

World Board of Trustees Sub-committee Study

Introduction:

On February 15, 1982 at a regularly scheduled Board of Trustees meeting, a letter sent to the World Service Board alleging violations of the Traditions was discussed. After much debate, it was decided by the Board to conduct a study of the relationship between the World Service Office and the Fellowship. It was further decided to use this opportunity to study the World Service Board of Trustees' relationship to the Fellowship. A sub-committee was formed for this purpose.

On February 19, 1982, a letter to the Fellowship requesting input went out via "The World Service Fellowship Report." Input was received over a period of six weeks or more. The following pages contain ALL input received. A certain amount of editing was done in the interest of producing a concise readable report. All opinions, thoughts and feelings appearing in this report are those of the contributing member.

As servants of the Fellowship, we have tried to the best of our ability to accurately report what we have received. The originals of all input have been kept.

Much of the material we have received has been distributing and compiling of this study has been extremely painful to us. It is our hope that this World Service Conference, with the help of a Loving God as we understand him, can provide some solutions.

WORLD SERVICE BOARD OF TRUSTEES
Sub-Committee Report

INPUT – page 1

- 1.) Member feels very strongly that the W.S.O. should become a sub-committee of the W.S.C. in the manner described in the proposed Third edition of the Manual.
- 2.) A letter has been sent to the World Service Board of Trustees at P.O. Box 622, Sun Valley, CA 91352. The envelope had been opened, taped back shut, and marked “Return to sender – wrong address” and “refused”. The sender had mailed an intact envelope, yet he received it back as described.
- 3.) One member submitted a copy of a letter from Sydney, Australia. The letter mainly dealt with introducing themselves as N.A. members and informing “N.A. Friends” of the existence of N.A. meetings in Sydney. The writer also requested literature and guidance. One part of the letter reads as follows: “This letter was originally sent some three months ago now, to the postal address in the little white book obviously the wrong address. Garth has been receiving mail from the states so hopefully I have the correct address.”
- 4.) Part of one member’s input consisted of questions:
“Why will the W.S.O. not publish the W.S.C.-approved Literature Committee Handbook? Why was the W.S.O. an outside issue at W.S.C. 81? Who is paying for the phone calls made by the President of the W.S.O. Board of Directors concerning proposed literature which would remove ‘power’ from some individuals? Why was the charter of W.S.O. made unavailable?”
This member believes that the Office needs to become totally answerable to the Fellowship. He believes that, at this time, the Fellowship has no control over the organization that holds the copyrights on all of our literature.
- 5.) A member feels that the source of the current controversy, dis-unity and dissension throughout the Fellowship is the World Service Office. It is this member’s belief that World Service Office, Inc., through its Board Members and Manager, has consistently violated the First, Second, Sixth, Ninth and Twelfth Traditions.

Tradition	Violation
First	W.S.O. is not united with the Fellowship as a whole.
Second	Who provides the group conscience that governs the W.S.O.. It doesn’t appear to be the Fellowship.
Sixth	The W.S.O. is a self-started outside issue, yet they use the name Narcotics Anonymous.
Ninth	The W.S.O. does not appear to be directly responsible to those they serve – the Fellowship.
Twelfth	Principles before personalities doesn’t seem to apply to W.S.O.

5.) CONT.

This member had numerous experiences with the World Service Office, all negative.

- A) Requests for W.S.O Board meeting minutes – denied. Reason for denial was that the minutes were confidential for the eyes of the Board Members only.
- B) Many messages were left at the World Service Office – they were not returned.
- C) Was called by a W.S.O. Board Member and informed by that person that he would never be allowed in the front door of the Office and that he would never again serve on a World Level.
- D) On one occasion, this member did get a phone call directly through to the Office, but he was hung up on after the member was told that, “as soon as you people get clean and honest, we will talk to you.”
- E) This member called the Office at one time to volunteer his services. He was told that the Office needed no help.
- F) A request for a literature front for this member’s area was denied. The reason for denial was that it was against the policy of the W.S.O. to front literature to any Area or Region.
- G) This member has been consistently denied access to the Office location.
- H) This member’s requests for the bylaws and to attend a Board meeting were both denied.

6.) One member’s input stated that the W.S.O. suffers from the lack of Guidelines and Fellowship ‘Group Conscience.’ This member suggests potential solutions as follows:

- A) Include “W.S.O. Inc. as a sub-committee to the W.S.C.
- B) Establish a “Board of Advisors,” directly responsible to those they serve, through the W.S.C.
- C) Appoint an “Ad hoc” Committee which would develop solutions to the W.S.O. problem to be voted on by mail within 90 days of the W.S.C.

7.) Member suggests that both the W.S.C. and the W.S.O. should be audited by a professional and independent firm to provide financial accountability to the Fellowship.

8.) A member submitted input which lists his personal experience, as W.S.C. Literature Sub-committee Chairman, with the World Service Office.

- A) Before 1979, this member contacted the World Service Office to request the address of the Literature Sub-committee. The Office would not provide that address. This member was told that the Literature Sub-committee’s interest was only in changing the existing literature and that they were out of line in their ideas of service.
- B) At the 1979 World Service Conference, five (5) pamphlets were approved to be sent out to the Fellowship for review. The motion that passed did not give these pamphlets final approval of the conference. These pamphlets were
 1. So You Love An Addict
 2. We Made A Decision
 3. Another Look
 4. For The Newcomer
 5. Getting Realer

The first three pamphlets were revisions of existing literature. The remaining two pamphlets were new pieces of literature.

8.) CONT.

- C) As Chairman of the Literature Sub-Committee, this member turned the material for these pamphlets over to the Office with the understanding that they would be sent out within the month. After a month had passed and the pamphlets had not come out, this member contacted the Office. After six months, he was told that the material had been found, but that it could not be sent out as the deadline for new material to be out had already passed. At that time, this member requested copies of the material. To date, this member has not received the material.
- D) At the 1980 World Service Conference, this member was told that it was the Literature Sub-Committee's responsibility to distribute Literature for review.
- E) Also at the 1980 W.S.C., the "handbook for N.A. Literature Committees" and revisions to the pamphlet "Another Look" were presented. Both of these pieces were approved by that Conference.
- F) The "Handbook for N.A. Literature Committees" never appeared on any W.S.O. order forms. At some point, this W.S.C.-approved piece of literature ceased to be available from W.S.O.
- G) During the compilation of the review form of the basic text – February, 1981 – requests were made of W.S.O. as follows:
 - 1. To reprint "Another Look" in the basic text
 - 2. Addresses of registered Areas and Regions.
 - 3. Copies of any recovery material from the Office archives.

No material was ever received by the Literature Sub-Committee from the World Service Office.

This member feels that the most basic reason for the problems that exists today is the fact that the World Service Office is no longer administrated by the Board of Trustees. This member believes that returning to a system which worked well in the past may be a solution... An alternative may be to make the W.S.O. a sub-committee of the W.S.C.

- 9.) Under the system set down in the proposed Third edition of the Service Manual, the World Service Office would draw on the combined support of all of the States and Regions within the Fellowship. The service needs of the Fellowship would be met by a couple of elected, trusted servants. W.S.O. Inc. would exist only to serve the needs of the Fellowship.

This member feels that if no changes occur and the Book is approved, then W.S.O. Inc. through C.A.R.E.N.A., would handle the publication and also the resulting monies. The Fellowship would not have any real say on how the Office functions. In time, the problems of communication and competitiveness would grow. It is hoped that the needed changes can occur now before any real damage is done.

- 10.) One member did some research in the Copyright and Patent Office in Washington, D.C. He researched some names and discovered that none of them hold any registered copyrights. The names are as follows:
 - A) Narcotics Anonymous
 - B) N.A.
 - C) World Service Office, (Inc.)
 - D) W.S.O. (Inc.)
 - E) C.A.R.E.N.A.

10.) CONT.

This member also checked to see if anyone holds registered copyrights on any piece of our literature. He discovered that noone holds registered copyrights on the following pieces of literature:

- A) Narcotics Anonymous
- B) Who, What How and Why
- C) The Group
- D) So You Love An Addict / For Those We Love And Others
- E) Another Look
- F) Recovery And Relapse
- G) The Service Manual of Narcotics Anonymous / the N.A. Tree
- H) The Handbook For N.A. Literature Committees
- I) The Public Information Kit

This member was also told that a publisher has 28 years from the date of publication to formally register the copyright. That we are protected by copyright law is a good thing, but this member feels that he has been deceived by various comments made by spokesmen of the World Service Office.

- A) During the 1980 World Service Conference, the comment was made that “‘Another Look’ is not only a man’s personal story but it is copyrighted material and therefore it cannot be changed.” The fact that a piece of literature is copyrighted, registered or not, does not prevent that piece from being revised. The copyrights which C.A.R.E.N.A. holds, unregistered, are easily updated as there are no forms to fill out. (1980 W.S.C. minutes, page 19, lines 22 & 23)
- B) When the pamphlet “We Made A Decision” was brought up at the 1981 W.S.C., the question was asked, “Why is it no longer available?” The answer given by the spokesman of W.S.O. was, “Several years ago some members submitted what was claimed to be original N.A. material. What we have seen as #4, “We Made A Decision” and printed was found to be plagiarized from another Fellowship. It was only by chance that the W.S.O. had not yet copyrighted this material and had not been faced with a lawsuit of violation of copyright laws. W.S.O. Inc., withdrew the material.” (1981 W.S.C. minutes, page 26, lines 1 – 7)
- C) In addition, this member found that someone in the name of Narcotics Anonymous had requested reprint permission of the pamphlet “This Is A.A.” from the A.A. Central Service Office before 1977 and that permission was denied. Yet, whoever made that request still submitted this piece of literature “We Made A Decision” which is a direct plagiarism from “This Is A.A.” On the front of former I.P.#4 there is a phrase “reprinted from the pamphlet This Is N.A.” This pamphlet was in print for almost five (5) years before it was discontinued, and this member still sees it in meetings.

- D) Also in 1981 at the W.S.C., an input concerning copyright procedures was answered as follows: “Copyright procedure are standard United States Copyright forms for N.A. material and that approved by the Conference. Copyrights are in the publisher’s name, C.A.R.E.N.A., a subsidiary of the World Service Office, Inc.” (1981 W.S.C. minutes, page 25, lines 24-28)

The criteria mentioned above which afford us protection under copyright law also obligates is to abide by those laws. Therefore, during the almost five years which “We Made A Decision” was in print, we were constantly open to a lawsuit of copyright infringement / plagiarism, contrary to the World Service Office’s statement.

If by chance, World Service Office did not register a copyright on “We Made A Decision” in the almost five years it was in print, then has the W.S.O. also, by chance, not registered the copyrights on all of our literature. It appears so.

Until this member researched the copyright issue, he was under the impression that Narcotics Anonymous, through our World Service Office, holds valid, registered copyrights on all our literature; yet he has come to the conclusion that indeed we do not. This member could have reasonably been able to accept the truth, which is that we do not hold any registered copyrights. But, instead of the truth, the Fellowship was let to believe that the W.S.O. was taking care of business, protecting our literature, holding valid copyrights. That the World Service Office should deceive the Fellowship in this manner is deplorable.

This member feels that all of W.S.C.-approved literature should be registered properly with the Copyright and Patent Office in Washington, D.C

11.) One member obtained a copy of the 1978-1979 Literature Committee’s presentation to the World Service Conference in 1979. A major part of that package was the proposed Third edition of the Service Manual. A carried motion at that Conference gave W.S.C.-approval to the Service Manual. When this member compared the “approved” Service Manual to the one currently in print, he came upon some major discrepancies. Changes occurred in the printing which were not authorize by any World Service Conference. The major discrepancies are noted here.

APPROVED 1979

(Page 17, last paragraph, lines 6-18) The “He is the fellowship’s link with the World Service Branches of the N.A. service structure (ie., with the World Service Office, the World Service Board, and the World Service Conference). He provides two-way communication between these service levels and the various Areas within his region and the region as a whole: he receives minutes from the business meetings of the World Service Office and the World Service Board, and he reports thereon at each regular RSC meeting. He attends all RSC meetings and as many ASC meetings as possible. If he cannot attend a particular ASC meeting, he supplies that Area’s ASR with his report on the World Service Branches, so that each Area can remain fully informed on the activities of all levels of N.A. service.”

NOW IN PRINT

(Page 18, RSR, lines 7-13) “The RSR is the fellowship’s link with the World Service Branches of the N.A. structure (ie., with the World Service Office Inc., The World Service Board, and the World Service Conference). The RSR provides two-way communication between these service levels and the various Areas within their region and the region as a whole: they attend all RSC meetings and as many ASC meetings as possible”

APPROVED 1979

(Page 19, 6th Paragraph, 1st Sentence) "Another major function of the W.S.O. is the publication and distribution of literature."

NOW IN PRINT

(Page 19, 1st sentence of that page) "Another major function of W.S.O. Inc. is the compilation, preparation, publication and distribution of literature."

APPROVED 1979

(Page 20, last paragraph 1st sentence) "Our office is administered by our World Service Board and acts upon the directives of our World Service Conference."

NOW IN PRINT

(Page 22, 2nd paragraph, 1st sentence) "Our office is administered by our World Service Office, Inc. Board and acts upon the directives of our World Service Conference."

APPROVED 1979

(Page 21, paragraphs 3 and 4) "The WSB is responsible for the administration of our World Service Office.. in this capacity they strive to increase the effectiveness of its many functions and coordinate its activities. In order to perform this function and others, the WSB utilizes a sub-committee system similar to that used by our ASC's and RSC's; the main difference is the committees are usually set up to deal with specific needs and are disbanded when their job is done. The standing committees of the World Service Board include: public relations, literature, institutional, World Service Office, and World Service Conference.

NOW IN PRINT

(Page 22, bottom of page after "other responsibilities."

APPROVED 1979

(Page 25-25, Section VII) "VII. In order that we may better serve, we utilize a subcommittee system between the meetings of the Board.

A. Our 'Trustee Committees' are of two (2) basic types.

1. Standing 2. Temporary.

B. The Standing: Committees includes

1. Literature.

2. Public Relations.

3. Institutional.

4. World Service Office (WSO)

5. World Service Conference (wsc)

c. Our Temporary Committees are established as the need arises and exist so long as the need exists.

D. Trustee Committees are chaired by a Trustee who has been selected because of his or her experience in a specific area. Other members of these committees include other Trustees, members of the fellowship, or non-addicts as appointed by the committee chairman.

E. Minutes of all sub-committee meetings are taken and copies of these minutes are maintained by the Secretary of the Board of Trustees and by the World Service Office (WSO). These minutes are not published and distributed; however, any member of the fellowship may, upon request, receive a copy from the World Service Office (WSO) by sending a self-addressed stamped envelope."

NOW IN PRINT

(Page 29, Section VII) In order that we may better serve, we utilize a sub-committee system between the meetings of the Board.

