Shopping and discounts are tied to literature sales. Although we were aware yet it was noted that development subsidies cost \$50, 000 more than anticipated in budget.

Page 3 recovery costs of goods tied to amount sold. Overall net literature income was about \$500,000 more than budgeted.

Fellowship donations – area donations increased +\$45,000 more than budget forecast and

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

regions have decreased about -\$15,000. Many contributions seem to be coming from conventions and member contributions.

The body was led in a brief discussion on making a decision with the issue of contributions – being more effective and consistent in delivering the message. At present, we are committed to communicating something in every reporting mechanism of NAWS on the issue of contribution. Thoughts shared about asking the fellowship what we do to support our services.

Once an analysis on contributions is complete, we may need to shift message concerning convention contributions. Our current message is that it's somewhat unacceptable. Challenge thoughts regarding conventions not being self-supporting. It's about self support and seventh tradition. At the November Literature & Convention Workshop the body looked at overall contributions and how we are overly dependant on that as an income stream given that the stream may not be so reliable.

Fixed operations amount under literature production looks to be well under budget but believes it's due to timing of when report was finalized. In actuality, more was spent on literature production than budgeted. Under WS Conference support, increase is tied to travel for fellowship support. Overall expense was \$400,000 which is tied to fellowship support, PR events and developmental literature.

Fellowship development on page 4; Anthony reported that we have increased both financial and physical ways that we support the fellowship. We have not declined any world service participation request if the request is feasible. However, at some point, we can not continue this activity level– we are going to reach the point of having other services impacted by fellowship support activities. We now have to look at the projects for the upcoming Conference Cycle 2008 -2010 and how these may affect fellowship support. This will also be reported to the conference. There has also been an increase in PR events that were attended. The largest number of cooperative PR events has been in the United States.

There was discussion on assisting with developing local level resources to help with fellowship requests. **Action:** Send Eileen any names for the shining stars list.

Anthony gave examples of WS assistance and we already are seeing repeat invitations from communities. We also supplied an unprecedented amount of literature in institutions and that includes \$100,000 for Brazil (Portuguese). We have sent members from Argentina and Uruguay as resources to Paraguay; we have also sent members to Slovakia, Nepal, and Dubai.

Events on the last page of the handout, compared to page 3 of audit, Exhibit B consolidated, noted that there is very little variance. Difference is called correcting journal entries which the auditors do by making year-end entries to the ledger. That is the difference in numbers. The auditor's profit (change in net profit) - ideally we want those two numbers to be as close as possible.

Management letter represents a confidential communications between the auditors and board. Letter is for audit and points out two deficiencies in report; travel advance is a challenge. In an attempt to correct, it was suggested that 1099's be issued. 1099 – Will be reported as income to the individual. This 1099 reports that you were given X amount as income (which would reflect non-reported travel advances). WB would be advised in advance for the total amount of money that will be reported.

**Decision:** the Executive Committee charged with tracking and making sure travel advances form completed and submitted to Accounting staff.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

**Decision:** change in policy to conform to the law that states all forms must be submitted no later than 60 days after last travel day. Electronic version of Reimbursement forms will only be acceptable if there is a digital signature on file for individual.

Fixed asset; every company's comptroller makes the decision about figuring out the value of equipment. Our comptroller had a particular way on tracking and it did not follow the norm for business. The auditor could not figure out his system. The auditor converted these fixed assets to conform to the way the rest of the world converts fixed assets. Next year there will not be a note with fixed assets because the auditors' fixed this problem. No other reportable conditions.

**Decision:** The Narcotics Anonymous World Service, Inc Consolidated Financial Statements June 30 2007, 2006 and 2005 and audit as presented by our auditor was approved as presented.

### Budget and Project Plans

#### 2008-2010 Budget, Project Plans, and Strategic Plan

This is a review of proposals and items up for adoption for inclusion in the upcoming *Conference Approval Track*.

The approach taken with the budget is explaining items by activity area, as well as for the percentages used for expense categories. Every year we try to determine a percentage base for allocations.

It will be important for the board to understand and have the ability to explain the total amount shown for development literature, free literature and corresponding financial amounts. The dollar amount can be broken down to \$0.35 cents of every dollar going to the fellowship.

