



WORLD SERVICE CONFERENCE

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**TO: All Areas, Regions, World Service Conference Participants and
Conference Committee members**

FROM: Transition Group

DATE: 5 December 1997

RE: Transition Group Proposals for the CAR

Overview

Greetings from the Transition Group. Enclosed in this packet you will find (1) a copy of our final report, which is very similar to our section of the 1998 *Conference Agenda Report*; and (2) a copy of the Service Resume and nomination form for the election of World Board, WSC Co-Facilitators, and the Human Resource Panel positions, which will be used should the conference decide to adopt our proposals this year.

Our Report

The report enclosed is formatted just like what we anticipate will appear in the 1998 CAR, including motions, intents, and financial impacts. We are sending it out as early as possible, almost two months prior to the release of the *Conference Agenda Report*, and to a much larger mailing list than normal, so that the fellowship can have as much time as possible to review and discuss our proposals for changing the world service structure. If you should need extra copies of this report, they are available upon your request. Simply contact the Transition Group in care of the World Service Office at the above address. Summaries of the attorneys' and financial consultants' work over the past year, and how they advised us during the process of developing our proposals, are being completed as this letter is being written. We plan to send those reports out to conference participants by the first of the year.

All of the information in this package, including our report, is being made available in six languages: English, French, German, Spanish, Portuguese, and Swedish. The translated versions will be released approximately two weeks after this report.

Service Resumes

Also enclosed is a cover letter and service resume form, that will be used if the conference decides to adopt Motions 1, 2, 3, 4 and 5. The nomination process for the World Board, the WSC Co-facilitators, and the Human Resources Panel is open to anyone who meets the requirements for each position. Nominations for these positions may be made by any region or conference participant, although we ask that regional nominations be signed by the delegate for verification. Included in the cover letter are the membership qualifications for each of these service positions. If the conference decides to adopt the TG motions this year, elections to these new positions will occur in the most open process for WSC elections in the conference's history, both in terms of solicitation and nomination. If, on the other hand, the conference decides not to adopt our proposals, the WSC Administrative Committee will be fully prepared to conduct elections based upon our standard elections practices. More details about the election

procedures will be provided to you by the WSC Administrative Committee before the World Service Conference.

Conclusion

Other details about the 1998 *Conference Agenda Report*, workplans for the next conference year, and other *Conference Agenda Report* related items will be reported to you by the WSC Administrative Committee and the Interim Committee. In the meantime, we hope that providing this extended period for discussion about our proposals is helpful to you. We expect that we will be discussing our proposals with many of you at *CAR* workshops.

We wish you a happy and joyous holiday season. As always, it is a pleasure and privilege to serve the fellowship of Narcotics Anonymous.



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Date: 5 December 1997
To: All Areas, Regions, World Service Conference Participants,
Conference Committee members and interested NA members
From: The Transition Group
RE: Elections at WSC 1998

The Transition Group is sending this information to all areas, regions, conference participants, conference committee members, and any interested NA member upon request. Our intent is to actively solicit resumes to be used *if* our proposals are adopted at WSC 1998. We want to make it clear the WSC Administrative Committee is planning and will be prepared for elections to current world service positions open at WSC 98 as well as elections to the positions called for in our proposals if they are adopted. If you, or someone you know, is considering accepting nomination to any position, we encourage filling out and submitting a resume.

Since we are using the standard resume form it will not be necessary to complete a resume form for each position sought. Because the nomination process for these positions is less restrictive than normal, we have created a separate nomination form to avoid confusion. A separate nomination form will need to be submitted for each position that a candidate is seeking. Nominations to positions that are called for in our proposals—World Board member, WSC Co-Facilitator and/or Human Resource Panel—may be made by any region or conference participant. Nominations for these positions will not require a second, although we ask that regional nominations be signed by the delegate for verification. All that is necessary to submit is a resume and a nomination form for each position that you would like the conference to consider the nominee for. The deadline for service resumes and nomination forms for the World Board, WSC Co-Facilitators, and the Human Resource Panel positions is **Noon, Sunday, 26 April 1998**. Resumes and nominations may be turned in at the WSC or mailed or faxed to the WSC Administrative Committee in care of the WSO prior to the WSC. All other details of election procedures at the conference will be communicated to you by the WSC Administrative Committee prior to the World Service Conference.