A. Our Temporary Committees are established as the need arises and exist so long as the need exists.

B. Trustee Committees are chaired by a Trustee who has been selected because of his or her experience in a specific area. Other members of these committees include other Trustees, members of the fellowship, or non-addicts as appointed by the committee chairman.

C. Minutes of all sub-committee meetings are taken and copies of these minutes are maintained by the Secretary of the Board of Trustees and by the World Service Office (WSO). These minutes are not published and distributed, however, any member of the fellowship may, upon request, receive a copy from the World Service Office (WSO) by sending a self-addressed stamped envelope."

This member also noted that some deletions and subtle changes from what was approved in 1979 and what is now in print.

- A) The introduction from the First and Second editions of the Service Manual (N.A. Tree) were to be included in the Third Edition. They are not.
- B) Preamble to the Twelve Traditions was approved to be included; in the current edition, it is not present.
- C) The diagram of the Service Structure is not as approved. Subtle changes have been made in the World Level Services.

There were various single word and phrase changes throughout the Manual. They have (handwritten insertion. Possibly of word "not"?) been noted, but left out of this report as they were considered by this member to be minor. This member does believe that it is necessary to note that more unauthorized revisions were made on this piece of literature, other than those already noted.

This member sees a remarkable similarity between the Service Manual which was approved in 1979 and the revisions proposed in the green book this year, i.e. W.S.O. being a sub-committee, W.S.O. bylaws and minutes being made available, and administration of the Office by members nominated at the World Service Conference. When this member first noted the discrepancies between the two manuals, supposedly identical, he was both surprised and disturbed that in the last three years, no one had noticed the unauthorized revisions. He believes that had the Third edition been printed as it was approved, we might have averted the problems that now stem from non-communication and almost total separation.

In any case, this member feels that these experiences with unauthorized revisions on our literature shows us that a definite need exists for the overseeing of the World Service Office operations, especially where it concerns the integrity of our literature.

- 12.) A copy of a letter sent out to our World Service Office from Alcoholics Anonymous World Services Inc. was received by this Trustee committee. The letter was dated March 15, 1982. Excerpts of that letter are as follows:

"In looking over our files on your Fellowship, we find that it has been over ten years since you have submitted your request to reprint the Twelve Traditions, Twelve Steps and the Preamble, which are A.A. copyrighted material."

"We are dismayed, however, that in the materials from N.A. which we have in our files, nowhere do we see any credit line, indicating that permission to use this material for adaptation was granted by A.A. World Services, Inc. This endangers A.A. copyrights."

"Therefore, before presenting your request to the Board, we ask that you please include the appropriate credit line when using the Steps and Traditions and Preamble, or other quotes for which you have been granted permission."

At one point, this member accidentally picked up a copy of the book, "Young, Sober and Free," and found the Twelve Steps of Narcotics Anonymous printed in that book. Below the N.A Steps was a credit line, "reprinted with permission from World Service Organization." This member would like to know why the World Service Office gave permission to reprint the Twelve Steps to Hazelden when they did not have current reprint permission from Alcoholics Anonymous. That action left us both open to lawsuit from either Hazelden or Alcoholics Anonymous or both.

During his research, this member has tried to keep a sense of humor, but it became increasingly difficult to do so. The 'comedy of errors' which prevails throughout the research is an obscurity to the mind. This

- 13.) Member enthusiastically applauds World Service Office for doing an excellent job this past year.
- 14.) Member believes that we are trying to change too much, too fast, and that if we concentrated some of this energy into supporting what we already have, we would do much better. He believes that we need to be careful in changing the structure or else we will find ourselves in deep difficulty. Member believes that the World Service Office is a functioning entity. Many seem to be quick to complain and criticize, but few actually help to see that it runs. Member thinks that the W.S.O. could do much better with support than complete change.
- 15.) A copy of a letter mailed to the W.S.O. in August of 1981 was submitted to this committee. This letter deals with questions concerning various World Service Office policy. The author has never received any response to this letter.
- 16.) One member submitted an input with his objections to one member of the World Service Office Board of Directors on the basis of actions taken by this Board Member. This member sees these actions as unethical and irresponsible behavior.
- 17.) One member quoted his experience with the World Service Office, In November of 1980, this member ordered 600 white books, and was sent only 300. The member was billed for the entire 600. The remaining 300 were not sent until February of 1982. This member's experience with bulk orders with the W.S.O. in the majority of cases, was that they received the order within one week, but that new groups ordering starter kits sometimes had to wait six to nine months for their order.

This member also feels that the W.S.O. is in violation of the First, Second and Ninth Traditions.
- 18.) The "Handbook for N.A. Literature Committees" was approved in 1980 at the World Service Conference. During the 1981 W.S.C., it was brought up that the Handbook was unavailable from the World Service Office. The response to this from the World Service Office was that, "The Handbook is available from the World Literature Conference. We are not a literature writing organization, although it sometimes seems that way. Our main purpose is to carry the message of recovery to the addict seeking recovery. Not to develop a literature publishing company." (1981 W.S.C. minutes, page 26, lines 8-13)

Yet, the spokesman for the World Service Office previously said in response to a question asking how new literature was printed was "Literature input goes to the World Literature Committee, or to the W.S.O. Inc. or to the Voice. The Voice is our small periodical. Here at the World Service Office, it is reviewed by our literature committee, printed in one of the issues, or kept for future use. "r (1981 W.S.C. minutes, page 25, lines 35-42)

It has already been brought out in this report about the changes in the Service Manual, specifically the addition of the responsibilities of compilation and preparation of literature to the duties of the World Service Office. But, this member feels that the Office is saying only what will suit them, i.e. they are not a literature writing organization when faced with a request for the "Handbook for N.A. Literature Committees," but they are when faced with a request for a place to send literature input. In addition, the W.S.C. Literature Committee is not set up to publish and sell N.A. material; that is the responsibility of our Office. Also, the Handbook is copyrighted by C.A.R.E.N.A. and this member is unaware of the W.S.C. Literature Committee being granted reprint permission, even if this were within our guidelines.

- 20.) In 1978 at the World Service Conference, a recommendation was approved concerning the procedure for reviewing and distributing literature. It provided that the Literature Committee would compile and write the literature. It would then be sent to the World Service Board for research on copyright, not rewrite. After that, it would be turned over to the World Service Office for distribution throughout the Fellowship for review, again not for rewrite. These pieces of literature would bear a stamp making it clear that this is new literature and is subject to approval at the next World Service Conference.

At the 1979 World Service Conference, five pamphlets were approved for distribution throughout the Fellowship for review. This material was turned over to the World Service Office to be distributed, as per 1978 W.S.C. approved guidelines.

At the 1980 W.S.C., the Literature Committee was informed that it was their responsibility to distribute literature for approval.

The literature never did get distributed. This member looked into each of the five pamphlets and pertinent facts have been noted.

- | | | |
|----|-------------------------------|---|
| A) | “Another Look” | <ol style="list-style-type: none"> 1. Revisions proposed by the '78-'79 W.S.C. Literature Committee. 2. Motion carried to approve for distribution – 1979 W.S.C. 3. Not distributed – 1979-1980. 4. Revisions (different from above mentioned) proposed and approved by motion-'80 W.S.C. 5. In print as approved. |
| | Present status - | “Approved” |
| B) | “We Made A Decision” | <ol style="list-style-type: none"> 1. Revisions proposed by '78- '79 W.S.C. Literature Committee. 2. Motion carried to approve for distribution- 1979 W.S.C. 3. Not distributed as revised- 1979-1981. 4. 1981-disclosed that it was plagiarized. 5. To date-pamphlet no longer sold by W.S.O. |
| | Present status | “Abolished for reason of plagiarism.” |
| C) | “For The Newcomer” | <ol style="list-style-type: none"> 1. Proposed new literature by '78- '79, W.S.C. Literature Committee. 2. Motion carried to approve for distribution- 1979 W.S.C. 3. Not distributed-1979-present |
| | Present status | “Unapproved” |
| D) | “Getting Real se ” | <ol style="list-style-type: none"> 1. Proposed new literature by '78- '79 W.S.C. Literature Committee. 2. Motion carried to approve for distribution- 1979 W.S.C. 3. Not distributed-1979-present. 4. This member discovered that much of this pamphlet is plagiarized from the A.A. Big Book, Chapter 5. |
| | Present status- | “Unapproved” |

21.) CONT.

- E) “So you Love An Addict”
- 1. ’78- ’79 W.S.C. Literature Committee revisions to title, changed to “For Our Loved Ones And Others” and the insertion of a non-endorsement statement.
 - 2. 19?-Title changed to “For Those We Love And Others”
- Present status- “Unapproved”

The need definitely exists for a center to distribute new literature. This center must follow the directives of the World Service Conference. This member does not think that the place for this lies within the Literature Committee. It does not have the resources available to the World Service Office.

22.) This member noted on the back of the pamphlet “We Made A Decision” there appeared a list of three additional pamphlets available for sale from World Service Office:

- A) “Power and Principles”
- B) “A Friend Indeed-Sponsorship”
- C) “Symbol of Service”

To this member’s knowledge no one outside of the World Service Office has ever seen these pamphlets, yet at one time they were supposedly available for sale. The Fellowship is desperately in need of recovery material. This member asks why they were not turned over to the Literature Committee whose responsibility is to write, compile and review literature.

What happened to these pamphlets?!?!?

23.) This member feels that one source for our current problems is the duplication of efforts between the World Service Office and the W.S.C. Literature Committee. Both of these sections of our service structure have at this time provisions for compiling, preparing, editing, printing and distribution of literature, newsletters and meeting lists. This member believes that there needs to be a distinction made between these two sections. He suggests that the Literature Committee compile, edit and prepare literature for approval, and that the World Service Office publish and distribute all literature, approved or for review, to the Fellowship. This suggestion includes the policy that the Literature Committee no longer print for distribution or sale, not hold any copyrights, pro-forma or otherwise.

24.) This member was angry when he saw and read the Starter Kits being sent out by the World Service Office. He considers the validity of the information provided as questionable at best, and outright violations of the Traditions at worst. These parts are enclosed in questionmarks (“?”)

- 1) “Reading of the Twelve Traditions of NA. ?(if time permits)?”

Member believes that the Traditions are a very important part of our program. “... So freedom for the groups spring from our Traditions.” The Traditions are to the Group as the Steps are to the member.

24.) CONT.

2) Third page of the Starter Kit.

? “B. A newcomer may come to their first meeting altho’ still using, afterward come clean.

C. We do have one must that applies to everyone at our meetings: NO DRUGS OR OUTFITS on your person. This is for the protection of our Fellowship and our group.”?

We have no musts in N.A. and this is clearly stated in our literature; this concept of our Fifth Tradition is contradicted in this statement. This member can understand and appreciate what the Office is trying to say, but he has some problems with how it is being said. These are our starter kits and they are often the first contact received by a new group. Such a statement as above is misleading to the new group and not at all conducive to their survival.

3) Fourth page of the Starter Kit.

“4 Altho’ you may start a meeting in a private residence, we have found it unwise to remain there long. Meetings in public places are much more successful. The following organizations may have a place suitable for meetings since most have facilities suited to our needs: churches (all denominations), Y.M.C.A., Salvation Army, V.F.W., etc ?Check with your local Alcoholics Anonymous Central Office, they can be very helpful to you.”?

Has not the Fellowship of Narcotics Anonymous grown to the point where we can lean on each other for support, rather than depending on Alcoholics Anonymous? We are not A.A. and are not affiliated with them.

4) Fifth page of the Starter Kit.

“g. If there are any other N.A. groups in your general area, contact them for mutual support and form an ?intergroup or local General Service Organization? (see “THE N.A. SERVICE MANUAL). Your voice in N.A. affairs will be strengthened and local problems will be more successfully dealt with.”

Narcotics Anonymous has it’s own service terms, so let’s use them! Again we are not A.A. and are not affiliated with them!

5) Eighth page of the Starter Kit.

? “5. Much needed contributions from groups, areas or regions should also be sent to the above address for the support of N.A. worldwide.”?

How appropriate is it for a Starter Kit to contain a statement directed towards the solicitation of funds for W.S.O.? The address referred to in this quote is the address of the World Service Office, and the only address listed in this Starter Kit is the W.S.O. address. Further, the cover letter of this Starter Kit gives the illusion that the World Service Office’s is Narcotics Anonymous. This is an outside issue by the Office’s own statement; yet, they are using the name of Narcotics Anonymous and soliciting funds for themselves from N.A.

Member suggests that the World Service Office either become a part of us or cease using our name for their own ends.

24.) CONT.

6) Fifteenth page of the Starter Kit.

?” NARCOTICS ANONYMOUS FELLOWSHIP

To whom it may concern: _____

Has been in attendance at the following meeting:

DATE LOCATION SECRETARY OF LEADER”?

To this member’s knowledge, it is not the policy of Narcotics Anonymous to verify a member’s attendance at an N.A. meeting.

There are many other problems with this Starter Kit, but only those which were totally nauseating to this member have been noted. This member recommends that a major rewrite be done on this and that it be subject World Service Conference approval.

This is but another thing indicating that our Office is in desperate need of guidance.

25.) It has been brought to one member’s attention that a group in Alabama who wrote for a Group Registration Form received a pledge to sign, to wit: If you enthusiastically support the W.S.O., sign here.

This member has no problem with the Office finding out if a group supports them or not, but sending something like this to a brand new group is pretty underhanded. The Group was obviously new if it was writing to register with the World Service Office.

Deceit, underhandedness, propaganda, it this the appropriate actions of the service arm of a spiritual Fellowship? Is this what this member has to look forward to in his own recovery?

26.) One member did some research in the Los Angeles County Clerk’s Office. He found that a ‘Fictitious Business Name Statement’ which provides that

“The following person(s) is (are) doing business as:

1) World Service Office

2) Narcotics Anonymous”

“The full name of registrant:

World Service Office, Inc.”

This member would like to know if the World Service Office Inc. can do business as Narcotics Anonymous.

27.) One member called the published address of the W.S.C. Literature Committee requesting that his orders of the existing literature be processed through them as it was taking six to eight weeks for ... their prepaid orders to be processed by World Service Office, Inc.

28.) A member would like to express his appreciation of the set-up he saw recently for the processing of literature orders at the Office. The mechanics established for this purpose are an asset to them as well as to us. Through personal experience, this member respects the work being done in the area of distribution. This member suggests that we not destroy this foundation in the area of distribution.

- 29.) One member suggests that the World Service Board look into incorporating themselves and merging with or absorbing any other service corporations providing services which affect N.A. as a whole.
- 30.) One member suggested alternatives to the present W.S.O. problem.
- A) Method be established for the Fellowship to elect and/or discharge members of the Board of Directors of the World Service Office, Inc.
 - B) That the World Service Office, Inc. be administered by a Fellowship affirmed World Service Board of Trustees.
 - C) That a cooperative administration be established between the W.S.B. and W.S.O. personnel.