The Business Plan Group was moved into a fixed operational column but still having a project plan.

Conference support; CBDM, Leadership orientation, Worldwide Workshops all fall under fellowship support; now fellowship and workshops are allocated at \$466,000 for next conference cycle 2008-10. We moved the budgeted amount of \$100,000 from Worldwide Workshops and raised activity by approximately \$350,000 to better reflect actual practice.

Accounting – Customer Service department will be overwhelmed in the upcoming cycle. Presently, they are processing about 120 orders/day. This high number is believed to be due to the availability of the shopping cart. However, we will be investigating whether it is really worth having the donations portal.

The World Convention projected at \$550,000 in year one, \$253,000 in year two. These two numbers will affect the cash basis. Every allocation changes the bottom line.

Everyday operations about \$21,000 and that is the number of operating days we have available in our reserve.

Website: the 1<sup>st</sup> phase and primary redesign of website will be completed April 2008. The 2<sup>nd</sup> phase and other changes will continue to take place over the next 2 conference cycles.

Lengthy discussion on WCNA 32 San Antonio, e.g. striving to reconcile dollar amount for event, however believe the loss to be greater than \$250,000 but less than \$500,000. In theory NAWS would have used San Antonio profits to take care of the projected loss for the

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

upcoming convention in Spain - WCNA 33. However, it's hoped to make up those costs with the San Diego world convention and to be balanced out by the world convention in Philadelphia.

**Decision:** The March 2008 Conference will give an account on WCNA 32 experience in context within the entire convention picture.

There was more discussion on reporting mechanisms for the convention planning, deposits, etc. the moving in and out is noted on the cash flow. **Tabled:** As recorded in the previous board record, the board will need to discuss overall value of WCNA to the fellowship and possibly changing the frequency. But remember because of timing, we decided to put this discussion off to a later date, in order to discuss at length.

**Action:** The proposed Budget Project Plans will be finalized a week from today. The board is to review the draft and forward any input to Becky ASAP.

**Action:** The presented HRP Guideline with proposed language is a result of the yesterdays call between Anthony, Greg, Mindy and Craig. WB is to provide input by the end of the day today.

 **Proposed 2008-2010**

General Scopes of all project plans provided for conference participants to approve. There may be edits to the allocations but basically it stays the same each cycle.

**FIPT and NA Literature List**

The board had a discussion concerning the FIPT and NA Literature List, e.g. what would be classified as service material or fellowship approved. In order to get an idea of the board's perception for these pieces, the board was asked to check off each item listed and if they believed the material to be recovery, information or don't know. Sheets will be tallied.

The majority of the board marked *Hey what's the basket for* as information material. If the board believes this then what to present at the conference needs to be discussed and be reported to conference participants. The board has to offer a system to the conference that makes sense to all members. Otherwise, it's a shell game and it's hard to make sense of classifications for recovery and information pieces. It is important to clearly say what we want and that everyone is on the same page.

Can we offer the *Service Support* pamphlet to conference participants as an example for the literature classification process? The approval process for NA material says we either believe its fellowship approved, conference approved or board approved.

- Conference approved and board approved means how you define philosophy.
- FIPT is for recovery material only and means one must go through conference formalities to get to any item on that list. Conference participants do not have that type of control over the other material.
- We have to find a way to explain why the majority of the board categorized *The Group, PI and the NA Member, H&I and the NA Member* and two self support pamphlets as informational material.
- Maybe the distinction is not recovery or service but maybe foundational vs. put into action.
- Information is more about implementation practices, experiences.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

This body operates via foundation of principles and takes that premise and applies in a variety of ways. When we say recovery, we mean foundation. Whatever is decided needs to be added to service approval process. Board continues with discussion.

- Need to develop processes for approval and development
- Fellowship approved or Informational material. Information material is material we may decide to place on the fellowship approval track yet we are not mandated.
- In our decision-making with fellowship approved material or not, it is tied to the project plan and the process used to complete the project. The conference makes the final decision with approving the project plan or not.

Ron H drew on post-it to help board achieve an understanding.