Our proposal requires a 60% majority vote to be elected to the World Board. We believe that 60% represents a substantial majority of the conference. The other positions in our proposal—WSC Co-Facilitators and Human Resource Panel members—would require a simple majority.

To establish one-third of board seats rotating every two years, the first board will have eight members or one-third serving a two year term, one third serving a four-year term, and one-third serving a six-year term. The length of term for the initial board members will be chosen by volunteers and then by lot at the first World Board meeting.

Before you complete your service resume form, we would like to let you know a little more about the qualifications for the new system. The qualifications for World Board members, Human Resource Panel members, and WSC Co-Facilitators are listed below:

World Board

Purpose of the World Board

The purpose of the World Board is to:

- *Carry the message of recovery to addicts who still suffer from addiction.*
- *Provide support to the Fellowship of Narcotics Anonymous in their efforts to provide the opportunity to recover from addiction.*
- *Oversee all the activities of NA world services, including the fellowship's primary service center, the World Service Office.*
- *Provide service to individuals or groups of addicts seeking recovery from addiction and assist the public in understanding addiction and the Narcotics Anonymous program for recovery from addiction. Such assistance may include direct and indirect communication with addicts, organizations, agencies, governments and the public.*
- *Ensure that no resources generated from Trust Properties are utilized to engage in any activities or exercise any powers that do not further of the primary purpose of Narcotics Anonymous, which is to carry the message to the addict who still suffers.*
- *Hold and manage in a trust for the fellowship the income produced by any world service activities in a manner that is within the spirit of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Narcotics Anonymous.*
- *Hold in trust for the Fellowship of Narcotics Anonymous the rights to the exclusive control, use, printing, duplicating, sales and use of all the intellectual properties, logos, trademarks, copyrighted materials, emblems or other intellectual and physical properties of the WSC, or the Fellowship of Narcotics Anonymous as a whole in accordance with the will of the WSC.*
- *Control and manage the exclusive production, printing, manufacture or reproduction of the properties or the licensing for production, printing, manufacture of the properties of the Fellowship of Narcotics Anonymous and offer these properties for sale to the fellowship and the general public.*

Membership Qualifications

In addition to the qualities expressed in Concept Four such as humility, integrity, trustworthiness, and strong commitment to open communication, the following qualifications for nomination and election to the World Board are written to express the variety of skills and experience necessary to the board's optimum operation. A single individual may not have all of the qualifications listed below. These qualifications should not be viewed as a list of absolute requirements, but rather as an expression of the qualities and experience that will help the board to best serve our fellowship:

- *History of both completing work independently and working well within a group*
- *Familiarity with and commitment to the World Service Conference vision of a global fellowship demonstrated through world service or personal life experience*
- *Familiarity with Narcotics Anonymous service structure*
- *Administrative skills*
- *Experience with plan development and financial forecasting*
- *Organizational and communication skills*
- *Ability to donate sufficient time to attend meetings, travel, and to fulfill the additional commitment of board membership*

- *A working knowledge of the Twelve Steps, Traditions, and Concepts.*

Clean Time Requirement

All board members must have a minimum of ten (10) years clean.

Terms

The length of term for board members shall be six years. All members of the board are eligible for election for two consecutive terms.

