

**REVISED DRAFT
WORLD LITERATURE COMMITTEE MEETING MINUTES
NOVEMBER 11-13, 1988
DALLAS, TEXAS**

WLC - 11/11/88

Opened at 9:45 a.m. in the usual manner.

WLC VOTING MEMBERS

PRESENT

Vince Daley, Chair
Bryce Sullivan, Vice Chair
Jim Buerer
Jim Edgren
Randy Farnell
Mark Peters
Paul Butterbaugh
Andy Anderson
Ben Ciaravino
Al Reisser
Doug Wheaton
Karen Chrapek, New Registered Member

ABSENT

Carol Kindt
Mac McFadden
Gerrie Durkin, BOD
Greg Pierce, BOT
Bob Barrett, BOT

OTHERS IN ATTENDANCE

PRESENT

Donna Markus, BOD Chair
Mary Van Every, WSO Coordinator
Julie Kirkpatrick, WSO Staff
John Farrell, BOT Vice Chair
Bob Hunter, WSC Vice Chair

GENERAL MEMBERSHIP

JW Hayes
Jane Nickels
Barb Portinga
Eve Folkenflik
Douglas LeBouet
Gretchen Deckard
Dan Chambers
Jackie Snow
Connie Sweet
Tim Willison
Jeri Sarracino
Kelley Snell
Kirk Pappa
Paul Workman
Guy Brown
Ted Wood
Jim Tom Polk
Rick Haas

Volunteer Regional Lit Chair
Connecticut Reg. Lit Chair
Upper Midwest Reg. Lit Chair
New Jersey Reg. Lit Chair
Louisiana Purchase Region
Best Little Reg. Lit Chair
Mid-America Reg. Lit Chair
Oklahoma Reg. Lit Chair
Buckeye Reg. Lit Chair
So. Calif. Reg. Lit Chair
Carolina Reg. Lit Chair
Lone Star Region Lit Chair
Florida Reg. Lit Chair
Mountaineer Reg. Lit Chair
Michigan Region
Lone Star Region
Lone Star Region
No. California RSR-Alt.

Mariasha Perlman-Weisman

So. California Region

Vince opened the meeting and outlined the preliminary items that were up for discussion: The Group Starter Kit and the Guidelines. He explained that discussion would be informal, and general participation would have to be limited to move things along. He informed the WLC that Lori Little resigned and Kelly Snell would not be able to accept the appointment to WLC.

Andy A. brought up that the number needed to meet quorum was not present. When attendance was verified we had seven registered members outside of the Chair and Vice-Chair. Vince gave historical background on establishing a quorum and said that a lack of funds has made it difficult to maintain a stable committee.

Randy stated that he wanted to have nominations for new registered members rather than to have the Chair appoint someone. Vince said that he would take nominations for other vacancies and would appoint Karen to fill one of the vacancies. Bryce spoke on the technical aspects of following the guidelines. M/S/C Karen was nominated a member to the WLC. Karen gave her qualifications. 8/1/0 (motion carried).

Mark noted that the BOT/BOD were not in attendance. It was stated that more members would be in attendance later. Vince explained that budgets are tight and Gerrie D. would be absent, Bob B. might be here later and Donna M. was on her way.

It was noted and corrected that Jackie Snow, the Oklahoma Regional Lit Chair was incorrectly excluded from the Detroit minutes. Andy A. made a suggestion that the listing of voting members not be listed with nonvoting members. Vince noted this and it will be changed.

M/S/C Andy A./Paul B. "To accept the minutes of the Detroit WSC as corrected." 9/0/0 It was noted that the vote was invalid due to lack of a quorum."

Group Starter Kit

The Group Starter Kit I.P. No. 18 was the next item for consideration. Vince explained that the JAC had received the drafts for their review. Vince outlined the importance of the Group Starter Kit and stated that some parts were out-dated ie; P.I., H&I, and the Treasurer's Sheet which needs updating but not the major revisions that require the regular literature process.

The JAC believes that the Group Starter Kit needs a major revision. Vince spoke about the impracticality of rewriting this at this time. He proposed presenting it with the intent that if it needs major work, and it can be considered at a later date. Mark questioned the point of the JAC examination of literature material versus regular Fellowship input. Vince explained it is a service piece of literature and doesn't fall into the regular review and input process.

We started on page 5, under the section "Different Kinds of Meetings". Randy read this section out loud. Kelley asked about it referring to a "drug addict" and not "an addict". Vince explained that this had been the statement from the BOT, because this piece was for new members to provide added clarification.

1. M/S/C To accept the first paragraph, page 2 "From this day forward..." Voice vote was taken.
2. M/S/C To delete from "The Member" section the proposed three sentences. 5/1/2
3. M/S/C To delete the first sentence under "The Group" section and to add the first two sentences of the I.P. #R-2 *The Group* which says: "A Narcotics Anonymous group is any meeting of two or more recovering addict who meet regularly at a specific time and

place for the purpose of recovery from the disease of addiction. All Narcotics Anonymous groups are bound by the principles of the Twelve Steps and the Twelve Traditions of N.A."