Fellowship approved

Conference Approved

Board Approved

Because there is more than one dimension, it is difficult to put down and explain on paper. Two pamphlets on self support: one informational and the other more graphic. The advantage of those pieces allows for changing content when necessary.

There was agreement to add language to the approval process section regarding material not always being clearly defined for approval tracks as illustrated above with the board literature tally. Conference and board approved pieces are about putting things into practice or how to.

The board agreed to the project plan for the Business Plan Group which outlines replacements for *Hey what's the basket for* and *Self Support*. The board agreed these newly developed pieces would fall into two different approval categories. Suggests that the language for contribution be more specific and provide direction.

### **Consensus Based Decision Making**

- Add WSC in header.
- Add sentence regarding this being conference dependent—not really able to give more details until decision is made with presented material.
- A member wrote a letter and stated that their area and region conducts business without ever going into a business session.

### **Fellowship Issue Discussion**

- Issue discussion topics
- Rewrite of the *Guide to Local Service*

### **Public Relations**

Idea is to have focus groups with various professional disciplines and these groups will include professional members and non members. These groups will also be used to see who can be trained further on our behalf (represent NAWS) as well as for their input in their area of expertise. This material would also be World Board approved. No objections.

### **Service System**

Although the board may have some pieces (vision statement) that they are developing in this cycle, the only part the board is responsible for is to frame options and recommendation in this

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

cycle. No objections.

### **Targeted Literature**

This project plan was developed prior to the board discussion this week and the only targeted piece was *In Times of Illness*. However, after this week's discussion, we have to find a way to convey how most drug courts have issue with NA in the US and its one issue with welcoming members on drug replacement therapies and another with welcoming those on medication.

The audience is professional as well as clients themselves, but it's actually the professional constantly conveying how they don't have anything in writing to give to a potential member. We have nothing that defines clean nor can we come to an agreement; therefore, we are not sure that we will undertake this piece.

- There was an area that asked individuals on drug replacement therapies what it was like for them in NA meetings and what helped them to become NA members. The common response was that they were told different things therefore it was very confusing for them.

*Introduction to NA Meeting* developed primarily for professionals to provide individuals from drug courts with information about NA; this piece no longer meets that need. We have nothing for members. *NA groups and Medication* piece was written for groups.

- *Introduction to NA Meetings* is a piece for meetings.
- You can get information regarding various topics and subjects on table of meeting.
- Add a separate philosophical piece that addresses this DRT issue.
- Add a sentence or two that offers simple explanation in *Introduction to NA Meetings*.
  - Add to targeted literature something for people with drug replacement issues. Because *Introduction to NA Meetings* speaks specifically to potential members and the other proposed piece is focused toward someone that could be a member for a long time and remain on drug replacement therapy. Recalls the Youth Group touching on this subject.

### **Decision** No objection to revisions to *In Times of Illness*.

- Develop a separate piece that solely addresses people in NA on drug replacement medications.
- We presented the introduction piece due to need but the fellowship is not really aware of the need. If that is case, do we really need this piece; if yes, then we have to stand up and tell them.
- Revision to *Introduction to NA meetings* is a priority.
- Would we be better suited to revise IP 22; *Welcome to NA* or IP 16; *For the Newcomer*? We don't have something that meets professional needs. Board directed to read *Welcome to NA* and *For the Newcomer* and then decide if we need another piece.
- *What can I do* from the Basic Text; format is beautiful and can be used for what we are trying to accomplish with this pamphlet.
  - Should revise *Welcome to NA* but also think we need a philosophical piece on drug replacement that does require a position paper.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

Whether the issue is more people getting information about NA or newer members receiving information, it is a priority, as well as the possibility of revising *Welcome to NA and Introduction to NA Meetings*

Listed on a large post-it note pad:

