

WORLD SERVICE CONFERENCE OF NARCOTICS ANONYMOUS

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DATE: August 13, 1992
TO: All Conference Participants
FROM: Joe Gossett, Executive Director
RE: Interim Committee Minutes

Attached are the minutes of the Interim Committee meetings requested by the conference. Any questions about Interim Committee actions should be addressed to Interim Committee members or myself.

The minutes will be provided in a more timely manner in the future.

**INTERIM COMMITTEE PHONE CALL
THURSDAY, MAY 28, 1992, 4:00 P.M. PDT**

Participants: Dave T., Becky M., Garth P., Mary Kay B., Randy J., Mitch S., Ron S.
WSO staff: George H., Joe G., Hollie A., Donna S.,
One visitor: Jon T.

I. From WSO Admin

- A. Status report for the June *Conference Summary Report*: Many first drafts have not been received yet (from WSB, WSO, WCC, WSC Admin, Ad Hoc NAS, PI, Translation Committee, MDF, Interim Committee). Some of these are in development, but waiting for this phone call's outcome. After receiving them, we will do the entry, formatting and editing, then send the approval copy to Dave, Becky, and Mary Kay for examination. **Projected (hopeful) publishing date--June 26.**

Discussion: Status of all reports was given.

Decision: All outstanding reports will be in by Friday, June 5.

B. WSO news

Discussion: George gave an overview of the reorganization of the WSO which is mainly in the Fellowship Services division. Teams and their purposes were discussed. The team approach will be implemented, starting with three teams: 1) Conference team, 2) Fellowship Services Team, and 3) Publications team.

Decision: This team approach will be discussed on a WSO Board of Directors Executive Committee conference call, and implemented if approved.

Discussion: George gave an update on the lawsuit. A letter from Greg Emmons was received by the WSO attorney requesting information on the literature trust document and the RSR working groups, and names, addresses, and telephone numbers of all the members involved. Concern was expressed regarding releasing the addresses and telephone numbers of the RSR working group members. Also, a WSB member requested that the Philadelphia's attorneys attend the June BOD meeting, a phone consultation between him and Theresa Middlebrook, an itemized breakdown of all costs incurred to date and a copy of all materials relative to the suit. George stated that another NA member is "threatening" to sue because he has been threatened with bodily harm in connection with his requests to bring his "History of NA" project to conventions.

Decision: To release all information presently available to any NA member but to not release RSR names and addresses per previous conference action. To curtail legal fees, the WSO will send copies of the tapes and minutes directly to David Moorhead. As soon as possible before the June meeting, the WSB and the WSO BOD will be sent three documents: 1) our attorney's response to Moorhead's filing, 2) a detailed record of the expenses incurred, and 3) copy of the letter from Attorney Emmon's requesting information on behalf of Moorhead. The attorney's request was denied unanimously.

- C. Joe later asked for clarification on what we are sending out regarding the lawsuit and to whom. Our previous decision was to send out letters from our attorney regarding strategy to only the three chairs. We will send the attorney's response to filing, billing information, and Emmons' letter to both boards. Copies of the suit were distributed at WSC. We will remain with the decision to send strategy correspondence from our attorneys only to the three chairs.

II. From WSC Admin:

- A. Report from conference call--liaison assignments, 1 vs 2 quarterlies, etc.

Discussion: Dave T., will be the liaison for the WSB, WCC, and WSC Policy Committee. Mitchell S., will be the liaison to the WSC Literature Committee, WSC PI Committee, and World Services Translation Committee. Ron S. will be the liaison to the WSO BOD and WSC H&I Committee. WSC Administrative Committee will give direction to the ad hoc outreach committee.

Dave reported that Admin surveyed the conference committee chairs and 10 RSR's. The committee chairs objected to only one quarterly. The 10 RSR's all supported the possibility of no quarterly this quarter, if necessary. They also felt that Interim Committee should make the decision about how many quarterlies and when. It is the recommendation of Admin to not have a quarterly this first quarter. Admin feels that not having a quarterly in the first quarter does not rule out two quarterlies later. Could WSO staff a quarterly? Will all of Admin attend the WSB meeting?