This member further suggests that the World Service Office perform the following functions:

- A) To be a contact and distribution center responsive to the needs of the Fellowship and to work closely with all W.S.C. Sub-Committees.
 - B) Publish World Service Conference Approved material exactly as approved.
 - C) Become accountable to Narcotics Anonymous for both activities and monies through quarterly reports to all Regions.
- 31.) One member suggested that at some future time that these functions be established and operated by the World Service Office:
- A) Watts line-an 800 number.
 - B) Following day mail and literature order service.
 - C) Catalogues of all archive material to be sent to all RSR's, ASR's and GSR's quarterly.
 - D) A quarterly updated World Directory.

With these ideals, our Office could function as a service center promoting unity and furthering our primary purpose.

Input concerning the Board of Trustees

- 1.) Member questions the policy which allows the members of the Board of Trustees to vote at the World Service Conference. This member would like the Trustees to retain their participant status without voting rights.
- 2.) Member believes that the Trustees should continue to select their members under the present system.
- 3.) Member believes that there be a time limit established for the terms of office for the Trustees.
- 4.) Member believes that the W.S.B. should have one combined vote at the World Service Conference. He also would like a provision for impeachment of a Trustee. This member also suggests that a provision be established in the Service Manual that the Trustees have final say as to Tradition violations. He would like to see the Board expanded to twenty members:
 - A) No more from California.
 - B) A minimum of five non-addicts.
 - C) Five year terms.
 - D) Members from different geographical areas.
- 5.) Member feels that the W.S.B. has acted in the best interests of our Fellowship.
- 6.) member proposed that the World Service Board not vote at the W.S.C., but that they retain their participant status. Also that the W.S.B., upon a 4/5's vote may call an emergency W.S.C. conference. This member proposes that the Fellowship be divided into regions with a Trustee from each. He feels that nomination and election procedure for Trustees remain as it is, but that each year ½ of the Trustees be affirmed by the World Service Conference alternately. This member also suggests that the W.S.B. create standing committees to deal with the administration, publishing and copyright control on our literature, and another to deal with literature writing cooperating with the W.S.C. Literature Sub-committee.
- 7.) This member is very grateful to be regularly informed about the meetings of the Board of Trustees and the actions of same through regular distribution of their meeting minutes. However, the language of these minutes is quite vague and inexplicit. We are led to believe that the very limited activity of our W.S.B. is also vague and unspecific. World Service Board minutes need to become exact and specific so that we can all learn more about the Traditions. It also seems that the very small amount of W.S.B. work indicates that this vast resource is being wasted. This member feels that by informing the Fellowship of their functional capabilities, our W.S.B. would become force for unity in N.A. Trustees, please tell us what you can do and how we may be put to work!
- 8.) This member was informed early in 1981 that our Service Manual was changed from the form approved by the W.S.C. According to this member's information, page 22 was approved to read that "our office (WSO) is administrated by our World Service Board (Trustees). W.S.O. is now administered by a self-appointed Board of Directors. If this information is true, then why has our Board of Trustees allowed this situation to develop and continue? Why has our W.S.B. allowed the blatant Tradition violations to go on at W.S.O.? It would seem that as guardians of our Traditions, our Board of trustees should begin immediately to administer our World Service Office and correct the effects of the most far-reaching Tradition violations in N.A history.

- 9.) Member would like the Board of Trustees to elect no more members from California and no one but the best possible choices. He also suggests that the possibility of waiting a few years before reaching a full compliment of Trustees to allow members from other regions to become qualified and be nominated. This member would also like yearly affirmations of the Trustees.
- 10.) Member suggests some ideals for the Board of Trustees:
 1. By 4/5's vote of all Trustees, they may veto any decision, policy, motion or resolution made by W.S.C. which will adversely affect the Fellowship.
 2. May propose motions, resolutions, nominations, etc. to the Conference: address questions to the floor of the Conference, etc. but not vote on any issues.
 3. By 4/5's vote of all Trustees, they may call an emergency W.S.C.
 4. That the Board be composed of a
 - a) Existing Board
 - b) One member from each "District" of N.A.
 - c) No less that 15% and no more than 33% non-addicts.

That new members must be nominated and qualify by current procedure.
Minimum number of members to be twelve. That the Board move as expediently as feasible to reduce and then eliminate preponderance of members from any one region
 5. That for the purpose of Trustee selection, the Fellowship be divided into the following districts:
 N.E. – New England, NY, NJ, PA
 Mid East – MD, D.C., DL, WV, VA, NC, SC
 S.E. – GA, FL, Puerto Rico, and etc.
 Mid South – TN, AL, MS, LA
 E. Central – OH, KY, IN, IL, MI
 W. Central – WS, MN, IO, ND, SD, NB, MONT, WY
 S.W. – MO, OR, WA, AK
 E. Canada – Ontario, Quebec, etc.
 W. Canada – British Columbia, etc.
 6. That the Trusteeship be re-affirmed every 2 years – ½ each year -. That the Trusteeship be limited to four consecutive terms.
 7. That the Board create standing sub-committees as follows:
 - A) Publishing and copyright to cooperatively W.S.C. sub-committee for the same purposes, administer publishing and copyright control for all N.A. material.
 - B) Literature writing to cooperatively with W.S.C. sub-committee for the same purpose, comprise "Final Edit" team for "Approval"

Member believes that these additions and/or changes would enhance the dignity, stature and effectiveness of the W.S.B.

Additional Input received for purposes of verification:

- 1.) Complete W.S.O. Starter Kit.
- 2.) 1978 – 1981 minutes
- 3.) 1979 W.S.C. Tapes of final Literature report.
- 4.) 1981 W.S.C. Tapes.
- 5.) Statements from 1979 Literature Committee members.
- 6.) Copy of letter from A.A. World Services, Inc. to N.A.W.S.O.
- 7.) Copies of letters from W.S.C. Literature Committee to the W.S.O.
- 8.) Copy of Conference approved Service Manual of 1979, initiated by 1979 Literature Committee Chairman where approved changes were made.
- 9.) Copy of 1979 Literature packet, presented to that year's Conference.
- 10.) Notes of all changes made to the '79 packet, including pamphlets.
- 11.) "We Made A Decision"
- 12.) "This is A.A."
- 13.) "This is N.A."
- 14.) Certified copy 'Fictitious Business Name Statement'
- 15.) A 1979 World Service Conference packet which contains materials from the 1978 W.S.C.
- 16.) Correspondence from S.C.R.S.C. to W.S.O. and W.S.O. to S.C.R.S.C.



WORLD FELLOWSHIP REPORT 1982

THE WORLD SERVICE OFFICE OF NARCOTICS ANONYMOUS
WORLD SERVICE OFFICE, INC.

NARCOTICS ANONYMOUS

P. O. BOX 622 • SUN VALLEY, CALIFORNIA 91352

W.S.O. Inc.
8061 Vineland Ave.
Sun Valley, CA 91352-0622
213/768-6203

REFER TO
WORLD SERV.
REPORT,
MINUTES.

CORPORATION
PAPERS

SEE DOCUMENTS
OF INC.

SEE MINUTES

IN THE PAST YEAR, THERE HAVE BEEN MANY MANY, MISCONCEPTIONS OF WHAT THE W.S.O., IN FACT IS. WHAT CARENA IS.

IT IS OUR INTENTIONS TODAY, TO MAKE CLEAR WHAT IN FACT, THIS VERY IMPORTANT AND NECESSARY SERVICE BOARD OF NARCOTICS ANONYMOUS, DOES. FIRSTLY IT SHOULD BE UNDERSTOOD, THAT WE ARE BOUND BY THE SAME TRADITIONS THAT ANY OTHER SOURCE PART OF N.A. IS. IT IS IN OUR LEGAL CHARTER. THUSLY, IN ABIDING BY THEM WE ARE ALSO PRIVILEGED TO THEM. MEANING THAT WE TO ARE AUTONOMOUS, BOARD, A NA AS A WHOLE. THIS SEEMS TO BE THE POINT OF CONTENTION AT THIS POINT IN TIME.

THE W.S.O. OFFICE OF NARCOTICS ANONYMOUS AND CARENA, ARE NOT OUTSIDE ISSUES. WHEN YOU ATTACK EITHER ONE FOR ANY REASON, YOU ARE DIRECTLY ATTACKING NARCOTICS ANONYMOUS, BECAUSE THAT IS THE PLAIN AND SIMPLE TRUTH. IT IS AGAINST THE TRADITIONS FOR ANY SERVICE BOARD IN ANY SEGMENT TO TRY TO DESTROY, AND STOP THE WORK OF ANOTHER, WITHIN THE BONDARIES OF THE TRADITIONS OF LAW, WE ARE THE LEGAL ENTITY IN DOCUMENTED FORM, WHICH MAKES IT POSSIBLE FOR THIS FELLOWSHIP TO LEGALLY CONDUCT BUSINESS.

AS MUCH AS THERE ARE THOSE WHOM WOULD LIKE TO MOVE THE WSO FROM IT'S FOUNDING PLACE (SUN VALLEY, CA.) THIS IS NOT POSSIBLE THIS IS THE HOME OF NARCOTICS ANONYMOUS. YOU CAN'T CHANGE HISTORY.

CARENA, IS NOT A THREAT, A SEPARATE ENTERPRIST, A ORGANIZATION, SIMPLY STATED, IT IS A REGISTERED LEGAL DOCUMENT, (A PIECE OF PAPER IF YOU WILL), HAT PROTECTS US FROM INFRINGEMENT PLAGERISM, FROM AN OTHER ELEMENT FROM WITHIN A WITHOUT, WHOM WOULD TRY TO

SEE GUIDELINES
ISSUE.

ADMINISTRATED BY THE W.S.O. OF NARCOTICS AGAIN AS A POINT OF LEGALTY. POINT OF FACT AT THIS POINT IN TIME, NOTHING CAN HERETOFORE WE PRINTED IN NARCOTICS ANONYMOUS, WITHOUT THE EXPRESSED WISHES AND PERMISSION FROM THE W.S.O. INC. OF NARCOTICS, WE ARE ESPECIALLY AWARE AT THIS TIME THAT OUR APPROVED LITERATURE IS BEING PRINTED OUTSIDE OF THE CALIFORNIA. THIS IS ILLEGAL, IT MUST STOP, OR ALL THOSE INVOLVED WILL HAVE TO ANSWER TO A FEDERAL ATTORNEY, AND PROBABLY FACE PROSECUTION,

MONIES BEING COLLECTED, SPENT AND NOT REPORTED TO THE FEDERAL GOVERNEMENT THROUGH THE WORLD SERVICE OFFICE OF NARCOTICS, ARE ALSO LIABLE TO FEDERAL STATUTE, NO-ONE HAS THAT RIGHT. THAT IS WHY THIS SYSTEM WAS DEvised. TO KEEP ALL OF OUR DEALINGS LEGAL, AND MAKE IT POSSIBLE FOR US TO CONTINUE OUR WORK IN A RIGHT MANNER.

WE DID IN THE PAST YEAR RETAIN AN ATTORNEY BECUASE IT IS GETTING INCREASINGLY COMPLEX TO DEAL WITH ALL THAT HAS TRANSPIRED ARE THE PAST COUPLE OF YEARS. HOPEFULLY WE WILL THIS YEAR DEAL WITH THE MISCONCEPTIONS AND END THEM FOR ALL TIMES.

SEE ARCHIVES

IT CAME TO OUR ATTENTION SOME TIME AGO THAT THE POLICY COMMITTEE, GIVEN NO DIRECTIVE BY THE CONFERENCE, OPERATING AS FREE AGENTS, DECIDED ONCE MORE TO CHANGE THE STRUCTURE (GUIDELINES). THIS IS ILLEGAL, IMMORAL AND AGAINST THE TRADITIONS. FOR ANY COMMITTEE TO DECIDE TO WRITE GUIDELINES FOR ANY OTHER COMMITTEE IS LUDICIOUS. THIS UNPRECEDENTED MOVE, HAS PUT NARCOTICS ANONYMOUS BACK 29 YEARS, WHEN NA WAS JUST A MEETING AND HADN'T EVEN VOTED ON THE TRADITION YET. THIS IS TOTALLY OUT OF ORDER, AND WE CAN SURMISE THE MOTIVES INVOLVED. FURTHER MORE, WE REGRET AND REFUSE TO DISCUSS THE CHANGING OF OUR GUIDELINES, EXCEPT THROUGH THE PROPER CHANNELS. WE WILL TAKE ALL SUGGESTIONS INTO CONSIDERATION, AS FAR AS THE FELLOWSHIP EVEN VOTING ON THAT ISSUE. WE REPEAT, THE CONFERENCE GAVE NO DIRECTIVE TO ANYONE TO CHANGE THE GUIDELINES, LET ALONE ILLEGALLY PRINT, AND DISPERSE THEM, (IE THE GREEN BOOK), WHO IN FACT GAVE PERMISSION AND FUNDS FOR THAT PURPOSE. THESE AND MANY OTHER QUESTIONS SHOULD BE ASKED. THE BOTTOM TO THIS BEING LETS STOP CHANGING WHAT WE HAVE AND GIVE IT TIME TO WORK. LETS CREATE THE NEW, THAT WE SO DESPERATELY NEED.

SEE FELLOWSHIP
REPORT.

FOR WHATEVER REASON THAT THIS COMMITTEE (THE POLICY COMMITTEE) ACTING IN CONJUNCTION WITH CERTAIN PERSONS OF THE LITERATURE COMMITTEE ORDERED AND AIDED BY CERTAIN MEMBERS OF THE BOARD OF TRUSTEES WANT THE WORLD SERVICE OFFICE AS WE KNOW OF TODAY, DESTROYED, WE DO NOT KNOW. IT IS BEYOND OUR COMPREHENSION. IT IS AN IRREHENSIBEL BLOW TO RECOVER AND SERVICE TO THOSE WHOM HAVE LONG BEEN FAITHFUL TO THIS MUCH NEEDED SERVICE.

AT THIS POINT IN TIME IT APPEARS TO US AT THE OFFICE, THAT ALL THE WAS SPOKEN OF AT LAST YEARS CONFERENCE BY THE CHAIRMAN OF THE BOARD OF TRUSTEES IS FALSE. (THEY) HE WAS SPEAKING FOR THE BOARD WOULD CO-OPERATE WITH US IN ANY WAY THAT THEY COULD. IT APPEARS THAT THE BOARD OF TRUSTEES HAVE GAVE OUT OF THEIR WAY TO ASSIST & COMPLIMENT SUB-COMMITTEES (SEE AGENDA, LETTER FROM TRUSTEES WHO HAVE GONE CONTRARY TO APPROVED STRUCTURE (BLUE COVER) AND HAVE ALSO BROKEN TRADITION (#4) IN INTERFERING IN THE AUTONOMY OF A LONG STANDING SERVICE COMMITTEE; THE WORLD SERVICE BOARD OF NARCOTICS ANONYMOUS. SAID BOARDS ACTIONS STEM FROM A MATTER OF WSO INC. INTERNAL POLICY OVER A YEAR AGO THAT HAD NOTHING TO DO WITH THE FELLOWSHIP AS A WHOLE, BUT WAS MERELY AN EFFORT TO STRENGTHEN ADN BETTER SERVE THE FELLOWSHIP, THUS INCREASE PRODUCTIVITY.