4. Carried under voice vote to approve "It provides" under "The Group" section.

5. M/S/C Under the section "Securing a Meeting Place" to have it read: "The following organizations may have meeting rooms in their facilities that are suited to our needs: schools, union halls, public meeting places available to private groups; nonprofit organizations, various religious organizations, hospitals, treatment centers, etc."

6. Carried by voice vote to insert the first paragraph under the "Securing A Meeting Place" section: "It is a good idea...in Hospitals and Institutions", into the end of the last paragraph: "Some facilities that come in...receives that literature."

7. Carried by voice vote that in the second paragraph under "Securing A Meeting Place", delete "To receive the message of recovery" from the first sentence and delete "wheelchair bound" and "in addition to steps," to have it read as follows: "for example: addicts may need ramps or elevators adequate door widths and bathroom facilities to accommodate a wheelchair."

8. Carried by voice vote that in the fourth paragraph under "Securing A Meeting Place", delete "give a small amount" and insert "pay rent".

9. M/S/C Bryce. Delete "generally" from the second sentence in "Different Kinds of Meetings".

10. Carried by voice vote to approve the section on open meetings.

11. Carried by voice vote to accept the changes made to have the next section read as follows: N.A. meetings have several different styles:

- 1) Topic Discussion
- 2) Step
- 3) Tradition
- 4) Literature Study
- 5) One or Two Speakers
- 6) Beginner's Meetings
- 7) Question & Answer
- 8) Combinations of the Above

12. Carried by voice vote to accept sentence "Meeting styles and procedures...location to another".

13. Carried by voice vote to delete "and made available" from the last sentence of the last paragraph of the section "Different Kinds of Meetings".

14. Carried by voice vote to accept the first paragraph under the section "First Business Meeting".

15. Carried by voice vote to accept the changes in the second sentence to have it read as follows: "Business meetings are a proper setting for elections, discussions on money matters, group problems..."

16. Count vote. To delete the last sentence of the same paragraph: "All interested members...group can vote." 5/1/2

17. Carried by voice vote to insert after the sentence "The Group Registration Form...World Service Office (W.S.O.)" two sentences: "This registration will insure two things, one, your nearest N.A. service committee will be notified, two, your group will be placed on the N.A. Newline mailing list. Both of these will give added assistance and support to a new group."

Recessed at 12:30 p.m. for lunch.

Reconvened at 1:45 p.m.

Began with the Serenity Prayer, and resumed revision on the Group Starter Kit.

Mark was concerned that this I.P. eventually makes some type of statement concerning group conscience. Andy requested that the statements written on page 7, on group conscience be formally given to the ad-hoc committee on N.A. Service Structure. The general consensus as far as language is concerned is moving toward less gender specific tone. Changes of Steps and Traditions is completely out of the realm of the literature committee.

18. Carried by voice vote to add a new paragraph under the above to read as follows: "To insure that communication remains intact, it is important that the group have a stable mailing address other than an individual member's address."

19. Carried by voice vote that under the section "Conducting A Meeting" the last paragraph starting with "The format can..." will read as follows: "The format can be the same from week to week, decided on by the group or by the Chairperson. Among these different formats are:

- 1) Simply choose someone to start and go around the table or the room in one direction until time to close.
- 2) Choose someone to start, and when the member is finished sharing, they choose another member and so on.
- 3) The chairperson opens the floor for discussion and members speak in turn as they are personally moved to share, introducing themselves first.
- 4) The chairperson calls on members at random, letting the newcomers absorb the meeting. Newcomers are then asked to share before closing.

20. The following changes from the last paragraph of "Conducting A Meeting" were carried by voice vote. In the second sentence, delete "conscience" and insert "business". In the third sentence, delete "conscience" and insert "business" and delete "called" and insert "requested". Delete the fifth sentence. Vince asked for unanimous consent to change group conscience meeting to group business meeting where it occurs in I.P. Motion passed, voice vote.

21. Carried by voice vote to add "More information can be obtained from the Group Treasurer's Workbook." as a note at the bottom of the monthly report.

22. Carried by voice vote to delete "or" and add "or anniversaries" under the section "Sample Meeting Outline".

23. Carried by voice vote to have #10 under "Sample Meeting Outline" read as follows: "Before closing, the secretary or treasurer passes the basket and reads the Seventh Tradition. To further explain our Seventh Tradition and what the basket goes for, some groups read something like this:

"Our Seventh Tradition states that every N.A. group ought to be fully self-supporting, declining outside contributions. The money collected in the basket pays for

rent, literature and refreshments. It also helps carry the message of N.A. recovery in our area and around the world. When we need help, N.A. groups and services are there. The way that we financially support these services is by putting money in the basket."