Decision: Most Interim Committee members felt more information is needed before a decision is made about the number and location of quarterlies. Planning forms will be requested from all committee chairs prior to the Interim Committee meeting in June. This will give us the needed information and allow us to decide if a quarterly is feasible in the third quarter. All three members of Admin will attend the WSB meeting. The planning and scheduling for the quarterly will take place at this meeting. The Interim Committee will be responsible for decisions about the quarterlies. WSO can staff quarterlies but it could mean drastic cuts in other areas, depending on how many and where they are.

- B. Treasurer's update: \$\$

Discussion: The figures in Ron's report to the Interim Committee (May 28) were too low. The actual figures were \$30,000 over last year's Admin budget. Capital Bank: \$35,214.41; Total cash and assets: \$72,734.45; Interim Committee approved expenses \$119,210; Cash balance: \$25,897.45; Total projected cash reserve: \$41,821.45. May donations: \$16,027.36. This is 125.92% of projected donations. \$10,000 may be saved through July due to the air fare war.

Decision: Money is available if a quarterly is scheduled. The short term outlook is good at this time.

III. Minutes from May 7 phone call--Revise, Approve, Disapprove?

Discussion: Abstracts to IFNGO and WFTC was decided previously. Abstracts have already been sent to ICAA. WSO staff will check to see if the others have been sent, and if not, they will be sent.

Decision: Approved with above revisions. Steve S. will advise the appropriate people of Interim Committee decisions.

IV. Interim Committee Meeting--

A. when, where, times?

Discussion: Brief discussion, then approved the meeting.

Decision: The Interim Committee meeting will be held Friday, June 19, at 4:00 p.m. We will order dinner in and prepare to stay for the evening.

B. Preparation for meeting--agenda items, required supporting documentation, discussions to anticipate etc.

Discussion: No one had agenda items at this point.

Decision: All agenda items must be sent to WSO by June 12.

V. Specific items

A. Criteria for decision making within Interim Committee:

Discussion: Discussion resulted in agreement to the items listed below.

Decision: A written request containing relevant information is required before the request can be reviewed fairly. The work plan form should be helpful. All requests will be evaluated in terms of productivity, the committee/board work plan, necessity of expense, priority ranking, and any other factors relevant to the proposal. A high degree of accountability will be stressed as each request is reviewed and evaluated. It is desirable to send two people per event when reasonable. Regional problems and other special circumstances will be taken into account. All requests for the second quarter must be in by August 1, requests for the third quarter must be in by November 1, and requests for the fourth quarter must be in by February 1.

B. Written input to committee

- 1. Becky gave a brief overview of her May 19 memo, which was a report to the Interim Committee after the WSB Steering Committee call on May 5. This included requests for vice chairs to attend the WSB meeting in June and to let Mike Bohan come in place of Pete C. at the WSB June meeting. Both requests were approved. A request for an external committee conference call was denied because the cost (\$120 set-up fee, .35 cents per minute per person inside the U.S. and more for non-U.S.) was seen as too expensive for the purpose of agenda planning. Becky will communicate this decision to them.**
- 2. Ron gave an overview of his 5-22 memo. Ron's proposed projects for this conference year include: Fund-flow issues, theft within the fellowship, Treasurer's Handbook and attendance at the WSO/RSO workshop on August 7th-9th in Florida, interfacing with and educating RSOs and RSCs**

as well as convention corporations, assisting area and regions with fund-flow guidelines. He also plans on creating a dual column expense report which will show WSC and WSO expenses to give us a more accurate picture.

3. Tom Rush input from April 13, 1992

Discussion: The reimbursement policy was not discussed on this phone call. A brief discussion resulted in the conclusion to follow up on the reimbursement policy and budget review. All present material will be sent to all Interim Committee members.

Decision: Mary Kay, Randy, and Ron work on the reimbursement topic. Dave, Bob McD. and Mary Kay will work on budget review. Becky and Ron will work on travel policy. The written input is due on August 1.

C. Requests and Hold-overs:

1. Greg and Jack to traditions portion of June and August WSB meetings (from May 18 call)

Discussion: This item was originally brought up as a request by the *NA Way* editor to bring Greg to the June meeting so that he could meet with the editorial board. Joe reported that with the current financial situation the expense cannot be justified.

Decision: Denied.