RECENTLY RECEIVED AT THE WSO WAS A DOCUMENT SO CLEAR IN IT'S INTENT, THAT ONE WONDERS WHAT IT REALLY IS THAT I AM APART OF.

TRUSTEE
MINUTES
10/30/76

THE OUTSIDE PAGE HAD A HEADING OF WORLD SERVICE FELLOWSHIP REPORT,

PLEASE REFER TO-"UNITY THRU SERVICE" QUARTERLY TRUSTEES MTG-

SEE TRUSTEE
MTG NOTES

IV ALREADY SO STATED-

PLEASE NOTE ARTICLE VI
RECENT ACTIVITIES, ETC

THERE SEEMS TO BE IN THIS PARTICULAR SECTION, AN AWFUL LOT INNUENDO. WHEN IN THE ANNALS OF A SPITUAL, ORGANIZATION DO WE USE SUCH TERMS AS PROPAGANDA.

HOW CAN THIS REPORT BE SO BLATANTLY FROM THE TRUTH, (IE SELF APPOINTED BOARD)

SEE TRUSTEE
MINUTES

WE AT THE OFFICE FEEL THAT AN EXPLANATION FROM THIS COMMITTEE

IS IN ORDER. WHAT IS MORE DISUNIFYING THAN ATTACKING SERVICE BOARD, WHOM HAS A PROVEN RECORD OF PERFORMANCE, AND UP UNTIL THIS TIME THE FAITH AND TRUST OF AN ENTIRE FELLOWSHIP WORLD WIDE. ASK THE PEOPLE IN POLAND THAT WE SERVE, ASK THEM IN AUSTRALIA AND GERMANY. WE STRONGLY QUESTION WHAT IS GOING ON. WHY HAVE THE TRADITIONS BECOME SECONDARY,

AT THIS TIME WE AT THE OFFICE FEEL THAT WHAT IS SO STATED IN OUR PAMPHLET- STILL RINGS TRUE- WE KEEP WHAT WE HAVE ONLY WITH VIGILANCE. MAY THE TIES THAT BIND US TOGETHER BE STRONGER THAN THOSE THAT WOULD TEAR US APART.

WE AT THIS TIME ARE MAKING A PERSONAL PLEA FOR A RETURN TO SANITY THROUGH OUR TRADITION. THE WORLD SERVICE OFFICE OF NARCOTICS ANONYMOUS HAS VIOLATED NO TRADITIONS AT ANY TIME, AND WE IMPLORE YOU SHOM HAVE, TO DESIST AND MARSHALL UP YOUR ENERGIES TO THE COMMON GOOD, OF WHAT WE TRULY DO HAVE TO OFFER ONE ANOTHER.

THE TRADITIONS ARE A THING THAT ARE A MATTER OF PRIDE. PRIDE IN A PROGRAM THAT HAS GIVEN US GRACE FROM THE DARKNESS, THE FEAR AND SORROW OF OUR MISGUIDED LINES.

AT SOME POINT IN OUR RECOVERY, WE BEGIN TO REALIZE HOW IMPORTANT IT IS TO SECURE THIS THING CALLED NARCOTICS ANONYMOUS FOR THOSE WHO WILL MOST CERTAINLY COME AFTER US.

THOSE PEOPLE WHOM WE DON'T EVEN KNOW YET, WHOM WILL HELP US TO SECURE WHAT WE HAVE FOUND, BY PERMITTING US TO SHARE IT WITH THEM WITHOUT THE TRADITIONS THIS CANNOT HAPPEN. THE TRADITIONS, TRUE, ARE AN INDIVIDUAL THING. WE DON'T ALL INTERPRET THEM THE SAME WAY BUT IF WE ARE TO SURVIVE WE MUST. THEY ARE NOT A MATTER OF OPINION. THEY (TRADITIONS), ARE THE FACTS IN ACTION. IF WE DO NOT ABIDE BY THEM WE CANNOT SUCCEED. IF WE DO NOT PRACTICE WHAT WE HAVE, WE WILL LOSE WHAT WE HAVE. THE TRADITIONS ARE THE PERFECT ELEMINATION OF WILLS AND PERSONALITIES. THEY SUCCEED ONLY WHEN AS APPLIED, AS THE PROGRAM DOES " WHEN APPLIED, LET US NOT IN OUR HASTE FALL BY THE WAYSIDE, FOR LACK OF REMEMBERING WHAT MAKES IT POSSIBLE, FOR ALL GOOD THINGS TO HAPPEN. THERE IS NO ROOM FOR HALF HEARTED ATTEMPTS AT THEM. IF THEY ARE NOT ADHERED TO IN THE SPIRIT IN WHICH THEY EXIST AND ACCEPTED IN THE SPIRIT OF THE PROGRAM, AS A GIFT FROM A LIVING GOD, THEN WHAT WE HAVE IS NOTHING, AND WHAT WE OFFER IS FALSE AND DISHONEST.

IT IS TIME FOR THOSE WHOM FOLLOW THESE TENETS TO RECOMMITT THEMSELVES FOR OUR SURVIVAL AS A SPIRITUAL ORGANIZATION, AND FOR THOSE WHOM SWELL IN IGNORANCE TO THE TRADITIONS TO PRAY EARNESTLY FOR THE KNOWLEDGE OF HIS WILL FOR THEM , AND THE POWER TO CARRY THAT OUT, THUS BECOMMING A PART OF A GREATER GROUP CONSCIENCE, INSPIRED BY AND NURTURED BY A LIVING GOD IN THE SPIRIT OF SOMETHING, THAT MOST WILL ALWAYS, BE IN WONDERMENT OF, WHO TRULY DON'T UNDERSTAND, BUT TO THOSE OF US WHOM THINK THAT WE DO. MAY WE ALL FIND THAT NOW,- THAT CREATIVE SPIRIT OF GOOD WILL THAT SURE HELPS WHEN THE HARD TIMES COME AND GO, AND THE GOOD TIMES ARE FEW AND FAT BETWEEN.

WHEN IT SEEMS SOMETIME THAT ALL IS NOT ALL, AND NOTHING MAKES MUCH SENSE, EXCEPT THAT, AND THE DESPERATE BLIND FAITH THAT WE FIND AT OUR DOORSTEP ONCE AGAIN.

IT IS TIME NARCOTICS ANONYMOUS TO UNITE IF WE ARE TO SURVIVE A TRULY VIABLE SWEET PROMISE OF TOMMOROW, THAT GOD MOST CERTAINLY INTENDED THAT WE ARE TO BE. PLEASE UNITE WITH US NOW IN A SWEET WISH OF LOVE AND UNITY, THAT WE TRULY CAN DO, AND BE ALL THAT WE SAY THAT WE ARE, ALL THAT WE STAND FOR. IT IS UP TO YOU, MAY THE ONLY WILL THAT PREVAILS BE THAT OF THE CREATIVE POWER OF LOVE THAT WE ALL SO DESPERATELY NEED IN THIS HOUR OF OUR NEED, GOD GRANT US THE GRACE OF THY POWER IN THIS OUR EVER POWERLESS CONDITION OF UNCERTAINTY THAT WE WILL ALL EMERGE FROM THIS AND ALL FUTURE EVENTS AS ONE IN THE UNITY OF THY WILL.

FISCAL, 3/1/81--2/28/82

INCOME STATEMENT

LITERATURE SALES	<u>\$53,199.98</u>
DONATIONS	<u>\$11,726.23</u>
INTEREST FROM SAVINGS	<u>\$ 61.54</u>
 TOTAL INCOME	 <u>\$64,987.75</u>
EXPENSES:	
PRINTING	<u>\$22,239.60</u>
PACIFIC TELEPHONE	<u>\$ 2,267.26</u>
UNITED PARCEL & P.O.	<u>\$ 5,626.07</u>
RENT	<u>\$ 9,600.00</u>
SUPPLIES	<u>\$ 8,648.77</u>
MISCELLANEOUS	<u>\$ 2,382.11</u>
EQUIPMENT REPAIRS	<u>\$ 880.70</u>
DEPRECIATION-EQUIP.	<u>\$ 410.00</u>
WATER & POWER	<u>\$ 306.49</u>
 TOTAL EXPENSES	 <u>\$52,361.00</u>
 NET INCOME	 <u>\$12,626.75</u>

BALANCE SHEET.

ASSETS

CHECKING	<u>\$ 1,960.33</u>
SAVINGS	<u>\$ 2,361.54</u>
ACCOUNTS RECEIVABLE	<u>\$ 8,900.00</u>
LITERATURE INVENTORY	<u>\$11,900.00</u>
EQUIPMENT COST LESS DEPR.	<u>\$ 954.00</u>

LIABILITIES

NONE

<u>TOTAL NET WORTH</u>	<u>\$26,075.87</u>
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PREPARED FROM BOOKS AND RECORDS.

Milton Rosebery, C.F.

BY-LAWS OF
WORLD SERVICE OFFICE, Inc.

ARTICLE 1. OFFICES

§1.01. PRINCIPAL OFFICE. The principal office of the corporation for the transaction of business is located at

§1.02. CHANGE OF ADDRESS. The county of the corporation's principal office can be changed only by amendment of the Articles of Incorporation of this corporation and not otherwise. The Board of Directors may, however, change the principal office from one location to another within the named county by noting the changed address and effective date below and such change of address shall not be deemed an amendment of these bylaws.

_____ DATED: _____
_____ DATED: _____
_____ DATED: _____

§1.03. OTHER OFFICES. The corporation may also have offices at such other places, within or without the State of California where it is qualified to do business, as its business may require and as the Board of Directors may from time to time designate.

ARTICLE 2. MEMBERS

§2.01. CLASSES OF MEMBERSHIP AND RIGHTS. The corporation shall have three (3) classes of members, as follows: (1) Regular Members; (2) Associate Members and (3) Honorary Members. Regular Members have the voting rights specified in §3.11 hereof. Associate Members and Honorary Members have no voting rights. In all other respects, except as may be determined by the Board of Directors from time to time, the rights, interests and privileges of each member, regardless of classification in the corporation, is equal to all other members. No member shall hold more than one (1) membership in the corporation.

§2.02. QUALIFICATIONS. There shall be no more than twenty five (25) Regular Members in the corporation at any time. The qualification for candidates for Regular Membership are: a) Present membership in good standing in Narcotics Anonymous; b) Full and complete recovery from of and from any use of any narcotic, as the same is defined as such by Narcotics Anonymous, for at least FIVE (5) YEARS; and (c) a person known to be of good moral character, as determined

by and in the sole discretion of the Membership Committee, hereinafter identified, which determination shall be final. Any person, other than a Regular Member or Honorary Member is qualified to become an Associate Member, provided that each candidate therefor possesses the above three qualifications. There shall be no limit to the number of Associate Members and the term, "good moral character" shall be determined by objective standards, which standards shall not be unreasonably applied. Any person other than an Associate Member or a Regular Member may be qualified to be an Honorary Member, provided that in addition to the above stated three qualifications, each such person shall have made some valuable contribution, either in material or non material values, to the efforts, principles and/or goals of Narcotics Anonymous.

§2.03. ADMISSION AND DUES. At the present time, no dues are required of any applicant in any of the aforescribed three classes of membership. However, upon resolution passed by the Board of Directors, should there be such circumstances in the future to justify dues, a sum for membership appointment may be exacted for admission of either or both Regular and/or Associate Membership. No dues shall ever be required for admission as an Honorary Member. In no event shall any fee be charged in any of the said classes for making application for membership in the corporation, nor shall any class of membership be in any way assessable.

§2.04. CERTIFICATE OF MEMBERSHIP. The Board of Directors may provide for the issuance of certificates evidencing membership in the corporation. Each certificate shall state the calendar year for which it is valid and shall have printed upon it that the corporation is "nonprofit." Each certificate shall be signed by the President and Secretary of the corporation and shall carry the corporate seal. Upon renewal of membership, notification of such renewal by letter or other form shall be all that is required. No new certificate shall be issued, nor shall it be necessary to affix any subsequent document or legend to the original certificate.

§2.05. MEMBERSHIP COMMITTEE. A Membership Committee shall be composed of two(2) members of the Board of Directors, as may be assigned to such position by the Board and shall serve in such capacity for one year. Each such committee-person shall be eligible for re-assignment to the said committee from year to year, at the discretion of the Board of directors.

§2.06. MEMBERSHIP BOOK. The corporation shall keep and maintain a membership book containing the name and address of each member in all three classes. It shall also show the date of admission and termination of each member and shall be kept at the corporation headquarters as above provided.

§2.07. NONLIABILITY OF MEMBERS. No member, regardless of class, shall be personally liable for the debts, liabilities or obligations of the corporation.

§2.08. TRANSFERABILITY OF MEMBERSHIP. Membership in the corporation is nontransferable and nonassignable. Any attempt by any member to transfer or assign membership to any person shall be deemed a material breach of membership duties and shall be subject to summary termination of membership forthwith.

§2.09. TERMINATION OF MEMBERSHIP. The membership of any member of the corporation shall automatically terminate on any of the following: a) on request of the member in writing, delivered to the President or the President's delegate; b) On the death of the member, or c) Upon evidence satisfactory to the Membership Committee that the member has used any narcotic, as the same is defined by Narcotics Anonymous, or has failed to abide by the principles set forth by the corporation or those of Narcotics Anonymous. Any and all rights associated with membership in any of the classes herein shall cease upon termination of membership in its respective class. Other than as provided hereinabove, no member of the corporation shall be suspended or expelled for any reason whatsoever and his membership shall terminate only as provided in §2.08 or §2.09.

§3.04. NOTICE OF MEETINGS. Written notice of the time and place of every special meeting of the members shall be delivered by United States Mail, postage prepaid, or by telegram, at least seven (7) days prior to such meeting. The address shall be at the member's address as shown on the books of the corporation and shall be deemed delivered at the time of deposit in a repository for the mails or to the telegraph company, as the case may be. Such notice shall be given by the President, Secretary or such other Board Member designated by the President, or, on the neglect or refusal of the person charged with such duty to do so, by any Director or Officer of the corporation, who, for the purpose of giving such notice, shall have made available to him at the principal office of the corporation during regular business hours, the membership books. Notice of all regular meetings, including annual meetings, is hereby dispensed with, except where such a meeting falls on a legal holiday and is therefore held on a different day not herein designated.