- *Who, What, How and Why; Another Look; Recovery and Relapse* - 1976
- *Am I an Addict; For the Newcomer; Just for Today*- 1983
- *Welcome to NA* -1986
- Perceives the listed pamphlets as being generic. Supposes that what is needed is a piece that is specifically targeted, simple, not a philosophic piece. Piece has to be about people 'belonging" and needs to be sitting on the table at recovery meetings. That's how we work this out; people need to be able to identify to see if they believe they belong.
- Believes this can be dealt with by adding language like "yes you are welcomed in NA and for a more complete discussion refer to..."
- Yes, it is a priority and a targeted piece; we could modify *Introduction to NA Meetings* because this is why this piece was developed. Wondering if we can look at the other IPs and incorporate.
- It seems board thoughts are clear as far as having a position with the methadone bulletin. However, has problem with a person not being welcomed at a meeting if on a drug replacement therapy. We have to make sure they understand they belong. Is it not our responsibility to engender a better atmosphere, modeling a better way to live.
- If we are revising *In Times of Illness*, believes *Welcome to NA* and *For the Newcomer* should be revised or updated as well.

Becky expressed having just read *Welcome to NA* would not revise because it focuses on being heart felt and for a person that is scared. *For the Newcomer*; takes us back to the purpose of *Introduction to NA*. We intended to have a new piece about what happens in NA rather than having a personal approach. There are two different needs.

- Service pamphlet cover memo says that we pulled out the word clean and here is the piece we want to approve. Add language that tells them our discussion.

**Straw Poll Issues:**

- Something to address DRT issue in this cycle priority – unanimous
- Separate piece on drug replacement (only subject) – 13; to be added to the targeted literature project plan; an experiential piece for drug replacement only. Becky wanted everyone to be clear on the fact that this body now (unanimously) is stating to totally rewrite targeted literature project plan.
  - Add wording that allows for the project to get done if time allows.
- *Introduction to NA Meetings* revision– 9; engage the conference participants about this, wanting the piece to be more welcoming and definitely not trying to take a position.

# Narcotics Anonymous World Services, Inc.

## World Board Approved Minutes

### WSO Chatsworth

#### 9-12 January 2008

- In someway add DRT discussion to *Introduction to NA meetings*– 11
  - Service pamphlet - 8
  - Not a service pamphlet – 4
  - Saying it should be a board approved piece – 0
- There are two ideas about what to revise in *Introduction to NA Meetings* and *Welcome to NA*

#### **Workshops –no objection**

#### **Book Length Piece – working title was *Living Clean – The Journey Continues***

Review and input piece in stages, fellowship approved for 2012. See CAR. The board went into a discussion regarding a book length piece and what the board decided and what has been recorded. Working title; board decided to leave the working title as presented. No objections to the purpose and scope.

#### **Leadership Orientation Material – No objections.**

**Service Material Approval Process** is the same as last cycles. What we have talked about is developing pieces before actually having a handbook. No objections.

#### **Other Corporate Responsibilities**

##### **Existing Lawsuits**

Anthony provided the board with an update regarding ongoing litigations.

##### **Proposed Corporate Resolutions**

**Decision** management being given authority to amend the existing 2007-2008 corporate resolutions to incorporate Deborah Hall as the replacement for Tom Rush everywhere Tom's name appears. These resolutions will not be amended until such time as specific employment details can be worked out. The timing of this change and Debbie's authority is left to Anthony's discretion.

#### **WCNA 33**

##### **WCNA theme brainstorming session.**

Last convention was Message, Hope, Promise, and Freedom. Theme for Barcelona must translate and be understood in both English and Spanish.

Beyond your wildest dreams – mas aya de sus sueños	Lost dreams awaken - Sueños perdidos despierten
Together we can – Juntos podemos	One service symbol one fellowship
Worldwide Fellowship	Sharing our common bond
Worldwide basic program	One world one program – un mundo un programa
Recovery without borders – recuperacion sin fronteras	Addicts without boarders – adictos sin fronteras
Every expanding fellowship –	Another world – otro mundo

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

Love without borders- amor sin fronteras	Freedom to live – la libertad para vivir
Freedom to grow – la libertad para crecer	From darkness to light – de las escudida hasta la luz
The sky is the limit –	Recovery North, East, West and South
Spiritual Connection – la connection spiritual	Spiritual Revolution –
The Light of Recovery – La luz de recuperacion	Big Teeth Lobster –

 **WCNA 33 Site Visit Reporting**

Anthony and Becky reported that the convention site is beautiful. This will be a totally different type of event and in some ways our first *city* convention. There are 3 hotels next to the convention center. There is a variety of transportation readily available; e.g. trains, buses and taxis. It is only a 10 minute metro ride to the heart of the city. There are universities and hostels available, but only through individual bookings. Where the convention center is located, it's almost like having our own end of the city.