Human Resource Panel

Purpose of the Human Resources Panel

The purpose of the Human Resources Panel is to:

- *facilitate an election/selection process that will allow the World Service Conference to base trusted servant choices upon the principles of ability and experience*
- *allow members to be nominated from around the world without having to be present at the conference to receive due consideration*
- *create a more open opportunity for world services to benefit from our collective resources by providing an established and recognized process by which to do so*

Membership Requirements

As well as holding no other world-level service commitment by the time they assume their duties on the Human Resource Panel, all prospective Human Resource Panel members should demonstrate the following:

- *Trustworthiness—possessing integrity and the ability to provide leadership (as discussed in our Fourth Concept).*
- *Discretion—possessing the ability to fulfill their responsibilities with the conference's confidence that service resumes' confidentiality will be protected.*
- *Experienced—members should possess previous world service experience, and should demonstrate some personnel/human resources experience.*
- *Ability to read English.*
- *A working knowledge of the Twelve Steps, Traditions, and Concepts of Narcotics Anonymous*

Clean Time

Human Resource Panel members must have a minimum of eight (8) years clean.

Term

The term of office for the Human Resources Panel member will be one conference cycle. All members of the panel are eligible for election for two consecutive terms.

WSC Co-Facilitators

Purpose of the WSC Co-Facilitators

The purpose of the WSC Co-facilitators is to preside over the business meeting of the World Service Conference.

Qualifications

- 1. A demonstrated ability to preside over business meetings.*
- 2. A working knowledge of WSC conference policies and procedures.*
- 3. A working of Robert's Rules of Order and general parliamentary procedure.*
- 4. Demonstrated organizational skills.*
- 5. Holding no other world service positions or responsibilities at the time of assuming the co-facilitators duties.*
- 6. A working knowledge of the Twelve Steps, Traditions, and Concepts of Narcotics Anonymous.*

Clean Time Requirement for the WSC Co-Facilitators

WSC Co-Facilitators must have a minimum of eight (8) years clean time.

Term

The term for each position will be one conference cycle. The Co-Facilitators may be elected to two consecutive terms.

Personal resources to make the necessary commitment means being prepared and able to make a commitment for the length of your term. This means a considerable investment of your personal time. Most world service positions require travel and time away from your family, job, and home. Many people have experienced having to spend personal funds in order to fulfill their responsibilities. There is almost always work to do at home, such as reading or writing reports and discussing the plans and objectives of your work with other members. In addition, you may be asked to participate in conference calls.

In order to provide our fellowship with the very best level of service possible, we ask that you carefully consider the responsibilities that go with the elected position. You may wish to consult your employer, your family, or your sponsor. Talking with members who have served at the world level may give you additional insights into the commitment involved. Service on this level has many rewards and may have a profound effect on your life and personal recovery. However, it does not come without hard work, long hours, dedication, and personal sacrifice.

Service resumes are reproduced and distributed to all conference participants prior to elections. In order to facilitate this process, please limit your resume to two single-sided pages. Only two pages will be included in the package that is distributed to conference participants.

Once again, the Transition Group wants to assure you that by distributing the requirements for each of the positions in our proposal, as well as resume forms, we are not attempting to predetermine the will of the World Service Conference. These nomination forms will be used only if our proposals are adopted at WSC 98.

NA SERVICE RESUME

(PLEASE PRINT LEGIBLY IN BLACK INK, AND
LIMIT YOUR RESUME TO THESE TWO SINGLE-SIDED PAGES)

Name: _____ Clean date: _____

Address: _____ Phone: _____

Please list all the group, area, regional, and world service positions you've held that you consider relevant to the position to which you are nominated. Please include the positions served within the past five years and approximate dates of service for each position. _____

If you have not completed a term or have been removed from a service position in the last five years, please explain. _____

What resources do you believe you can bring to the position to which you are nominated?

SPECIAL NOMINATION FORM

for World Board, WSC Co-Facilitators and Human Resource

Panel members only

NOMINEE

Name of Nominee: _____

Nominated for: _____

(State Position)

Nominees signature: _____

(Signature of Nominee indicates acceptance of nomination to this position.)

NOMINATION

Nominated By: _____

(Name of Region or Conference Participant)

Position: _____

(For Conference Participants Only)

Signature: _____