§3.05. CONTENTS OF NOTICE. Notice of meetings of members not hereby dispensed with shall specify the place, the day and the hour of the meeting and, in the case of special meetings, the general nature of the business to be transacted.

§3.06. CONSENT OF ABSENTEES. The transactions of any meeting of members, however called and noticed, are as valid as though had at a meeting duly called and noticed and held, if a quorum, as hereinafter described, is present

either in person or by proxy, and if, either before or after the meeting, each of the persons entitled to vote but not present in person or by proxy signs a written waiver of notice, or a consent to the holding of the meeting, or an approval of the minutes thereof. All such waivers, consents, and/or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

§3.07. QUORUM. A quorum shall consist of twenty (20) percent of the voting members present in person or by proxy.

§3.08. ADJOURNMENT FOR LACK OF QUORUM. In the absence of a quorum, any meeting of the members may be adjourned from time to time by the vote of a majority of the voting members present but no other business shall be transacted.

§3.09. NOTICE OF ADJOURNED MEETING. When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of the original meeting. When a meeting is adjourned for less than thirty (30) days, it is not necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted thereat other than by announcement at the meeting at which the adjournment is taken.

§3.10. LOSS OF QUORUM. The members present, or by proxy, duly called at a meeting at which a quorum was present when role taken, may continue to do business until adjournment notwithstanding the withdrawal of sufficient members to leave less than a quorum.

§3.11. VOTING. Each Regular Member is entitled to one (1) vote on each matter submitted to a vote of the members, voting at duly held meetings of the members. Votes shall be by voice vote, except as otherwise expressly provided in these By-Laws. No single vote shall be split into fractional votes. Cumulative voting for the election of Directors or otherwise shall not be authorized. The candidates receiving the highest number of votes up to the number of directors to be elected are elected. Members entitled to vote shall have the right to vote either in person or by proxy, written and executed by such person or his duly authorized agent and filed with the Secretary of the Corporation, except as otherwise provided herein. However, no proxy shall be valid after eleven (11) months from the date of its execution unless otherwise provided in the proxy.

§3.12. CONDUCT OF MEETINGS. Meetings of the members shall be presided over by the President of the corporation, or, in his absence, by the Vice President, or, in the absence of both, by a chairman chosen by a majority of the members present in person or by proxy. The Secretary of the corporation shall act as Secretary of all meeting of members

provided that in his absence the presiding officer shall appoint another person to act as Secretary of the meeting. Meetings shall be governed by ROBERT'S RULES OF ORDER, as such rules may be revised from time to time, insofar as such rules are not inconsistent with or in conflict with these By-Laws, with the Articles of Incorporation of the corporation or with the laws of the State of California or the United States.

§3.13. WRITTEN CONSENTS. Written consents, referred to hereinbefore, may be given by, and shall be accepted from, persons who are voting members, as shown in the books of the corporation, at the time their written consents are given. Any member giving a written consent or his proxy may revoke the consent prior to the time that written consents of the number required to authorize the proposed action have been filed with the Secretary of the corporation, but may not do so thereafter.

§3.14. ACTION WITHOUT MEETING. Any action which may be taken at a meeting of members may be taken without a meeting if authorized by a writing signed by all members who would be entitled to vote on such action at a meeting and filed with the Secretary of the corporation, except as otherwise expressly provided in these By-Laws.

§3.16. INSPECTION. In the event of challenge of any matter by any voting member or his proxy, the Board of Directors shall appoint a Regular Member, or in its discretion, three Regular Members, to act as an inspector, or inspectors, of the voting procedure. Such inspector shall examine such procedure as to propriety of compliance with these By-Laws and authenticity of voting count, after which such inspector, or inspectors, shall make a report in writing to the President, executed by said inspector or inspectors concerning the same. Such report shall be prima facie evidence of the facts stated therein.

ARTICLE 4. DIRECTORS

§4.01. NUMBER. The corporation shall have Seven (7) Directors and collectively they shall be known as the Board of Directors. The number may be changed only by amendment of this By-Law.

§4.02. USE OF TERM "DIRECTORS" AND "BOARD." The words "Directors" and "Board" as used herein or in the Articles of Incorporation of this corporation in relation to any power or duty requiring collective action, mean "Board of Directors."

§4.03. POWERS. The Directors shall exercise the powers of the corporation, control its property, and conduct its affairs, except as otherwise provided by law and subject to the limitations contained in the Articles of Incorporation.

§4.04. DUTIES. It shall be the duty of the Directors to:
a) perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of

this corporation, or by these By-Laws; b) Appoint and remove, employ and discharge, and, except as otherwise provided in these By-Laws, prescribe the duties and fix the compensation, if any, of all officers, agents and employees of the corporation; c) Supervise all officers, agents and employees of the corporation to assure that their duties are properly performed; d) Meet at such times and places as required by these By-Laws; e) Require that special meetings of members be called whenever and as often as they deem necessary and whenever demanded by the required number of members as in these By-Laws is provided; f) Register their addresses with the Secretary of the corporation, and notices of meetings mailed or telegraphed to them at such addresses shall be valid notices thereof.

§4.05. QUALIFICATIONS. Any person who holds a valid membership as a Regular Member of this corporation is eligible to be elected a director thereof.

§4.06. TERMS OF OFFICE. Each Director shall hold office until the next annual meeting of members and until his successor is elected and qualifies.

§4.07. ELECTION. Directors shall be elected at the annual meeting as defined hereinafter, or by mail in such manner as may be determined by the Board, and the candidates receiving the highest number of votes up to the number of Directors to be elected are, as provided in §3.12 hereinbefore, elected. Directors shall be eligible for reelection without limitation on the number of terms served, provided that they continue to meet the qualifications required by §4.05.

§4.08. COMPENSATION. Directors shall serve without compensation.

§4.09. PLACE. Meetings shall be held at the principal office of the corporation unless otherwise provided by the Board. Regular meetings shall be held at such time and place as may be designated by resolution of the Board. Special meetings of the Board may be called by the President, or if he is absent or unable, or refuses to act, by the Vice President, or by any two Directors, and such meetings shall be held at the place within or without the State of California, designated by the person or persons calling the meeting and in the absence of such designation at the principal place of business of the corporation.

The Secretary or other designate of the President, shall deliver written notice of the time and place of meetings of the Board to each Director by U.S. Mail or telegram at least seven (7) days prior to the date of the meeting, except that notice of all regular meetings is hereby dispensed with. Notice shall be deemed delivered upon deposit in U.S. Mail repositories or at the telegraph office, as the case may be. Such notice shall be addressed to each Director at his address shown on the corporation books. The transactions of any meeting of the Board, however called and noticed or wherever held, are as valid as though the meeting had been

duly held after proper call and notice, provided a quorum as hereinafter defined, is present and provided that either before or after the meeting each of the Directors not present signs a waiver of notice, a consent to the holding of such meeting, or an approval of the minutes thereof. All such waivers, consents and/or approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Except as otherwise provided in these By-Laws, or by law, no business shall be considered by the Board at any meeting at which a quorum, as hereinafter defined, is not present, and the only motion which the Chair shall entertain at such meeting is a motion to adjourn. However, a majority of the Directors present at such meeting may adjourn from time to time until the time fixed for the next regular meeting of the Board. All meetings of the Board shall be governed by ROBERT'S RULES OF ORDER, as such rules may be revised from time to time, insofar as such rules are not inconsistent or in conflict with these By-Laws, the Articles of Incorporation of this corporation or with the laws of California or the United States. Meetings of the Board shall be presided over by the President, or in his absence by the Vice President, or, in the absence of both, by a chairman chosen by a majority of the Directors present. The Secretary of the corporation shall act as Secretary of the Board, unless the Secretary is absent, in which case the presiding officer may appoint any Director present to act as Secretary for the Meeting. A quorum shall consist of THREE (3) DIRECTORS.

§4.10. ACTION BY THE BOARD OF DIRECTORS. Every action or decision by the Board majority present at a meeting duly held by a quorum is the act of the Board unless the law, Articles or these By-Laws require a greater number. Any action to be taken by the Board may be taken without a meeting if all members shall individually or collectively consent in writing to such action, where such writing is filed with the corporation minutes and shall have the same force and effect as the unanimous vote of the Directors and any certificate or other documentation thereof shall be prima facie evidence of the authority therefor.

§4.11. REMOVAL OF DIRECTORS. Any individual Director, or the entire Board may be removed from office at any time by a vote of a majority of voting members of the corporation. Upon such removal, a new Director or Directors may be elected at the same meeting and shall hold office for the remainder of the term or terms of the removed Directors, or such vacancy or vacancies shall be filled as provided in §4.13.

§4.13. VACANCIES. Vacancies in the Board shall exist (1) on the death, resignation or removal of any Director; (2) whenever the number of Directors authorized is increased; and (3) on failure of members in any election to elect the full number of authorized Directors. The Board may vacate the office of a Director (1) if he is declared of unsound mind by an order of court, or convicted of a

felony; (2) if he is found, after investigation by the Board, that he has been using a narcotic of any of the types as defined by Narcotics Anonymous; or (3) if within Sixty (60) Days after notice of his election he does not accept the office in writing or by attending a meeting of the Board. Vacancies caused by any of the circumstances set forth in §4.13 or by any other reason, shall be filled by a majority of the remaining Directors though less than a quorum, or by a sole remaining Director, other than as provided in §4.11. Upon resignation of a Director, the Board may elect a successor to take office when the resignation becomes effective, or may delay such vote to that future date of effectiveness of resignation. In the event of the vacating of all officers in the Board, such offices may be filled upon the vote of the members upon a special election called with a quorum present, or at the regular members meeting by quorum. Any reduction of authorized Directors does not operate to remove any Director prior to the expiration of his term of office.

§4.14. NONLIABILITY OF DIRECTORS. No Director shall be personally liable for the debts, liabilities or obligations of the corporation, and any lawsuit against any Director arising from his activities as a Director of the corporation shall be defended at the cost to the corporation, including reasonable expenses and attorneys' fees, provided that the court finds that the conduct of such sued Director was such to merit such indemnity, and in such sums as the court finds to be reasonable.

ARTICLE 5. OFFICERS

§5.01. NUMBER AND TITLES. The officers of the corporation shall be a President, Vice President, Secretary and Treasurer. There may also be, in the discretion of the Board, one or more additional Vice Presidents and one or more Assistant Secretaries and assistant Treasurers and such other officers as may be appointed under §5.03 hereof. One person may hold multiple offices except those offices of President and Secretary.

§5.02. QUALIFICATION, ELECTION AND TERM OF OFFICE. Any Regular Member of the corporation is qualified to be an officer of the corporation. Offices other than as appointed per §5.03 or 5.05 shall be elected annually by the Board at the regular Board meeting following the annual election of Directors and each officer shall hold office until he resigns, is removed or is otherwise disqualified to serve, or until his successor shall be elected and enters office.

§5.03. SUBORDINATE OFFICERS. The Board may appoint such other officers or agents as it may deem desirable and such officers shall serve such terms and have such authority to perform such services and duties as may be prescribed from time to time by the Board.

§5.04. REMOVAL AND RESIGNATION. Any officer may be removed either with or without cause, by a majority of the Board at any regular or special meeting of the Board, or as the Board may be qualified to act as otherwise provided in these By-Laws, and such officer shall be removed forthwith or under such terms as the Board may so decide. Any officer may resign by giving notice to the Board, to the President or to the Secretary of the corporation. Any such resignation shall take effect at the date of receipt of the notice, or at such time as specified therein, or upon such date as may be determined by the Board, but in no event later than the date stated in said notice.

§5.05. VACANCIES. Any vacancy caused by death, resignation, removal, disqualification or otherwise, of any officer, shall be filled by the Board for the unexpired portion of the term. Vacancies occurring in offices appointed at the discretion of the Board, may or may not be filled as the Board shall determined according to continuing need for such service.

§5.06. DUTIES OF THE PRESIDENT. The President shall be the chief executive officer of the corporation and shall in general, subject to the control of the Board, supervise and control the affairs of the corporation. He shall perform all duties incident to his office and such other duties as may be required by law, the Articles or these By-Laws, or which may be from time to time prescribed by the Board. He shall preside at all meetings of the members, except as otherwise expressly provided by law, by the Articles or these By-Laws. He shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks or other instruments which may from time to time be authorized by the Board.

§5.07. DUTIES OF THE VICE PRESIDENT. In the absence of the President, or his inability or refusal to act, the First Vice President shall perform all the duties of the President and when so acting shall have all powers of that office, and such other powers and authority as may be prescribed by law, the Articles or by these By-Laws, or as may be prescribed by the Board.

§5.08. DUTIES OF THE SECRETARY. The Secretary shall certify and keep at the principal office of the corporation, or at such other place as the Board may authorize, a book of minutes of all meetings of the Directors and members, recording therein the time and place of holding, whether regular or special, and, if special, how authorized, notice given thereof given, the names of those present at meetings of Directors, the number of members present at meetings of members and the proceedings thereof. He shall see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law or the Articles. He shall be the custodian of the records of the corporation, which shall be kept as hereinabove provided, along with a

membership book containing the name and address of each and every member and, in any case where membership has been terminated, he shall record such fact in the book together with the date on which the membership ceased.. He shall exhibit at all reasonable times to any Director or to his agent or attorney, on request therefor, the By-Laws, the membership book, and the minutes of proceedings of the Board and of members.

(More of this section follows on page next.)

Exhibit at all reasonable times to any voting member, or to his agent or attorney, on written demand therefor for a purpose reasonably related to the interests of such member, the Bylaws and the minutes of meetings of the Directors or of the members, and shall exhibit said records at any time when required by the demand of ten (10) percent or more of the voting members.

In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him from time to time by the Board of Directors.

Section 5.09. DUTIES OF ASSISTANT SECRETARY. The Assistant Secretary, if such there be, shall, in the absence of the Secretary or in the event of his inability or refusal to act, perform all the duties of the Secretary and, when so acting, shall have all the powers of, and be subject to all the restrictions on, the Secretary. The Assistant Secretary shall perform such other duties as from time to time may be assigned to him by the Board of Directors or by the Secretary.

Section 5.10. DUTIES OF TREASURER. Subject to the provisions of Article 7 of these Bylaws, the Treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.

Receive, and give receipt for, money due and payable to the corporation from any source whatever.

Disburse or cause to be disbursed the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses.

Exhibit at all reasonable times the books of account and financial records to any Director of the corporation, or to his agent or attorney, on request therefor.

Exhibit at all reasonable times to any voting member, his agent, or attorney, on written demand therefor for a purpose reasonably related to the interests of such member, the

books of account and financial records of the corporation, and shall exhibit said records at any time when required by the demand of ten (10) percent or more of the voting members of the corporation.