During the upcoming interface with the region, it will be reported that the support committee needs to be created sooner than what we have done in the past. Will suggest a smaller support committee and have to come up with effective ways to coordinate volunteers that will be from a number of different countries. Board also made aware of some of the different business practices that will take place for this convention due to practical limitations, price and room blocks. It is highly possible that we will not use the Hilton hotel chain located next to the convention center due to extremely high room rates.

This will be the most expensive per attendee and the highest facility cost ever incurred. Coming up with a capacity number must be done – it will be particularly expensive. Becky reported on the possibility of members from Iran having the ability to attend the convention and the two populations that would most affect the attendance number would be the Iranians and US members. We can not automatically penalize the non US members just because this event is being held outside the United States. It is not anyone's fault that everything is more expensive. Money is the most upside down than it has ever been.

Convention center is probably the prettiest ever seen but also the highest priced matrix per space usage. We will have to pay for space that will accommodate up to 8000 members. If we think we will have more than 8K in attendance then some other decisions will need to be made. If we exclude the UK, and take all other communities maybe will get 3500 members. Iranians are an interesting number – could be up to 2000. It is highly unlikely that someone will come into the space – which gives us hopefully more time to negotiate. It is the height of tourist season but not of the business season which may give us more of a bargaining rate.

There are many places along the coast that offer fast food e.g. McDonalds and sushi restaurants. For dinners we believe many will travel into the city for a nice sit down meal.

There are some expenses associated with the convention that we will pay for right now; we want the value of 1.40 exchange rate. Those are the types of decisions that are already being made. Technically, we already owe them 84,000 Euros. They are not exerting any pressure on us but we are going have to pay for a sizable portion of the convention facility at this rate. Obviously, any expenses that we can defray will be. Becky will be traveling back to Spain to attend the regional meeting in March 2008.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

There will be an accelerated track for releasing convention information earlier to members and the public. This means, for example, flyers announcing the convention, similar to a 'save the date', may be distributed without all of the convention entertainment information. We simply want to get the information out into the communications stream. It will be extremely important to work with delegates in announcing this convention and disseminating the information, as well.



**PR item pricing**

**Tabled:** PR will be discussed at the next meeting; however, Anthony passed out a sample.



**Translated *Basic Texts***

Anthony reported on the challenge of pricing the translated Basic Text. Board needs to discuss a pricing point - in most instances the price being \$5.50 for six years and \$5.00 before that. The challenge seems to be that some communities will be affected negatively, if the price of the Basic Text goes up. Would like to have a brief discussion on how to initiate this discussion, the dilemma, the fixed pricing for a long time and a price point correction seems to be appropriate. This primarily affects the Latin Americans.

- Piet - doesn't believe that he has enough information to make a clear decision; however, he believes the Basic Text should have one price, regardless with having the entire book translated or not. And, from that point, we work with the discounts for communities with the goal of communities being self supporting. Knows that we all want free literature, but we have to become self supporting.
- Ron H – speaks from a level of principle, and this is where we defer to Executive Management. Balancing self support and talking to the fellowship, we inform the members that we are sure you would like to live within the principle of self support and why we think it's important. The other principle is that every addict gets a Basic Text and the message of NA is spread widely. This involves some financial reality. Ron believes that we set a standard price and Executive Management decides pricing for each community individually. We are sacrificing the principle – but working towards being self supporting.
- Michael - we get used to things being one way and have a problem when changes arise. Believe we need to set the price and tell them what it costs. Rather than just NAWS coming in and providing literature, NAWS should make the communities aware of cost. Let them understand the philosophical side of this impact. Again, he agrees with other comments of setting price for the Basic Text, and working with individual communities, explaining the hopes of working toward self supporting.
- Ron B agrees with what Ron H expressed. Asked how does a price increase compare with an AA Big Book? Anthony responded that their pricing is controlled by their reserve amount and is currently \$5.00. The way to defer their excess funds is to defer price of literature.