24. Carried by voice vote to include the following changes in the section "Before and After the Meeting". In the third sentence, delete "Some of the most personal sort...all play an important part." and insert "In doing this we begin to feel a sense of belonging. This allows us to participate in the groups welfare and our own recovery as well. We learn to give freely of ourselves and not expect anything in return."

25. Carried by voice vote to insert "of Narcotics Anonymous" after the Twelve Traditions in the second paragraph of the section "Trusted Servants of the Group".

26. Carried by voice vote to change "can be diverted" to "should be passed on" in the second paragraph of the section "The Treasurer".

27. Carried by voice vote to accept the first sentence in the first paragraph of the section "The Group Service Representative".

28. Carried by voice vote to delete "take over for them" and insert "substitute" in the second paragraph.

29. Carried by voice vote to accept the section "Public Information".

30. Carried by voice vote to change "committee" to "subcommittee" in the section "Carrying the Message in Hospitals & Institutions".

31. Carried by voice vote to accept changes in last paragraph of the section "About N.A. Unity" to have it read as follows: "Maintaining the needs of our Fellowship in the course of growth, the development of new literature, and an improved service structure is an ongoing responsibility." Only through our unity in fellowship and service will these needs be met.

WLC - 11/12/88

Meeting opened at 9:15 a.m. with a moment of silence followed by a prayer.

Al Reiser arrived which satisfied quorum. Bob Barrett and Doug Wheaton are now present. Vince set goals on the handbook and guidelines, to approve and finalize all the changes. Vince passed out the Just For Today material to the general members to be workshopped. They were asked to produce sample formats that were directed in the surveys and come up with additional original formats.

Vince motioned for confirmation on Karen Chrapek to be an approved WLC Registered Member. It was unanimous.

Andy was concerned about the additional needs paragraph in the Group Starter Kit. The paragraph was okayed by Billy Z., the Additional Needs Chairperson.

Vince called for a vote on putting the Group Starter Kit in the Conference Agenda Report. Motion carried 7/0/4

Next there was discussion on how to present the Group Starter Kit in the Conference Agenda Report and also about inserting a statement about additional revision being needed. Donna supported that the recommended changes be provided with a suggestion for a major revision so that the Conference won't reject the whole kit and that the new groups would get the value of the new information. Then next year it would be recommended for a major revision.

Doug W. suggested putting the Group Starter Kit on the "B-List" to insure the revision process would be set in motion. Andy also suggested it be put on the "B-List". Mark added the piece might benefit from Fellowship input. Vince stated that they would place it on the "B-List" for further revision. He pointed out the JAC's concern for a more thorough revision and that the Fellowship will also give input and direction.

M/S/C Andy/Jim E. to accept the Detroit minutes. Unanimous.

Handbook For Narcotics Anonymous Literature Committees

Vince introduced the Handbook and addressed the changes one block at a time.

Dedication

M/S/C To insert "carry the message of Narcotics Anonymous in written form." in the L.A. draft "Dedication".

Introduction (Approved).

N.A. Literature and the Member (Approved).

N.A. Literature and the Group

"N.A. Literature and the Group" with the following change: to move the third paragraph to the end of the section. (Approved).

Area and Regional Literature Committees

M/S/C to approve the section "Area and Regional Literature Committees".

Literature Committee Purposes and Services

Approved with the following changes: delete "including review and approval-form literature." Insert "To stock and make available review and approval-form literature."

Literature Stockpiles (Approved).

Communication

Approved with the following changes: Insert "often" at the beginning of the second paragraph.

The Role of Area and Regional Committees in our Literature Review Process (Approved)

Additional Functions of a Regional Literature Committee
(Approved)

Duties of Trusted Servants

Approved with the following change: Delete "in" from the last paragraph and insert "is".

Mark P. suggested adding new sentences to the third paragraph on page 20.

Literature Committee Meetings

In the second paragraph, first sentence incorporate changes to have sentence read as follows: "In the beginning, some time will probably have to be spent informing members as to the intent and purposes of a literature committee."

Meeting was called to order after a ten minute break. Mark P. incorporated paragraph three "All input generated by members...include a copyright release form."
Deleted "Ideas and perspectives...completed copyright release form."

Inserted last paragraph to read as follows: "Before ending the meeting, members should be informed of the time, date, and location of the next meeting. It is customary to close with a prayer." Section was approved.

M/S/F Andy/Paul. That the approved handbook and guidelines not be revised for five years. 2/10/0

Bryce discussed the con's and Andy discussed the pro's. There was much discussion on this motion and intent concern over what was presented at the '88 conference Report.

There was discussion from the committee that the Chair indicate in his report that the literature committee is satisfied with the guidelines and doesn't anticipate any further revisions for quite some time.

Procedure for Literature Workshops

Introduction - (Approved)

Preliminary Planning - (Approved)

Workshop Structure - (Approved)

Review Form Workshop - (Approved)

Approval Form Workshops - (Approved)

Developing New Literature - Approved with the following change: Delete the last paragraph and insert "Note: See appendix for outline on developing new literature".