Render to the President and Directors, whenever he or they request it an account of any or all of his transactions as Treasurer and of the financial condition of the corporation.

Prepare, or cause to be prepared, and certify the financial statements to be included in the annual report to members.

If required by the Board of Directors, give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine.

In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him from time to time by the Board of Directors.

Section 5.11. DUTIES OF ASSISTANT TREASURER. If required by the Board of Directors, the Assistant Treasurer, if any there be, shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine. He shall, in general, perform such duties as shall be assigned to him, from time to time, by the Treasurer or by the Board of Directors.

Section 5.12. COMPENSATION. Officers of the corporation shall serve without compensation.

ARTICLE 6. COMMITTEES

Section 6.01. EXECUTIVE COMMITTEE. The Board of Directors, by a majority vote of its members, may designate two (2) or more of its number to constitute an Executive Committee and delegate to such Committee any of the powers and authority of the Board in the management of the business and affairs of the corporation, except the power to adopt, amend, or repeal the Bylaws, and provided that the designation of such Committee and the delegation thereto of authority shall not operate to relieve the Board of Directors or any individual Director, of any responsibility imposed on it or him by law, by the Articles of Incorporation of this corporation, or by these Bylaws. By a majority vote of its members, the Board may at any time modify or revoke any or all of the authority

so delegated, increase or decrease but not below two (2) the number of its members, and fill vacancies therein from the members of the Board. The Committee shall establish rules and regulations for its meetings and meet at such times and places as it deems appropriate, provided that a reasonable notice of all meetings of the Committee shall be given to its members and no act of the Committee shall be valid unless approved by the vote or written consent of a majority of its members. The Committee shall keep regular minutes of its proceedings and report the same to the Board from time to time as the Board may require.

§ 6.02 MEMBERSHIP. The membership committee shall be chaired by a Director assigned by Board majority vote and there shall be selected from the Board by that chairman, an additional Director to form the committee. Should the Committee deem it desirable, it shall augment its number by selecting additional Committee members from the General Members of the corporation in such number as may be desired by the Committee. It shall plan and execute programs for obtaining new members, give notice to the membership as to renewals, dues, and other information pertinent to the status of membership, and perform other duties as may be from time to time directed by the Board.

§6.03. AD HOC COMMITTEES. An Ad Hoc Committee for each specific purpose or purposes may be designated from time to time by the Board. Such Committees shall be chaired by a Director. Members of each such Committee shall be appointed either from the Directors or the General Membership, as determined by the Chair unless otherwise determined by the Board, in such number as the Chair deems advisable. The power of appointment of Committee members shall carry also the power of removal from office thereof when such decision is warranted in the best interests of the corporation.

§6.04. TERM OF OFFICE, VACANCIES, QUORUM AND RULES. All members of each committee, including the chairman thereof shall serve until the next annual election of Directors or until otherwise removed or the need for the Committee is deemed by the Board terminated. Vacancies on any Committee may be filled for the unexpired portion of the term in the same manner as provided in the case of original appointments. A majority of the whole of each Committee shall constitute a quorum thereof and an act of the majority of such quorum at a meeting shall be the act of the Committee. Each Committee may adopt rules for its own government and procedure not inconsistent with law, these By-Laws, the Articles or rules and regulations adopted by the Board.

ARTICLE 7. EXECUTION OF INSTRUMENTS

§7.01. EXECUTION OF INSTRUMENTS. The Board, except as otherwise provided in these By-Laws, may adopt by resolution

authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent or employee shall have the power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable pecuniarily for any purpose or in any sum.

§7.02. CHECKS AND NOTES. Except as otherwise specifically determined by the Board, as provided in §7.01 or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money and other evidences of indebtedness of the corporation shall be signed by the Treasurer or Assistant Treasurer and countersigned by the President or Vice President of the corporation.

§7.03. DEPOSITS. All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as the Board may select and direct.

§7.04. GIFTS. The Board may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the corporation.

ARTICLE 8. CORPORATE RECORDS, REPORTS AND SEALS.

§8.01. MINUTES OF MEETINGS. The corporation shall keep at its principal offices or at such other place as the Board may order, a book of minutes of all meetings of the Board and of the members, with the time and place of holding, whether regular or special and, if special, how authorized, the notice given, the names of those present at Directors' meetings, the number of members present or represented at members' meetings and the proceedings thereof.

§8.02. BOOKS OF ACCOUNT. The corporation shall keep and maintain adequate and correct accounts of its properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

§8.03. INSPECTION OF THE RECORDS. All corporation records shall at all reasonable times be open to inspection by any Director. Every Director shall have the absolute right to inspect all books, records, documents of every kind and the physical properties of the corporation at any reasonable time. Such inspection may be made in person or by agent or attorney and the right of inspection includes the right to make copies. The books of account and minutes of meetings shall be open to inspection on the written demand of any voting member at any reasonable time, for a purpose reasonably related to the interests of that member, and shall be exhibited at any time when required by the demand, in writing or made orally at a meeting of ten (10%) percent or more of the voting members of the corporation. Such inspection may be made in person or by agent or attorney and the right of inspection includes the right to make copies. Demand, other than at members'

meetings shall be made in writing on the President, Secretary or Assistant Secretary of the corporation.

§8.04. ANNUAL REPORT AND FINANCIAL STATEMENT. The Board may provide for preparation and submission to members a written annual report, including a financial statement. Such report, if required by the Board, shall summarize the corporation's activities for the preceding year and activities projected for the forthcoming year; the financial statement shall consist of a balance sheet as of the close of business of the corporation's fiscal year, contain a summary of receipts and disbursements, be prepared in such manner and form as is sanctioned by sound accounting practices and be certified by the President, Secretary, Treasurer or a public accountant.

§8.05. CORPORATE SEAL. The Board may adopt, use and at will alter, a corporate seal. Such seal shall be affixed to all corporate instruments, but failure to so affix it shall not affect the validity of any such instrument.

ARTICLE 9. FISCAL YEAR

§9.01. The fiscal year of the corporation shall be the general calendar year.

ARTICLE 10. DATE AND TIME OF MEETINGS

§10.01. ANNUAL MEETING OF MEMBERS. The annual meeting of the members of the corporation shall be held at the principal place of business of the corporation as described in Article 1, §1.01, on June 3, of each year. In the event that June 3 falls on a Saturday or Sunday, the meeting shall be held on the first following Monday. In the event that the scheduled date falls on a legal holiday, the meeting shall be held on the next day in conformity with this section. The first meeting of the voting members shall be held on June 3, 1978. The time of each meeting shall be 8:00 P.M.

§10.02. ANNUAL MEETING OF THE BOARD OF DIRECTORS. The meeting of the Board shall convene and be conducted immediately following the meeting of the voting members.

§10.03. SPECIAL MEETINGS. Special meetings of members shall be called by any two (2) Directors and held at such times and places within or without the State of California as may be ordered by resolution of the Board or by members holding not less than twenty (20%) of the voting power of the corporation.

ARTICLE 11. BY-LAWS

§11.01. EFFECTIVE DATE OF THE BY-LAWS. These By-Laws shall become effective immediately upon their adoption. Amendments hereto shall become effective immediately on their adoption unless the Board or members in adopting them as hereinafter provided, provide that they are to become effective at some other date.

§11.02. AMENDMENT. Subject to any provisions of law

applicable to amendment of By-Laws of nonprofit corporations, these By-Laws, or any of them, may be altered, amended or repealed and new By-Laws adopted as follows: Subject to the power of the members to change or repeal them, by vote of a majority of Directors present at any special or regular meeting of Directors at which a quorum is present, provided that written notice of such meetings and of the intention to change the By-Laws thereat is delivered to each Director at least seven (7) days prior to the date of such meeting as provided in §4.09 hereinbefore, or by written consent of all Directors without a meeting as provided in §4.10 hereinbefore, provided that a By-Law fixing or changing the number of Directors may not be adopted, amended or repealed except as provided in the succeeding paragraph hereof; or by vote or written consent of a majority of the members entitled to vote, or the vote of a majority of a quorum at a meeting duly called and noticed for the purpose in accord with §3.04 hereof.

§10.03. CERTIFICATION AND INSPECTION. The original, or a copy of the By-Laws as amended, or otherwise altered to date, certified by the Secretary of the corporation, shall be recorded and kept in a book which shall be kept in the principal office of the corporation, and such book shall be open to inspection by the members at all reasonable times during office hours.

ARTICLE 12. VOTING SHARES HELD BY CORPORATION

§12.01. The President or in his absence or refusal or inability to act, such other officer as may be designated by resolution of the Board, shall have full authority and power on behalf of the corporation to vote in person or by proxy all shares of any corporation standing in the name of this corporation and shall, on behalf of the corporation, at any shareholder's meeting exercise all rights incident to the ownership of such shares.

ARTICLE 13. INVESTMENTS

§13.01. The corporation shall have the right to retain all or any part of any securities or property acquired by it in whatever manner, and to invest and reinvest funds held by it according to the judgment of the Board without being restricted to the class of investments which a trustee is or may hereafter be permitted by law to make or any similar restriction, provided however, that no action shall be taken by or on behalf of the corporation if such action is prohibited under §§4941 through 4945 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax law or laws.

ARTICLE 14. PROHIBITION AGAINST SHARING PROFITS OR ASSETS

§14.01. No member, Director, officer, employee or other person connected with this corporation, or any other private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of the corporation, provided that this provision shall not prevent payment to

any such person of reasonable compensation for services rendered to or for the corporation in effecting any of its purposes as shall be fixed by resolution of the Board.

ARTICLE 15. DISTRIBUTION OF INCOME AND PROHIBITED TRANSACTIONS

§15.01. Notwithstanding any other provision in these By-Laws, the corporation shall be subject to the following limitations and restrictions: The corporation shall distribute its income for each taxable year at such time and in such manner as to not become subject to the tax on undistributed income imposed by §4942 of the Internal Revenue Code of 1954, or of such subsequent enactment dealing with this subject. The corporation shall not engage in any act of self dealing as defined in §4941(d) of the Internal Revenue Code of 1954 ("I.R.C.'54") The corporation shall retain and excess business holdings as defined in §4943(c) of the I.R.C.'54. The corporation shall not make any investment in such manner as to subject it to tax under §4944 of the I.R.C.'54. The corporation shall not make any taxable expenditures as defined in §4945 of the I.R.C.'54.

ARTICLE 16. AFFILIATION WITH OTHER ORGANIZATIONS

§16.01. This corporation is a service which serves a function within the totality of an organization known as the Narcotics Anonymous Society. In so doing, it endorses the aims, goals and purposes of that organizations, and in fact, by special endorsement per §16.02 hereinafter, it operates under the guidelines of the "Twelve Traditions" as espoused by the Narcotics Anonymous Society. [However, this corporation is fully independent of corporate structure and no Director hereof is an interlocking Director of any other corporation, including the Narcotics Anonymous Society. Hence, no corporate resolution, vote or activity of that or any other corporation or organization will have any effect upon this corporation or will in any way influence the independent vote of any Director or member hereof, nor will the same influence the independent judgment of any Director or member to cast his vote on any issue before the Board or membership meeting of this corporation, despite the fact that coincident memberships exist between this corporation and Narcotics Anonymous Society, and in fact a condition for membership in this corporation is membership in good standing in Narcotics Anonymous Society.)

§16.02. All members, Directors and officers of this corporation shall be, and are, subject to, and will abide by, the principles of the "TWELVE TRADITIONS" of Narcotics Anonymous Society as set forth in the pamphlet identified and entitled as "Narcotics Anonymous."

ARTICLE 17. CONSTRUCTION

§17.01. As used in these By-Laws:

The present tense includes the past and future tenses, and the future tense includes the present.

The masculine gender includes the feminine and neuter genders

The singular number includes the plural, and the plural number includes the singular.

The word "shall" is mandatory and the word "may" is permissive.

The words "Directors" and "Board," except in context specifically and expressly made otherwise applicable, shall mean Directors of the Board of Directors of this corporation and the Board of Directors of this corporation and none other, as stated in §4.02 of these By-Laws.

WRITTEN CONSENT OF DIRECTORS ADOPTING BY-LAWS. We, the undersigned, are all of the persons constituting the present Directors of the corporation and pursuant to the authority granted to the Directors in the By-Laws of WORLD SERVICE OFFICE, INC., to take action by unanimous consent set forth in writing without a meeting, do hereby adopt the foregoing By-Laws in place, stead and lieu of the original By-Laws adopted on April 14, 1978, and intend that these new By-Laws shall be the only By-Laws, together with such amendments, alterations and deletions as may from time to time be effected by authority herein, which shall guide and control this corporation. The adoption and consent hereby expressed is acknowledged and affirmed this day of 1982 by execution hereof.

_____ Director	_____ Director
_____ Director	_____ Director
_____ Director	_____ Director
_____ Director	_____ Director

May 8, 1982

WSC-82
SPECIAL REVIEW COMMITTEE
REPORT

Bob Rehmar - WSC-82 Administrative Committee Chairman
Sally Evans - Trustee
James Drinkwater - Trustee
Phil Perez - WSO Chairman
Doug Forsythe - WSO Board Member
George H. - WSC 82 Administrative Committee Vice-Chairman
Nickie Chagaris - WSC-82 Administrative Committee Secretary

The committee spent many hours discussing the contents of both the report and the study that have been presented for the Committee's study. We found both to be complex and contain allegations, suggestions and recommendations in greater number than we can find time or space to respond to.

We discussed in great detail the circumstances that caused the Trustee Sub-Committee Study and response by the WSO. Our analysis is that, founded and unfounded complaints, personality differences and differing interpretations of the Twelve Traditions are the contributing factors to the problems behind both the study.

The Committee feels that a detailed analysis and response to each allegation would be lengthy and unnecessary.

Rather, the Committee feels, the errors and omissions should best be treated in the tradition of love and forgiveness. The Committee feels our hours together have been beneficial in promoting unity within the fellowship. Within this context the Committee has several recommendations for Conference consideration, that will lend to the gradual change and improvement in NA and our ability to serve the still suffering addict.

These recommendations go to the heart of the problems that, the fear, suspicion and pride, evidenced by many of us in creating circumstances that brought the creation of this Committwe.

A spirit of compromise, for the benefit of the fellowship, brought us to these recommendations.

TO BRING THE WSO TO CLOSER UNITY WITH THE GROUP CONSCIENCE OF WSC. THAT THE EXISTING BY-LAWS OF WSO-INC. MUST BE CHANGED BY DELETING PORTIONS OF ARTICLE 16, Section 16.01;

①

However, this corporation is fully independent of corporate structure and no Director hereof is an interlocking Director of any other corporation, including the Narcotics Anonymous Society. Hence, no corporate resolution, vote or activity of that or any other corporation or organization will in any way influence the independent vote of any Director or member herof, nor will the same influence the independent judgement of any Director or member to cast his vote on any issue before the Board or membership meeting of this corporation, despite the fact that coincident memberships exist between this corporation and Narcotics Anonymous Society, and in fact a condition for membership in this corporation is membership in good standing in Narcotics Anonymous Society...