Another question concerned how the price would affect community/FSO. Anthony responded that currently this would not impact Australia. The current pricing structure came from a structure that predated the policy, however.

**Decision:** communicate to members that we set a price point. We think this should exist for translated versions of the *Basic Text*. Availability of literature will be handled on an

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

individual, community by community basis. The goal for all communities is self support. If the price point remains the same, this would be reflected with a price of \$10.00 American dollars and 6-10 Euros.



### **Medallion Survey**

The figures have been noted on the last page of the Executive Committee Report. Clearly, Roman numerals are the preference; the deadline for survey returns is March 2008. The medallion finish is too close to accurately state finish choice. Anthony believes this will end up being at management discretion.

Bronze is less expensive and more stable.

NAWS has been very happy with level of participation from the fellowship. We have never really created an opportunity for the fellowship to participate other than sending a question to an RD.

Fellowship feedback for the medallion survey was compared to fellowship input on the Basic Text: We distributed 7500 copies of the Basic Text and received approximately 300 pieces of member feedback. We have received about 4,500 responses for the medallion survey. It is interesting to see what the fellowship appears to care about.

Maybe the lesson for us is learning how to ask the fellowship a question – maybe how they feel? We generally ask questions with yes and no responses. At the same time, we have to be careful on how we ask questions. We need to be more quantitative.



### **Membership Survey**

No final results yet. Collected 4,038 in San Antonio received 7,819 online and another 1,000 via mail and fax. We started receiving phone calls, primarily from North American members, who didn't have technology resources and created a way for them to participate using the mail and fax.

Usually, we collect about 5,000 surveys for a world convention and considering the size of the San Antonio convention, the response from members in attendance was relatively high. The AA membership survey is done every 5 years, on a selected community of North Americans. At the same time, they believe that there are certain populations that are under recorded. Although we are doing better with surveys; we have yet to find a way to get an accurate number of NA members. We need to create a strategy that helps us obtain contact information from members

Ron recalls energy from members in 1983 regarding completing a survey and being a member of an anonymous program. Does not feel we would get the same energy if this would be done today. Members seem to be more open.



### **Adoption of October minutes**

**Decision:** Approve the October 2007 World Board minutes as presented.



### **Review of Action Item List**

All project ideas with their recommendation for the 04=06 cycle will be reported in the March 2008 Conference Report. This is one of those archaic systems that was handed to the board from the 1998 guidelines; we need to assess whether it's still working and the board may need to revisit.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

Decision There were no objections to the recommendations presented, reporting the project ideas in the March Conference Report and listed projects will be removed and filed in folder.



### **ED Performance Tool**

Although some changes may happen, the material for the ED performance tool is being presented for review and input. The EC wants to move forward with some of the process to see what can get done, and how it works. The Executive Committee sets the goals for the ED; however there is a cooperative effort between the full board and the ED with setting goals. The performance tool has a component that allows the board to assess the relationship e.g. *World Board Assessment of the WB-ED Partnership*. The EC directly assesses the Executive Director.

Franney asked whether there will be a timeline with clear goals. In response to Franney's concerns, it was noted that there are some questions regarding the usability of this performance measure. Until we put into practice we can not say whether the tool is an equitable measure.

The process always starts off cumbersome but must end with useable measures. If there is ever a day that the board was trying to redirect Executive Management, we would need mechanisms to handle situation

Decision There was no objection for the EC to move forward with utilizing the ED performance evaluation tool.

### **Deadlines**

Decision Email an electronic copy, send a deadline email reminder for items. On page 64 is the proposed revision to Information about NA. Deadline for input is January 21.

### **Brief talk about board approval on Norwegian stories**

The board must review the stories to determine whether or not, as the publisher, they are willing to publish. The board is to review each story for NA conceptuality, meaning that the story stays true to NA philosophy but staying true to *their* story; board is not to review for word preferences. The board has to remember that there is always a difference in community's history and sophistication; they can not say how an individual community speaks as each community has its own phrases and terminology.