Workshop Records - (Approved)

Procedure for Filing and Documentation - (Approved)

Vince asked for a vote on the Handbook for inclusion in the Conference Agenda Report.
12/0/1

Recessed for lunch at 12:48 p.m.

Recoverned at 2:05 p.m.

Note: Meeting was to start at 1:45 p.m. promptly.

<u>Times</u>	<u>Names</u>
1:45	Andy
1:45	Paul
1:45	Bryce
1:45	Vince
1:45	Mary
1:45	Julie
late	Mark
late	Jim E.
late	Al
late	Doug
2:15	Randy
2:20	Karen
late	Jim B.

MOTION TO AMEND THE WLC GUIDELINES FOR THE C.A.R.

Motion:

To make the following changes to the 1988 Approved Guidelines of the World Literature Committee:

1. Delete from Section 2.A.(4.) "Two members of the Board of Trustee and one member of the Board of Director may be added by mutual agreement between their respective board and the WLC." and replace with "Two members of the Board of Trustees and one member of the Board of Directors appointed by their respective Board."
(Approved - 10/0/0)
2. Add Section 2.B.(2.)(c.) "Regional Service Representatives (RSRs) and RSR Alternates may become general members upon request to the WLC Chairperson."
(Approved - 10/0/0)
3. Add Section 3.D. Requirements (3.) "Be an RSR or RSR Alternate who requests general membership." (Approved 10/0/0)
4. Delete from Section 5. "Two-thirds of the registered members plus the WLC Chairperson or Vice-Chairperson." and replace with "A majority of the voting members of the WLC." Failed - Consensus was to keep the same

Discussion on number 4 and the historical background on the development of this voting process and quorum.

Andy stated that if the quorum and voting members changed, then the funding should change to reflect the check and balance system.

M/S/F Andy/Randy to amend number 4, to change the word "registered" to "voting".
5/5/1

5. Delete Section 7. and replace with the following:

"7. The Evaluation Committee has the responsibility of reviewing all new literature proposals and recommending where each item should go in our service structure for proper development. The evaluation committee recommends placing literature on one of the work lists (B, C or D), referring it to another conference committee, or returning it to the originator. They review new literature proposals as they are submitted and literature on the D-list periodically. All recommendations of the Evaluation Committee are reported to the WLC for approval. (Approved)

Three to six members, as needed to handle the work load, are recommended by the Chairperson and approved by the WLC. They serve one Conference year. No more than two members from the same region can serve on this committee. Initially, and if incoming material requires, additional members may be chosen to serve on this committee. When the workload decreases, some of the members assigned to this committee may be asked to serve elsewhere within the WLC by the Chair."

6. Delete Section 8 and replace with

"8. The Literature Development Work List: The World Literature Committee's work list consists of four stages of development where all of Narcotics Anonymous unapproved literature is catalogued. The WLC places items on the B, C and D list and recommends

pieces to be placed on the A-list by the Conference. Literature lists of each developmental stage will be published in the Conference Agenda Report for Fellowship information and consideration. The A-list is reserved for selection by the WSC. (Approved)

A-List (Items for Final Development)

The A-List consists of those items which the Fellowship would like to see developed into N.A. Conference-approved literature. Items remain on the A-List until the piece is approved or otherwise disposed of by the WSC. The A-List generally consists of no more than one major work (book length) and four pamphlets. The WLC recommends to the Conference the maximum amount of material which the committee can handle, taking into consideration factors such as the length of the material on the list, and whether the piece is being worked on by the fellowship (review and input) or by the WLC (preparation of a review or approval-form draft). (Approved)

B-List (Items awaiting Final Development)

The B-List contains items from which the fellowship makes choices to fill openings on the A-List. These are items which have generally been developed as C-List items to such a state where they are deemed ready for final development and are awaiting placement on the A-List. (Approved)

C-List (Ready for Regional Development)

The C-List consists of material that needs more Fellowship writing and input to bring it to a first draft stage. C-List material is assigned to regional literature committees whose responsibility is then to create the forum and atmosphere for members of their region to write on the assigned project. Working groups of the WLC may also work on this material. No regional literature committee shall work on more than one C-List item at a time. (Approved)

D-List (General Development)

The D-List contains all other unapproved items that have been submitted as possibilities for Narcotics Anonymous literature. These are items which are available for assignment to members, groups and area literature committees at the discretion of the WLC Chairperson and Vice-Chairperson. (Approved)

7. Delete Section 9 and replace A and B with the following:

"9. Review Form Literature

A. Time: Review-form books are sent out to the Fellowship for a minimum of twelve months, review-form pamphlets for a minimum of six months. Review-form literature may be returned for consecutive review periods in an original or revised draft, as input indicates is necessary, and as recommended by the WLC. The WLC may recommend that a piece of literature be out for review for more than the twelve or six month review period. (Approved)