FURTHER, THE FOLLOWING LANGUAGE SHOULD BE ADDED TO Section 16.02:

②

"All members, Directors and officers of this corporation shall be, and are, subject to, and will abide by, motions adopted, at each WSC meeting and implement decisions reached by the WSC as they pertain to operation of the WSO."

To bslnvr the change we are proposing in the structure and organization of WSO, we feel it desirable to make similar recommendation for change of the organization between WSO and Trustee members has led to much of the problem.

OUR RECOMMENDATION ARE:

③

1. A FIXED TERM SHOULD BE SET FOR ALL TRUSTEES (such as, 5 years) and DIRECT ELECTION OF TRUSTEES BY THE WSC.

- ④ 2 DIRECT ELECTION BY EACH SUCCESSIVE WSC OF, ~~5~~ MEMBERS TO THE WSO CORPORATION MEMBERSHIP. EACH PERSON TO SERVE FOR 5 YEARS. (until built to 25 members).
- ⑤ 3 A SYSTEM OF FINANCIAL ACCOUNTABILITY BE IMPLEMENTED FOR NA AS A WHOLE AND ALL OF THE SUB-COMMITTEES (in the form of reports) TO WSO. IN ORDER TO PROPERLY REPORT OURSELVES TO THE U.S. GOVERNMENT. THIS MUST BE DONE IN ORDER TO COMPLY WITH FEDERAL REGULATIONS PERTAINING TO OUR NON-PROFIT STATUS.
- ⑥ 4. THE WSO WAS LEGALLY CREATED TO BE THE PUBLISHING ARM OF NARCOTICS ANONYMOUS AS A MEANS OF ACCURATELY REPRODUCING THE MESSAGE OF RECOVERY. IT IS APPROPRIATE AND ESSENTIAL THAT ALL PUBLICATIONS USED BY NA BE REPRODUCED UNDER THE DIRECT CONTROL OF WSO.

The adoption of these recommendations would be a first step in developing a check and balance in NA, which hopefully will continue through out our entire structure.

WSO (RE: 1 + 2) WE ARE looking. THESE changes in obedience to here forth
 ⑦ within a period not to exceed 1 year. We the ~~W~~ SC of NA will at that time vote to reaffirm same and hope with the power of god that these good things will be possible for us as a Fellowship to trust that which has been entrusted to us in the spirit of recovery. To replace the condition on the changes based on the preference of all interested parties. This is to say let the decision come from the floor.

WSB: BY DELETING CONFLICTING LANGUAGE THE COMMITTEE RECOMMENDATION + INSERTING THIS LANGUAGE; THE WSC ELECT 5 members to the

- ⑧ Board of Directors of WSO. That they take Office immediately, they serve for 5 years during each successive year. The two WSO Bd. members with the longest time of service on the WSO Board leave the Bd of WSO and each successive WSC elect two members to replace those retiring directors, further that the WSO, inc. change their by laws immediately.

This certificate, issued under the seal of the Copyright Office, in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Barbara Ringer

Register of Copyrights
United States of America

REGISTRATION NUMBER

TX 236-838 TXU

EFFECTIVE DATE OF REGISTRATION

1 13 78
Month Day Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE CONTINUATION SHEET

1 Title	TITLE OF THIS WORK:		PREVIOUS OR ALTERNATIVE TITLES:
	NARCOTICS ANONYMOUS		
	If a periodical or serial give: Vol. No. Issue Date		
PUBLICATION AS A CONTRIBUTION: (If this work was published as a contribution to a periodical, serial, or collection, give information about the collective work in which the contribution appeared.)			
Title of Collective Work: Vol. No. Date Pages			

2 Author(s)	IMPORTANT: Under the law, the "author" of a "work made for hire" is generally the employer, not the employee (see instructions). If any part of this work was "made for hire" check "Yes" in the space provided, give the employer (or other person for whom the work was prepared) as "Author" of that part, and leave the space for dates blank.			
	1	NAME OF AUTHOR: C.A.R.E.N.A.		DATES OF BIRTH AND DEATH:
		Was this author's contribution to the work a "work made for hire"? Yes <input checked="" type="checkbox"/> No		Born Died
		AUTHOR'S NATIONALITY OR DOMICILE:		WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:
	Citizen of U.S.A. (Name of Country) } or { Domiciled in U.S.A. (Name of Country)		Anonymous? Yes <input checked="" type="checkbox"/> No	
	AUTHOR OF: (Briefly describe nature of this author's contribution)		Pseudonymous? Yes No	
			If the answer to either of these questions is "Yes, see detailed instructions attached"	
	2	NAME OF AUTHOR:		DATES OF BIRTH AND DEATH:
		Was this author's contribution to the work a "work made for hire"? Yes No		Born Died
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AUTHOR OF: (Briefly describe nature of this author's contribution)		Pseudonymous? Yes No		
		If the answer to either of these questions is "Yes, see detailed instructions attached"		

3 Creation and Publication	YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED:	DATE AND NATION OF FIRST PUBLICATION:
	Year 1976 (This information must be given in all cases.)	Date June 1 1976 (Month) (Day) (Year) Nation U.S.A. (Name of Country) (Complete this block ONLY if this work has been published.)

4 Claimant(s)	NAME(S) AND ADDRESS(ES) OF COPYRIGHT CLAIMANT(S):
	C.A.R.E.N.A. 10717 SHERMAN WAY SUN VALLEY, CA. 91352
TRANSFER: (If the copyright claimant(s) named here in space 4 are different from the author(s) named in space 2, give a brief statement of how the claimant(s) obtained ownership of the copyright.)	

CHECKED BY.....	FILED..... JAN 29 1979 1/13/78	FOR COPYRIGHT OFFICE USE ONLY
CORRESPONDENCE: <input checked="" type="checkbox"/> Yes	DEPOSIT RECEIVED: 1/13/78 - 2c	
DEPOSIT ACCOUNT FUNDS USED: <input type="checkbox"/>	REMITTANCE NUMBER AND DATE 81849 1/13/78	

TX 236-838

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED ADDITIONAL SPACE, USE CONTINUATION SHEET (FORM TX/CON)

PREVIOUS REGISTRATION:

- Has registration for this work, or for an earlier version of this work, already been made in the Copyright Office? Yes..... No..... **X**
- If your answer is "Yes," why is another registration being sought? (Check appropriate box)
 - ☐ This is the first published edition of a work previously registered in unpublished form.
 - ☐ This is the first application submitted by this author as copyright claimant.
 - ☐ This is a changed version of the work, as shown by line 6 of this application.
- If your answer is "Yes," give: Previous Registration Number..... Year of Registration.....

5

Previous
Registration

COMPILATION OR DERIVATIVE WORK: (See instructions)

PREEXISTING MATERIAL: (Identify any preexisting work or works that this work is based on or incorporates.)

MATERIAL ADDED TO THIS WORK: (Give a brief, general statement of the material that has been added to this work and in which copyright is claimed.)

6

Compilation
or
Derivative
Work

MANUFACTURERS AND LOCATIONS: (If this is a published work consisting preponderantly of nondramatic literary material in English, the law may require that the copies be manufactured in the United States or Canada for full protection. If so, the names of the manufacturers who performed certain processes, and the places where these processes were performed must be given. See instructions for details.)

NAMES OF MANUFACTURERS
LEARNING PRINTERS.....

PLACES OF MANUFACTURE

11114 Mc Cormick St.
North Hollywood, Ca. 91352

7

Manufacturing

REPRODUCTION FOR USE OF BLIND OR PHYSICALLY-HANDICAPPED PERSONS: (See instructions)

- Signature of this form at space 10, and a check in one of the boxes here in space 8, constitutes a non-exclusive grant of permission to the Library of Congress to reproduce and distribute solely for the blind and physically handicapped and under the conditions and limitations prescribed by the regulations of the Copyright Office: (1) copies of the work identified in space 1 of this application in Braille (or similar tactile symbols); or (2) phonorecords embodying a fixation of a reading of that work; or (3) both.

☒ Copies and phonorecords

☐ Copies Only

☐ Phonorecords Only

8

License
For
Handicapped

DEPOSIT ACCOUNT: (If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.)

Name:.....
Account Number:.....

CORRESPONDENCE: (Give name and address to which correspondence about this application should be sent.)

Name: WORLD SERVICE OFFICE INC.
Address: 10717 SHERMAN WAY
SUN VALLEY, CA. 91352
(City) (State) (ZIP)

9

Fee and
Correspondence

CERTIFICATION: * I, the undersigned, hereby certify that I am the: (Check one)

- ☐ author ☐ other copyright claimant ☐ owner of exclusive right(s) ☒ authorized agent of: C.A.R.E.N.A. AND WORLD SERVICE OFFICE INC.

of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge.



Handwritten signature: (X) James P. Kinnon

Typed or printed name: JAMES P. KINNON Date 1/25/79

10

Certification
(Application
must be
signed)

WORLD SERVICE OFFICE INC.

10717 SHERMAN WAY

(Number, Street and Apartment Number)

SUN VALLEY, CA. 91352

(City)

(State)

(ZIP code)

MAIL
CERTIFICATE
TO

(Certificate will be mailed in window envelope)

11

Address
For Return
of
Certificate

CERTIFICATE OF COPYRIGHT REGISTRATION

Form 1a
UNITED STATES COPYRIGHT OFFICE

This certificate, issued under the seal of the Copyright Office in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Barbara Ringer
Register of Copyrights
United States of America

REGISTRATION NUMBER	
TX	284-901 TXU
EFFECTIVE DATE OF REGISTRATION	
1	13 78
Month	Day Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE CONTINUATION SHEET

1 Title	TITLE OF THIS WORK:	PREVIOUS OR ALTERNATIVE TITLES:
	ANOTHER LOOK.	
	If a periodical or serial give: Vol. No. Issue Date	
PUBLICATION AS A CONTRIBUTION: (If this work was published as a contribution to a periodical, serial, or collection, give information about the collective work in which the contribution appeared.)		
Title of Collective Work: Vol. No. Date Pages		

2 Author(s)	IMPORTANT: Under the law, the "author" of a "work made for hire" is generally the employer, not the employee (see instructions). If any part of this work was "made for hire" check "Yes" in the space provided, give the employer (or other person for whom the work was prepared) as "Author" of that part, and leave the space for dates blank.	
	NAME OF AUTHOR: C.A.R.E.N.A. X	DATES OF BIRTH AND DEATH:
	Was this author's contribution to the work a "work made for hire"? Yes. No.	Born Died (Year) (Year)
	AUTHOR'S NATIONALITY OR DOMICILE:	WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:
	1 Citizen of U.S.A. } or { Domiciled in U.S.A. (Name of Country) (Name of Country)	Anonymous? Yes X No Pseudonymous? Yes No
	AUTHOR OF: (Briefly describe nature of this author's contribution)	If the answer to either of these questions is "Yes, see detailed instructions attached."
	NAME OF AUTHOR:	DATES OF BIRTH AND DEATH:
	2 Was this author's contribution to the work a "work made for hire"? Yes. No.	Born Died (Year) (Year)
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3 Creation and Publication	YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED:	DATE AND NATION OF FIRST PUBLICATION:
	Year 1976 (This information must be given in all cases.)	Date June 1 1976 Month (Day) (Year) Nation U.S.A. (Name of Country) (Complete this block ONLY if this work has been published.)

4 Claimant(s)	NAME(S) AND ADDRESS(ES) OF COPYRIGHT CLAIMANT(S):
	C.A.R.E.N.A. 10717 Sherman Way Sun Valley, Ca. 91352
TRANSFER: (If the copyright claimant(s) named here in space 4 are different from the author(s) named in space 2, give a brief statement of how the claimant(s) obtained ownership of the copyright.)	

CHECKED BY:	JAN 29 79 3/15/78	FOR COPYRIGHT OFFICE USE ONLY
CORRESPONDENCE: <input checked="" type="checkbox"/> Yes	DEPOSIT RECEIVED: 1/13/78 - 2c	
DEPOSIT ACCOUNT FUNDS USED: <input type="checkbox"/>	REMITTANCE NUMBER AND DATE 81849 1/13/78	

TX

284-901

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED ADDITIONAL SPACE, USE CONTINUATION SHEET (FORM TX/CON)

PREVIOUS REGISTRATION:

- Has registration for this work, or for an earlier version of this work, already been made in the Copyright Office? Yes No **X**
- If your answer is "Yes," why is another registration being sought? (Check appropriate box)
 - ☐ This is the first published edition of a work previously registered in unpublished form.
 - ☐ This is the first application submitted by this author as copyright claimant.
 - ☐ This is a changed version of the work, as shown by line 6 of this application.
- If your answer is "Yes," give: Previous Registration Number Year of Registration

5

Previous
Registration

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or
Derivative
Work

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NAMES OF MANUFACTURERS

PLACES OF MANUFACTURE

LEAMING PRINTERS.

11114 Mc. Cormick St.
North Hollywood, Ca 91603

7

Manufactur-
ing

REPRODUCTION FOR USE OF BLIND OR PHYSICALLY-HANDICAPPED PERSONS: (See instructions)

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☒ Copies and phonorecords☐ Copies Only☐ Phonorecords Only

8

License
For
Handicapped

DEPOSIT ACCOUNT: (If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.)

Name:
Account Number:

CORRESPONDENCE: (Give name and address to which correspondence about this application should be sent.)

Name: WORLD SERVICE OFFICE, INC.
Address: 10717 Sherman Way
Sun Valley, Ca. 91352
(City) (State) (ZIP)

9

Fee and
Correspond-
ence

CERTIFICATION: * I, the undersigned, hereby certify that I am the: (Check one)

- ☐ author ☐ other copyright claimant ☐ owner of exclusive right(s) ☒ authorized agent of: C.A.R.E.N.A. AND WORLD SERVICE OFFICE, INC.

of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge.