Decision Norwegian stories deadline is Thursday, January 31.

### **Heroin Anonymous – Trademark**

Heroin Anonymous was created as a result of a gentleman believing that NA is no longer specific enough. Anthony passed out a copy of the logo for Heroin Anonymous. The board was asked to notice how similar the Heroin Anonymous logo is to the Narcotics Anonymous logo. We have contested their logo's similarities. There is also some copyright infringement with some of their literature as well. We are not trying to be particularly punitive; however, we need to address these issues.

The board met in a closed session for the board to discuss its own future.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

Saturday 12 January

Meeting opened with a moment of silence and the Serenity prayer. Announcements followed.

HRP External Guideline proposed language: board will be presenting the guidelines at the conference; therefore, the board needs to know the material. The board given until end of day today to give input on the HRP External Guidelines draft, otherwise, no objections stated at this moment.

### **Targeted Literature**

One of the CAR questions for the fellowship is to gather input for their next piece of targeted literature and develop the piece. Proposed project plan reports we are at our workload capacity and will continue to gather input; however, we can manage a revision to *In Times of Illness*. We can not have anymore high priorities – to keep adding to the top of the priority list is unreasonable. Continue discussion:

- Thought we discussed and agreed that *In Times of Illness* would take more than a year, and in the second cycle would work on something else. Not ranking higher than we have resources for but if opportunity arose would develop the piece.

We have never talked about this in any reporting mechanisms and making this newly proposed DRT piece a priority rather odd; the list of projects has already been reported.

More input on piece on drug replacement therapies

- Tom believes the difference is the philosophical issue around a person's readiness to be a member and a group's right to allow or not allow participation. In the future, he would like to see something philosophical regarding this issue. The issue of drug replacement is not that much different than someone who is taking antidepressant medication – but both are seen in a different light.
- Ron B shared how big of an issue DRT is for an Australian area and they will most likely develop something on their own for groups to address. At some point in the future, he would like a piece from the World Board but will not be holding the board's process up.

**Decision:** Targeted Literature – report the board's desire to take on more pieces for development but do not have the resources at present. Report the importance of DRT piece, the board perceives a need, but needs conference feedback. This would be a fellowship approved piece but currently does not have a high priority.

**Decision:** Book length piece working title – adding a sentence that states using as a working title but definitely open to ideas.

**Decision:** Budget cover will be revised.

**Decision:** send board 2008-2010 Issue Discussion topics list, brainstorming ideas as staff continue to develop for March meeting.

**Decision:** Approval Process for NA Material tracked changes/edits based on discussion this week.

**Decision:** Conference Participant cover memo will be edited to report revisions on the plan to

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

have the revisions to *Medication and the NA group* with the information from the Methadone bulletin. What ever happens by email review as well as with what happens in March hope to finalize for conference participants; add language that illustrates how the board thinks some pieces ought to be classified as board approved along with the board's rationale rather than fellowship approved. For instance, *Introduction to NA meetings*, a member might think this piece is core philosophy but the board thinks the pamphlet is informational, which is also why we pulled the definition of clean from the pamphlet.

**Decision:** Revision to *Introduction to NA Meetings* - staff will attempt to provide narrative to the piece depending on time, relative ease with narrative creation and meet the expectation of the board. If this revision does not happen, the board will report being in the process of revising and include the same copy, with the explanation of our dilemma. This will go back to the board in email.

### **Service and the NA Member**

Some board members consider piece recovery literature and some informational. Material should be presented to conference participants to see what they think—engaging participants in a discussion. The disconnect with the fellowship seems to be the development process, specifically members did not participate in the writing of the material; the material itself isn't objectionable. We have to stand up and be willing to say that we are trying new approaches, do we want this new ability to exist, and does this help to spread our message?

**Decision:** offer *Service and the NA Member* as board approved which doesn't change core tenets, include board's specific thoughts in cover memo and inform conference participants that we are providing these materials to enter into a dialog with them at the conference and listen to their thoughts.