B. Use: Sold only to registered area and regional literature committees and groups where no ASC presently exists. Not for use, display or distribution in N.A. meetings. The Fellowship is strongly encouraged to get involved with literature review and input at this stage. It is generally for use and development within area and regional literature committees. (Approved)

8. Delete Section 11 and replace with the following:

"11. Revision Committee: This is a committee of WLC members which undertakes initial revisions of those items of approved literature for which sufficient input has been

received. Each conference year the Revision Committee will receive a copy of all input received to date on all items of Conference-approved literature. The committee will then make a recommendation to the WLC if it feels an item has received sufficient input to initiate a revision. As a resource group, the Revision Committee's completed work will be sent back to the WLC Administrative Body for review and handled in accordance with the Literature Development Process. (Approved)

9. Add the following to the end of Section 12, after "Literature is then sold through the WSO.":

"Whenever the WSC adopts a piece of literature which is a modification or revision of an existing piece of Conference-approved literature, the prior edition is no longer printed and is replaced by the revised version. For the sake of unity, clarity, and a common understanding, Narcotics Anonymous meetings are asked to discontinue the use of the prior edition. Common sense tells us that this cannot take place immediately. No time frame can be perfect for every situation, however, RSO's, ASO's, and literature committees are encouraged to reduce their stock of pieces of literature which are up for revision before the Conference at which their approval will be considered. By reducing the inventory of these pieces, there will be a minimum amount of time when the prior, unrevised, edition will be displayed in N.A. meetings. The WSO will have taken measures to reduce their stock, will sell out their remaining stock, attempting to do this in the shortest reasonable period of time." (Approved)

M/S/C Vince: To approve the amendments to the WLC Guidelines to be included in the Conference Agenda Report. 10/0/0

Committed Motions

The committed motions will be included in the Fellowship Report. All committed motions were taken care of by the consensus of the administrative body.

Committed motion #1 - "To delete 'may be added by mutual agreement between their respective board and the WLC' and change to 'at the discretion of the WSB or WSO or at the request of the WLC'". Committee suggested an amendment to the WLC Guideline to reflect the intent of this motion.

Committed motion #2 - "To delete language on page 6 in Addendum 2F of Agenda Report under Section 4 Nomination and Election Procedure, delete Item #1 which says 'resides in the region from which nominated, if nominated by an RSC.'". Committee decided to take no action on this motion.

Request from the Conference that the evaluation process, worklists, and addition of new literature item proposals to the worklists be clarified. Committee decided to suggest amending WLC Guidelines in sections seven and eight to address these request for clarification.

Committed motion #3 - "Approval of this item will withdraw the existing item from the category of Conference-approved literature and replace it with the revised version." Committee decided to suggest amending the WLC Guidelines, Section 12 to address this motion.

Committed motions #4 & 5 - "That there be no exceptions to the N.A. literature process."

"That any changes in the book Narcotics Anonymous (The Basic Text) be made only be Fellowship-wide group conscience." The committee decided that no action be taken on these motions.

A-List

1. *It Works*
2. *It Works*
3. Questions and Answers About N.A.
4. For Those in Treatment
5. In Times of Illness

M/S/C To accept the A-List for the 1989 - 90 Conference Year. Motion 12/0/0

Vince then discussed budget problems and the possibility of the Administrative body getting together three days to workshop two of the Steps. The approximate cost would be around \$7,000.00. He also mentioned that the Administrative body ask for some financial assistance from their region to help insure that the WLC can finish the work on the Steps this next year. He also went over the Literature Proposal Synopsis provided by the Evaluation Committee.

EVALUATION RECOMMENDATIONS

Addiction: Sin or Disease
Addicts in the Armed Service
Clean and Serene
Cooperation not Affiliation
Emotions in Recovery
For Those Addicts Who have Found Recovery Outside N.A.
Getting Clean
Living Clean
Meditations (daily)
Meditations (other)
N.A. History
Paths of Recovery
Personal Story
Participation
Professionals in N.A.
Promises of N.A.
Restoring Relationships in Recovery
Some Thoughts on Our Relationship to A.A.
Steps (1 - 3 HOW, misc.)
Step Writing Guide
To the Gay Addict
To Our Parents
Traditions (misc.)
What is N.A.?
We are Addicts, Living is the Problem
Unity

The WLC Evaluation Committee has reviewed each of these pieces and is supplying the following synopsis and developmental recommendation. The

recommendations include adding the piece to the B, C or D work lists, referring the piece to another conference committee, or returning the piece to the originator.

In cases where the recommendation is returning the piece to the originator it has generally been made for one of the following reasons.

- a. The piece is inappropriate for development as N.A. literature due to conflicts with the principles of Narcotics Anonymous.
- b. The topic is not seen as being suitable to fill the literature needs of the Fellowship.
- c. The quality of the draft is of such a nature that development of it would not be advisable.

Pieces which are returned to the originator will be accompanied by a letter from the WLC Chairperson or Vice-Chairperson explaining the reason for the piece being returned and in some cases offering suggestions for improvement or possibly recommending that the piece be submitted to the N.A. Way.