2. Vice chairs to WSB June meeting (from WSB, May 19)

Discussion: It was the consensus of the Interim Committee for vice chairs to attend the WSB meeting for purposes of planning and scheduling.

Decision: Approved (YES-4); (NO-1).

3. Mike Bohan and a So Cal member to June WSB meeting (from WSB May 19)

Discussion: This is a one time request and there is no price difference.

Decision: Approved unanimously (YES-5); (NO-0).

4. Travel policy and budget review policy

Discussion: See above notes on Tom Rush's report.

5. WSC 2nd Vice Chairperson's attendance at the June WSB meeting. Is there a need? Was the WSC '92 motion predicated on attendance of full WSC Admin?

Decision: This was approved on the first Interim Committee call.

6. Ron's request to attend the August RSO workshop in Florida.

Discussion: Brief discussion and it was the consensus of the committee that Ron's presence was needed at this event. It will take place August 7th-9th, and 130-180 people representing 15 regions are expected so far. The WSO sales policy and conventions will be discussed.

Decision: Approved to sent 3 BOD members, 3 or 4 staff, a trustee (probably current WCC assignee), and Ron.

7. ECC -- Who is going? Why? Who pays?

Discussion: We were not prepared for a full discussion on what needed to be accomplished on this trip. The reason this discussion took place on this call was due to the air fare wars.

Decision: This event is in concurrence with the ESO move to Brussels, the WCC site visit, and a workshop on translation and literature distribution to take place at the ECC. Anthony E. and Randy J. will be conducting the site visit as part of their WCC responsibilities. George and Joe will be involved in the ESO move. Becky and Jamie from the WSB. Dave from WSC Admin. Viv was approved on the last Interim Committee call.

Decision: Approved to buy 4 or 5 tickets paid for by WSO/WCC. The WSO BOD executive committee will decide later the participants. Approved to send Becky and Jamie from the WSB, Dave from Admin.

8. Denmark convention invitation

Discussion: We were not prepared to determine what side-trips are necessary. We know of possible needs or requests in Spain, the German Speaking Region, and Denmark. Specifics will be decided when more information is available.

Decisions: Approved unanimously.

D. PI Video Group news

Discussion: Becky will send the letter she drafted to Mary Kay. This letter asked for clarification of this task, how much staff support is needed, and the current status. The letter will be from Mary Kay, Becky, and Dave. The money for this project is coming from the WSO.

Decision: To send the letter to the PI Video Group and a copy of the letter will be distributed to the Interim Committee for informational purposes only.

E. Joe's meeting with Eileen Palmer in San Francisco before June WSB meeting (postponed from May 7 call)

Discussion: Since the WSB are not going to use her this request is no longer appropriate.

Decision: Withdrawn.

F. Request from Ontario RSC for a world PI member to attend their July 18 multiregional learning day (postponed from May 7 call). New information (how many regions coming, is there any funding from the region, etc.) has been requested and should be available by the time of your call.

Discussion: Eric Willis, Regional PI chair supplied the following additional information: The event is taking place one day before the RSC meeting and they expect 150-200 people. He has been diligent about following up his contacts with other regions (7 or 8), but has no firm commitment at this time.

No funding is available from the region. Eric promised to supply updated information during the week of June 8th.

Decision: Postpone until the additional information arrives.

G. Request from WSC PI Committee to send WSC PI Committee vice chair to ESC.

Discussion: It was the consensus of the Interim Committee that the request possibly came too late to impact the ECC agenda, and without enough information to be evaluated.

Decision: Denied unanimously.

H. Request from the WSC H&I Committee for participation of one WSC H&I voting member at the Hawaii Region's international, multiregional H&I learning day. This learning day will be held at Hawaii's regional convention.

Discussion: It was the consensus of the Interim Committee that learning days held during conventions are not well attended and the expense is not justified. Other information pertinent to this request is that we had dealt with a request last year from Australia to send Pete C. or another trustee with H&I experience to a regional learning day. There is the possibility of a Pacific Rim meeting in New Zealand in October. It may be that we could better utilize this trip with stops in Hawaii, New Zealand, Australia, etc. We need to communicate this information to the requestor.

Decision: Denied unanimously.

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amended and approved by Interim Committee 6-18-92,

revised 6-24-92, ss (approved 8/5/92)