*Leadership and Principles in NA Service* on Page 17 of the board book was written to members. Chris tried to take language that was more focused to members and change the focus to the service committee. **Decision** The title will better indicate for members or service committee.

**Decision:** Page 18 word...urges to try to control situations with a heavy hand. Separate so the reader knows who feels comfortable and who feels the urges.

**Decision:** to maybe or maybe not change title *Stumbling Blocks to the Idea of Leadership* to *Just Stumbling Blocks*.

### **Principles and Leadership in NA service** (for service committees) Page 21

- Agreement to change *millions upon millions* to *countless*
- Last section change *Selecting Trusted Servants* to be rewritten to reflect *Selecting and Supporting*.
- What leadership qualities are necessary for NA Service paragraph could be written in an encouraging tone to help the member who desires to become more knowledgeable.
- Add: *while others discover that they have hidden potential*. Add language about mentoring and the willingness to mentor.
- Just as some members have more, change to 'who have' more
- *Why Leadership*; middle paragraph Craig feels there are some missing thoughts regarding the importance of effective leadership.

# **Narcotics Anonymous World Services, Inc.**

## **World Board Approved Minutes**

### **WSO Chatsworth**

#### **9-12 January 2008**

- Not written with clean English prose

**Decision:** Principles and Leadership in NA service: with the above edits. These will be emailed to the board with a quick turn around. In a dialogue with the fellowship, the board would use talking points.

#### **Plans between now and WSC 2008**

##### **Talking Points**

Talking points will be updated with this week's discussion and decision points.

##### **Calendar**

Eileen will send the board a reminder on Monday, regarding board travel; board members to provide dates that they are unavailable for travel through the summer and upcoming conference cycle. Board deadline is January 21

March board meeting still scheduled for March 13-15. EC meeting is March 11-12, 2008; this meeting will include the board/staff luncheon. HRP and WSC Co Facilitator will also be in attendance. At this meeting, the board will discuss some of the HRP discussions on the HRP processes, offer ideas on what to engage the conference in for the identified session, etc.

WSC travel days are Friday, April 25<sup>th</sup> and Monday, May 3<sup>rd</sup>; international travelers can arrive a day earlier. To date the board has not scheduled a meeting for Friday, April 25; therefore, board members could arrive at whatever time they chose.

Orientation for new board members usually happens in June or July and is followed by the initial meeting of the board for this year in August.

##### **Contribution Article for April NA Way**

The board was supposed to develop something for the January *NA Way* regarding international contributions. Ultimately, the board must have a strategy.

Franney asked if the idea thread from Tom R about mentioning a group issue in the *NA Way* magazine and it promoting more contributions could be used as a thread; believes talking about this can trigger a chain reaction, promoting some type of dialogue.

- Create an outline of issues?
- Franney is speaking about an article for the RD's. Include in this article narrative on the spirit of generosity as Muk described.
- It would be interesting to see if delegates could come up with ideas on this via small groups.

**Decision:** April NA Way Agreement Deadline January 31 - each board member take the topic spirit of generosity; write something on developing a series of experiential vignettes, a mosaic. The board could write a couple of lines or a couple of paragraphs.

#### **RD Training Modules**

This was developed because the board wanted something that would help them work with the RD at workshops. This is an outline to get a vision for what the actual session would look like.

- Needs simplification, smaller words.

**Narcotics Anonymous World Services, Inc.**  
**World Board Approved Minutes**  
**WSO Chatsworth**  
**9-12 January 2008**

- Page 2; 4.1.a; give more bullet point substance – examples on source materials. Throughout document note source material use B as a model – road map for preparation.
- Provide more coaching strategies.

**Decision:** to give Jim D the board input for the RD training module; the board will revise to incorporate more NA language.

**Responsibilities of a board member at the WSC**

The board meeting needs to break by 3 to allow for those who wish to attend Freddie Aquino's memorial. Rather than break for lunch we plan to break by 2 at the latest. Please plan accordingly and we will have snacks in the room.

**Decision:** having an action group on *board responsibilities at the conference*. This is not about assignments while at the WSC but the overall responsibility during the conference and what that means, recognizing this being the first opportunity for some board members to be at the conference as a board member.