A list of the pieces which remain in our files will be published in the 88-89 Conference Agenda Report for Fellowship consideration. This list will include placement of pieces on the B, C, and D-list, as well as a brief synopsis of each piece.

Addiction: Sin or Disease

An eight page draft which addresses the guilt many addicts feel and whether addiction is a sin or a disease. It defines a disease and includes information on alcoholism research to support the case that addiction is a disease. It defines a sin as rebellion against the will of God or possibly rebelling against our own better judgement. The draft relates that the addict need not feel guilty as they suffer from a disease and not a moral deficiency.

Evaluation recommendation: source--Living Clean

Addicts in the Armed Services

Input is limited to three personal experiences (less than three pages) from addicts in the military. This piece was on the WLC priority list during the 86-87 conference year.

Evaluation recommendation: return to originator

Clean and Serene

A nineteen page Twelve Step Study Guide.

Evaluation recommendation: source Living Clean, and It Works the Steps

Cooperation not Affiliation

An I.P. length piece on the 6th Tradition and its importance for the continuance of N.A. It speaks of halfway houses, detox centers, counseling centers, and clubhouses and the importance of keeping them separate from N.A. It encourages cooperation without affiliation to carry the message to addicts in these facilities.

Evaluation recommendation: return to originator

Emotions in Recovery

A page long piece conveying in a vague way the idea that even after getting clean we still cannot escape emotional ups and downs.

Evaluation recommendation: return to originator, with suggestion they send it to the NA Way

For Those Addicts Who have Found Recovery Outside N.A.

An I.P. length piece emphasizing the need to do more than abstain from drugs to recover. It points out the difference in N.A.'s approach to recovery when compared to other recovery programs, self-help organizations, and mental health specialists.

Evaluation recommendation: return to originator, with suggestion they send it to the NA Way

Getting Clean

This proposed I.P. offers some suggestions to the newcomer in their attempt at "Getting Clean". It talks about the need to get help in order to "Get Clean", that our thoughts and habits may be a part of the problem and that the N.A. way is "One Day at a Time."

Evaluation recommendation: source for Living Clean

History of N.A.

A substantial amount of material on the history of N.A. which will need a great deal of work to compile into a meaningful, comprehensive history of Narcotics Anonymous. The 1984 WSC gave the WSO and the WLC the job of collecting, reviewing, verifying and correlating all pertinent information regarding the history of N.A.

Evaluation recommendation: remain on D-list

Living Clean

A book length piece (136 pages) which is intended as a newcomers guide to the Fellowship of Narcotics Anonymous. The book addresses many of the questions which a newcomer has, sharing what works in a very direct way, hopefully eliminating some of the pitfalls of early recovery. The draft includes thirty-two sections such as: Are you an Addict?; What are your chances?; What is N.A.; Meetings; People, places and things; Sponsorship; Relationships and recovery; and Anger and resentment; just to name a few.

Evaluation's recommendation: C-list

A Daily Meditation Book (Just for Today)

The World Literature Committee has a considerable amount of input which has been generated over the years toward the development of a daily meditation book. In early 1988 the WLC submitted a survey to the Fellowship concerning this book, seeking guidance and direction on the eventual format and content of the piece. The WLC is in the process of evaluating the survey information to establish a format which may be used to further develop the Fellowship's input, and as a basis for ongoing work on this book.

Meditations (The Twelve Steps, The Twelve Traditions, The Serenity Prayer, Just For Today, More Will Be Revealed, and We Do Recover)

Each of these meditations start with "Begin by sitting upright in a comfortable position. Close your eyes and begin to become aware of your breathing. Breathe in slowly, then

exhale gently trying to keep an even rhythm." The meditations then proceed into muscle relaxation and letting out tension. Each of these five meditations then suggest visualization on the various topics, "Now I want you to picture yourself at the bottom of some stairs...not just any stairs, but 12 Steps made of beautiful white marble...(pause 10 seconds) on the face of each step where you place your feet, inlaid in gold, is written one of the Twelve Steps of N.A." The meditations suggest visualizations on each of the five topics.

Evaluation recommendation: return to originator

Paths of Recovery

A sixteen page booklet which "presents statements of relevance to Narcotics Anonymous". The author relates four sections: The Twelve Steps of N.A., The Twelve Traditions of N.A., The Philosophy of Service of N.A., and The Spiritual Tenets of N.A., to the four sides of our symbol: Self, Society, Service, and God. Each of these four sections has twelve headings, with each of the headings followed by a paragraph long explanation of the principle and its relationship to our program.

Evaluation recommendation: return to originator

Participation

This 1-1/2 page draft states that "God gives us the disease of drug addiction to prove self-will run riot doesn't work." God then gives us the 12 Steps of N.A. to grant us spiritual progress. The draft goes on to suggest that participation is a more important component of our recovery than responsibility. "By the grace of God, the real root of recovery is PARTICIPATION. Now let's participate in the Spiritual Progress of our recovery. We participate by staying clean. We participate by attending N.A. meetings. [ETC]."

Evaluation recommendation: return to originator

Personal Story

A personal story received in response to the request from the WLC during the 86-87 conference year.

Evaluation recommendation: return to originator

Professionals in N.A.

An I.P. length piece which is directed toward addicts in helping professions. It suggests that professionals are unique within our society. That for a professional, complaining about their job to friends, family or peers was not an option. The most difficult thing to admit was that we "couldn't handle it." The pamphlet suggests that "We can function again as professionals without the aid or destruction of chemicals." It then lists thirty questions which the reader is to ask themselves, similar to the questions in *Am I An Addict*, and offers N.A. as a solution.

Evaluation recommendation: return to originator

Promises of N.A.

A single page draft on the "promises" of N.A.. The piece starts out by stating that we offer only one promise, and this is freedom from active addiction - the solution that eluded

us so long. It goes on to say that "A whole new life opens up. We do recover. Slowly our life changes and if we learn rigorous honesty these promises come true. 1) We begin to feel worthwhile. 2) We develop self-esteem. 3) We get a better perspective on life." The draft goes on to list a total of sixteen of these "promises".

Evaluation recommendation: source for the Steps and Living Clean

Restoring Relationships in Recovery

A 19-page draft based on the premise that besides staying clean, restoring relationships is one of the most difficult parts of the recovery process. It is set up in three parts, an Introduction, Addiction and the Spiritual Disease, and Restoring our Relationships. Addiction and the Spiritual Disease addresses how our capacity to have meaningful relationships was severely damaged by our character defects and extreme self-centeredness while using. Restoring our Relationships focuses on each step and the role it plays in restoring relationships, based on the idea that recovering addicts who continue to have problems with relationships either have not worked the steps or have not yet incorporated them into their daily lives.

Evaluation recommendation: D-list

Some Thoughts on Our Relationship to A.A.

A proposal that the trustee article by this title, which is included in the Traditions review-form compilation, and an article in the A.A. Grapevine, submitted by an N.A. member entitled *Another Vision For You*, be used in compiling a pamphlet. The pamphlet would address the distinct differences between N.A. and any other fellowship and would aid addicts and non-addicts in understanding the difference.

Evaluation recommendation: already included in traditions as source

Steps (1, 2, 3 - HOW misc. material)

Several very short pieces which have been referred to the steps ad-hoc. A pamphlet on steps 1, 2, and 3 was on the WLC priority list 85-87.

Evaluation recommendation: already forwarded to Steps

Step Writing Guide

Several step study/writing guides. Three drafts, about 35 pages in all.

Evaluation recommendation: C-list with update next year

To the Gay Addict

Two short I.P. length pieces offering recovery in Narcotics Anonymous to the gay and lesbian addict. Both pieces state that N.A. is a proven program of recovery from addiction through total abstinence, and it will work for everyone, gay or straight. The piece speaks of the availability of gay meetings in large cities and at conventions. It is made clear that sexuality need not be a barrier to recovery from drug addiction and that gays and lesbians are welcome in N.A.

Evaluation recommendation: D-list and forward to Trustee special interest Ad-hoc.

To The Parents

This I.P. starts out with "This pamphlet is designed to help you understand your child's affliction to the disease of addiction, and to help you help them and yourself." It goes into a brief description of the disease of addiction and recovery by the Twelve Steps. The piece encourages the parent to accept powerlessness over their child. It encourages attendance at open N.A. meetings to better understand our fellowship and how it may help their child, as well as getting telephone numbers from "recovered addicts who will help in any way they can." This file also includes *Welcome to the Parents (of Adult Addicts)*, a piece very similar in nature.

Evaluation recommendation: return to originator

Traditions (Miscellaneous)

Suggested illustrated pamphlet on our Twelve Traditions using the concise material in the Table of Contents of the 1985 review-form *It Works*. Also material on the Eighth Tradition and professionals in N.A.

Evaluation recommendation: already in files

We are Addicts, Living is the Problem

A seven page draft with the premise that "Drugs are not the problem. The way we live our lives is the problem. Narcotics Anonymous is more than a program of recovery from drugs. Those who follow the program of N.A. learn how to cope with life and lifes problems." The piece speaks of the importance of sharing and service and seeing the good in things. There is much discussion which supports the case of a loving and caring God even in the midst of this diseased and war ridden planet. The piece has a short section on history as well as some commentary on our literature committee and process.

Evaluation recommendation: return to originator

Unity

A six page pamphlet on the 87-88 work list and regionally assigned and developed. The outline includes Common Disease, Personal recovery, Commitment, 24 Principles, Group unity, Unity - N.A. as a whole, Unity in Purpose.

Evaluation recommendation: C-list

What is N.A.

A sixty-seven page draft including the following chapters: Overview of the Need for N.A., Overview of the Drug Environment, The Drug Experience and A.A., Extent of the Drug Problem, The N.A. Basic Text, Availability of N.A. Meetings, Psychological Characteristics of Illicit Substance Abusers, Behavioral Characteristics of Illicit Substance Abusers, Summary of Empirically Observable Differences -- Alkies versus Druggies, Characteristics of Meetings in N.A., and Conclusions. The main thrust of the draft is that of supporting the great need and benefit of N.A. for addicts, and the need for A.A. for the characteristically and psychologically different alcoholic. Written by a substance abuse staff clinician the draft offers some interesting, opinionated, and very often amusing ideas on N.A. and our members. Much of the draft takes on the character of an article written for a magazine on psychology.

Evaluation recommendation: return to originator

M/S/C To approve the recommendations of the Evaluations Committee. 10/2/0

Although the Evaluation Committee has seen all of the proposals, Paul wanted to be able to have the rest of the members view the ones placed on the various work list. Those that were recommended "return to originator" will not appear in the Conference Agenda Report.

Carry over items:

- 1) To address classification of literature: Recovery/Service
- 2) What does the N.A. stamp of approval stand for?
- 3) Are new classes are needed?

Recessed at 4:35 p.m.

Opened at 9:10 a.m.

Began with a moment of silence and a prayer.

Vince outlined the day's agenda and some plans for the future. He commended the WLC on the amount of work that had been accomplished. Budget plans for this was \$34,500.00 So far \$15,000.00 had already been sent and approximately \$19,000.00 is left. We still have December, January, February, March, and April to go. Vince explained that two or three new people were brought into the Ad-hoc Committee on a rotating basis. We will have used twenty to thirty different people by the time the Steps are completed.

It costs \$4,000.00 each Ad-hoc meeting (to fly people from varying locations). St. Louis has offered us facilities at a small college which may be a consideration. Two more literature meetings are needed in January and March. He suggested that those two meetings be funded for the committee members. Vince asked the Administrative Committee for an additional \$10,000.00. He then explained the cost effectiveness of having the Ad-hoc Committee meetings in Los Angeles.

It was also discussed that there was a need for closed meetings while the Step Committee is developing the review and approval-draft forms. Randy brought up the possibility of having drafts mailed out after the Step was finished to encourage continued support. Vince explained that cost of sending all of them was a factor to consider but assured everyone that Step Three would definitely be sent out.

Both Bryce and Vince expressed concern with regions that have unnecessarily workshopped the material that are titled drafts, despite the notice that drafts are only for reading. This has been done instead of working on material that the WLC recommended development on.

Just For Today

Kelley Snell gave the report from the General Members who worked on the Just For Today material. The Registered Members reviewed it. Bryce asked for comments, ideas, and feelings on the format. Bryce wondered if part of the survey format had been over looked. The "C-Format" was to include some type of prayer. There was discussion on prayer conflicts, and using God or Higher Power. The focus that the some members expressed was that this was to be a general type of meditation and affirmations that could be utilized by anyone with their own understanding of a Higher Power. It didn't appear that the sample had followed the "C-Format" premise. There was general disagreement between Bryce and the committee as to what the survey actually requested and stated. (No copy of the survey available).

Jane stated that the general member committee did not follow the C-format as directed, that a "group conscience" was utilized to re-examine the format and Vince's suggestion to develop other formats or combinations as may be needed.

Note: No decision will be made today, and that this is the first time the Administrative committee has seen this and is not comfortable with making decision based on one meeting. Discussion closed.

Vince asked for direction on how to accomplish the review form on Questions and Answers about N.A. Mark P. suggested that further development take place. Doug W. suggested to wait until the next quarterly to workshop it and to leave it on the "A-List" and develop it when funds are available. Mark P. brought up the Fellowship concern over the length of time it takes to develop new pieces of literature. There was discussion on P.I. and H & I's needs and their own literature committee development process. Vince stated that P.I. has written their own pamphlet and are not interested in the current literature committee's draft. In the future this committee may have to take a stand on it's priorities and/or writing material for other committees.

Barbara P. suggested sending a small report with a request to send a copy of Questions and Answers about N.A. to the P.I. Chair and Vice-Chair on whether this is appropriate for their use and if they want it. Vince agreed with doing this but reminded everyone that this was put on the "A-List" by WSC per recommendation from the literature committee. Bryce noted that even the WLC wasn't quite clear on the nature of this work, whether P.I. or recovery material.

M/S/C Andy/Jim E. "To remove Questions and Answer about N.A. from the "A-List" and put it on the "B-List" until funds are available. 7/2/3.

Mark P. disagrees with the motion, and suggested it is ready to be put in approval form. The committee's responsibility is to take care of this regardless of when it is done and to leave it on the "A-List" and not be intimidated by the amount of input. There was much discussion on this.

Next meeting is tentatively the third weekend in January. The decision will be made mid-December. So proper travel arrangements can be made. The agenda will be only the Steps.

Meeting adjourned at 11:00 a.m.