Handwritten signature: (X) **James P. Kinnon**
Typed or printed name: **JAMES P. KINNON** Date **1/25/79**

10

Certification
(Application
must be
signed)WORLD SERVICE OFFICE, INC.
10717 SHERMAN WAY (Name)SUN VALLEY, CA. 91352
(Number, Street and Apartment Number)

(City) (State) (ZIP code)

MAIL
CERTIFICATE
TO
03 AUG 1979
(Certificate will
be mailed in
window envelope)

11

Address
For Return
of
Certificate

CERTIFICATE OF COPYRIGHT REGISTRATION

FORM 1A
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Barbara Ringer
Register of Copyrights
United States of America

REGISTRATION NUMBER	
TX	284-899
TXU	
EFFECTIVE DATE OF REGISTRATION	
Jan	13 78
Month	Day Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE CONTINUATION SHEET

1 Title	TITLE OF THIS WORK: SO YOU LOVE AN ADDICT.	PREVIOUS OR ALTERNATIVE TITLES:
	If a periodical or serial give: Vol. No. Issue Date	
	PUBLICATION AS A CONTRIBUTION: (If this work was published as a contribution to a periodical, serial, or collection, give information about the collective work in which the contribution appeared.) Title of Collective Work Vol. No. Date Pages	

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	1	<table border="1"> <tr> <td>NAME OF AUTHOR: C.A.R.E.N.A. X Was this author's contribution to the work a "work made for hire"? Yes..... No.....</td> <td>DATES OF BIRTH AND DEATH: Born Died</td> </tr> <tr> <td>AUTHOR'S NATIONALITY OR DOMICILE: Citizen of } or { Domiciled in</td> <td>WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK: Anonymous? Yes..... No..... Pseudonymous? Yes..... No.....</td> </tr> <tr> <td>AUTHOR OF: (Briefly describe nature of this author's contribution)</td> <td>If the answer to either of these questions is "Yes, see detailed instructions attached."</td> </tr> </table>	NAME OF AUTHOR: C.A.R.E.N.A. X Was this author's contribution to the work a "work made for hire"? Yes..... No.....	DATES OF BIRTH AND DEATH: Born Died	AUTHOR'S NATIONALITY OR DOMICILE: Citizen of } or { Domiciled in	WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK: Anonymous? Yes..... No..... Pseudonymous? Yes..... No.....	AUTHOR OF: (Briefly describe nature of this author's contribution)	If the answer to either of these questions is "Yes, see detailed instructions attached."
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3 Creation and Publication	YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED: Year 1976 (This information must be given in all cases.)	DATE AND NATION OF FIRST PUBLICATION: Date JUNE 1 1976 U.S.A. Nation (Complete this block ONLY if this work has been published.)
-------------------------------	---	--

4 Claimant(s)	NAME(S) AND ADDRESS(ES) OF COPYRIGHT CLAIMANT(S): C.A.R.E.N.A. 10717 Sherman Way Sun Valley, Ca. 91352
	TRANSFER: (If the copyright claimant(s) named here in space 4 are different from the author(s) named in space 2, give a brief statement of how the claimant(s) obtained ownership of the copyright.)

CHECKED BY:	JAN 29 1979	3/15/78	FOR COPYRIGHT OFFICE USE ONLY
CORRESPONDENCE: <input checked="" type="checkbox"/> Yes	DEPOSIT RECEIVED: Jan. 13/78 - 20		
DEPOSIT ACCOUNT FUNDS USED: <input type="checkbox"/>	REMITTANCE NUMBER AND DATE 81844 1/13/78		

TX 284-899

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PREVIOUS REGISTRATION: <ul style="list-style-type: none"> Has registration for this work, or for an earlier version of this work, already been made in the Copyright Office? Yes..... No..... X If your answer is "Yes," why is another registration being sought? (Check appropriate box) <ul style="list-style-type: none"> <input type="checkbox"/> This is the first published edition of a work previously registered in unpublished form. <input type="checkbox"/> This is the first application submitted by this author as copyright claimant. <input type="checkbox"/> This is a changed version of the work, as shown by line 6 of this application. If your answer is "Yes," give: Previous Registration Number Year of Registration 	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">5</div> <p>Previous Registration</p>
--	--

COMPILATION OR DERIVATIVE WORK: (See instructions) <p>PREEXISTING MATERIAL: (Identify any preexisting work or works that this work is based on or incorporates.)</p> <p>.....</p> <p>MATERIAL ADDED TO THIS WORK: (Give a brief, general statement of the material that has been added to this work and in which copyright is claimed.)</p> <p>.....</p>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">6</div> <p>Compilation or Derivative Work</p>
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MANUFACTURERS AND LOCATIONS: (If this is a published work consisting preponderantly of nondramatic literary material in English, the law may require that the copies be manufactured in the United States or Canada for full protection. If so, the names of the manufacturers who performed certain processes, and the places where these processes were performed must be given. See instructions for details.)	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">7</div> <p>Manufacturing</p>						
<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">NAMES OF MANUFACTURERS</th> <th style="width: 50%;">PLACES OF MANUFACTURE</th> </tr> <tr> <td>LEADING PRINTERS.....</td> <td>11114 Mc Cormick St.....</td> </tr> <tr> <td>.....</td> <td>North Hollywood, Ca. 91603.....</td> </tr> </table>	NAMES OF MANUFACTURERS	PLACES OF MANUFACTURE	LEADING PRINTERS.....	11114 Mc Cormick St.....	North Hollywood, Ca. 91603.....	
NAMES OF MANUFACTURERS	PLACES OF MANUFACTURE						
LEADING PRINTERS.....	11114 Mc Cormick St.....						
.....	North Hollywood, Ca. 91603.....						

REPRODUCTION FOR USE OF BLIND OR PHYSICALLY-HANDICAPPED PERSONS: (See instructions) <ul style="list-style-type: none"> Signature of this form at space 10, and a check in one of the boxes here in space 8, constitutes a non-exclusive grant of permission to the Library of Congress to reproduce and distribute solely for the blind and physically handicapped and under the conditions and limitations prescribed by the regulations of the Copyright Office: (1) copies of the work identified in space 1 of this application in Braille (or similar tactile symbols); or (2) phonorecords embodying a fixation of a reading of that work; or (3) both. <p style="text-align: center;"> <input checked="" type="checkbox"/> a Copies and phonorecords <input type="checkbox"/> b Copies Only <input type="checkbox"/> c Phonorecords Only </p>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">8</div> <p>License For Handicapped</p>
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DEPOSIT ACCOUNT: (If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.) <p>Name:</p> <p>Account Number:</p>	CORRESPONDENCE: (Give name and address to which correspondence about this application should be sent.) <p>Name: WORLD SERVICE OFFICE INC.</p> <p>Address: 10717 Sherman Way (Apt.)</p> <p>Sun Valley, Ca. 91352. (ZIP)</p>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">9</div> <p>Fee and Correspondence</p>
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CERTIFICATION: * I, the undersigned, hereby certify that I am the: (Check one) <p><input type="checkbox"/> author <input type="checkbox"/> other copyright claimant <input type="checkbox"/> owner of exclusive right(s) <input checked="" type="checkbox"/> authorized agent of: C.A.R.E.N.A. AND</p> <p>of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge.</p> <p>Handwritten signature: (X) <i>James P. Kinnon</i></p> <p>Typed or printed name: JAMES P. KINNON Date: 1/25/79</p>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">10</div> <p>Certification (Application must be signed)</p>
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<div style="border: 1px solid black; border-radius: 15px; padding: 10px; text-align: center;"> WORLD SERVICE OFFICE INC. 10717 SHERMAN WAY (Sun Valley, Ca. 91352) SUN VALLEY, CA. 91352 (City) (State) (ZIP code) </div>	MAIL CERTIFICATE TO 03 AUG 1979 (Certificate to be mailed in window envelope)	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">11</div> <p>Address For Return of Certificate</p>
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District Director

Internal Revenue Service

Date:

May 4, 1978

In reply refer to: EUG-2: D: WTM

FL-1331, Code X28X

(213) 688-4152

W. T. Mabry

World Service Office, Inc.
10717 Sherman Way
SunValley, CA 91352

In Reference to: Form 1023

Gentlemen:

It will be necessary for you to amend your
Please add or amend your existing provisions in order
to conform to the items checked below:

☐ Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to a nonprofit fund, foundation or corporation, which is organized and operated exclusively for charitable, educational, or religious and/or scientific purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

☐ No part of the net earnings of this corporation shall ever inure to or for the benefit of or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes for which it was formed.

☒ Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954.

If you are not incorporated, insert the word "association" in place of "corporation" in the foregoing amendments.

Amendments made by associations must be signed by an authorized officer. Amendments made by corporations must be endorsed by the Secretary of State of the state in which they are incorporated.

Please provide the items requested within 30 days.

Sincerely yours,

District Director

FL-1331 (6-72)

Internal Revenue Service

Department of the Treasury

Director
Director

P.O. Box 2350 Los Angeles, Calif. 90053

World Service Office, Inc.
10717 Sherman Way
Sun Valley, California 91352

Person to Contact:

W. T. Mabry

Telephone Number:

(213) 688-4152

Refer Reply to:

EP/EO: EOG-2: D: WTM

Date:

May 4, 1978

Dear Mr Kinnon:

Per our telephone conversation on the above date, we are enclosing Form 1331 regarding the amendment of your articles of incorporation.

Please submit a copy of the conformed copy bearing evidence of having been filed with and approved by the appropriate State officials.

Thank you for your cooperation.

Very truly yours,

W. T. Mabry
(Mrs.) W.T. Mabry
Tax Auditor

Enclosure:

FL-1331

This certificate, issued under the seal of the Copyright Office in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Barbara Ringer
Register of Copyrights
United States of America

REGISTRATION NUMBER	
TX	236-839
TX	TXU
EFFECTIVE DATE OF REGISTRATION	
JAN 1	13 78
Month	Day Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE CONTINUATION SHEET

1 Title	TITLE OF THIS WORK: THE N.A.TREE. If a periodical or serial give: Vol. No. Issue Date		PREVIOUS OR ALTERNATIVE TITLES:
	PUBLICATION AS A CONTRIBUTION: (If this work was published as a contribution to a periodical, serial, or collection, give information about the collective work in which the contribution appeared.) Title of Collective Work: Vol. No. Date Pages		
2 Author(s)	IMPORTANT: Under the law, the "author" of a "work made for hire" is generally the employer, not the employee (see instructions). If any part of this work was "made for hire" check "Yes" in the space provided, give the employer (or other person for whom the work was prepared) as "Author" of that part, and leave the space for dates blank.		
	NAME OF AUTHOR: C.A.R.E.N.A.		DATES OF BIRTH AND DEATH: Born Died (Year) (Year)
	Was this author's contribution to the work a "work made for hire"? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
	AUTHOR'S NATIONALITY OR DOMICILE: 1 Citizen of U.S.A. } or { Domiciled in U.S.A. (Name of Country) (Name of Country)		WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK: Anonymous? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pseudonymous? Yes <input type="checkbox"/> No <input type="checkbox"/> If the answer to either of these questions is "Yes, see detailed instructions attached"
	AUTHOR OF: (Briefly describe nature of this author's contribution)		
	NAME OF AUTHOR:		DATES OF BIRTH AND DEATH:
	Was this author's contribution to the work a "work made for hire"? Yes No		
	AUTHOR'S NATIONALITY OR DOMICILE: 2 Citizen of } or { Domiciled in (Name of Country) (Name of Country)		WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK: Anonymous? Yes No Pseudonymous? Yes No If the answer to either of these questions is "Yes, see detailed instructions attached"
	AUTHOR OF: (Briefly describe nature of this author's contribution)		
NAME OF AUTHOR:		DATES OF BIRTH AND DEATH:	
Was this author's contribution to the work a "work made for hire"? Yes No			
AUTHOR'S NATIONALITY OR DOMICILE: 3 Citizen of } or { Domiciled in (Name of Country) (Name of Country)		WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK: Anonymous? Yes No Pseudonymous? Yes No If the answer to either of these questions is "Yes, see detailed instructions attached"	
AUTHOR OF: (Briefly describe nature of this author's contribution)			
3 Creation and Publication	YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED: Year 1976 (This information must be given in all cases.)		DATE AND NATION OF FIRST PUBLICATION: Date June 1 1976 (Month) (Day) (Year) Nation U.S.A. (Name of Country) (Complete this block ONLY if this work has been published.)
	NAME(S) AND ADDRESS(ES) OF COPYRIGHT CLAIMANT(S): C.A.R.E.N.A. 10717 Sherman Way Sun Valley, Ca. 91352		
4 Claimant(s)	TRANSFER: (If the copyright claimant(s) named here in space 4 are different from the author(s) named in space 2, give a brief statement of how the claimant(s) obtained ownership of the copyright.)		

CHECKED BY:	APPLICATION RECEIVED: JAN 29 1979 3/15/78	FOR COPYRIGHT OFFICE USE ONLY
CORRESPONDENCE: <input checked="" type="checkbox"/> Yes	DEPOSIT RECEIVED: 1/13/78 - 2c	
DEPOSIT ACCOUNT FUNDS USED: <input type="checkbox"/>	REMITTANCE NUMBER AND DATE \$ 81849 1/13/78	

TX 236-839

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED ADDITIONAL SPACE, USE CONTINUATION SHEET (FORM TX/CON)

PREVIOUS REGISTRATION:

- Has registration for this work, or for an earlier version of this work, already been made in the Copyright Office? Yes..... No ☒.....
- If your answer is "Yes," why is another registration being sought? (Check appropriate box)
 - ☐ This is the first published edition of a work previously registered in unpublished form.
 - ☐ This is the first application submitted by this author as copyright claimant.
 - ☐ This is a changed version of the work, as shown by line 6 of this application.
- If your answer is "Yes," give: Previous Registration Number Year of Registration

5

Previous
Registration

COMPILATION OR DERIVATIVE WORK: (See instructions)

PREEXISTING MATERIAL: (Identify any preexisting work or works that this work is based on or incorporates.)

MATERIAL ADDED TO THIS WORK: (Give a brief, general statement of the material that has been added to this work and in which copyright is claimed.)

6

Compilation
or
Derivative
Work

MANUFACTURERS AND LOCATIONS: (If this is a published work consisting preponderantly of nondramatic literary material in English, the law may require that the copies be manufactured in the United States or Canada for full protection. If so, the names of the manufacturers who performed certain processes, and the places where these processes were performed must be given. See instructions for details.)

NAMES OF MANUFACTURERS
PLACES OF MANUFACTURE

LEARNING PRINTERS

11114 Mc Cormick St.
North Hollywood, Ca. 91603

7

Manufactur
ing

REPRODUCTION FOR USE OF BLIND OR PHYSICALLY-HANDICAPPED PERSONS: (See instructions)

- Signature of this form at space 10, and a check in one of the boxes here in space 8, constitutes a non-exclusive grant of permission to the Library of Congress to reproduce and distribute solely for the blind and physically handicapped and under the conditions and limitations prescribed by the regulations of the Copyright Office: (1) copies of the work identified in space 1 of this application in Braille (or similar tactile symbols); or (2) phonorecords embodying a fixation of a reading of that work; or (3) both.

☒ Copies and phonorecords

☐ Copies Only

☐ Phonorecords Only

8

License
For
Handicapped

DEPOSIT ACCOUNT: (If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.)

Name
Account Number:

CORRESPONDENCE: (Give name and address to which correspondence about this application should be sent.)

Name: WORLD SERVICE OFFICE INC.
Address: 10717 Sherman Way (Apt.)
Sun Valley, Ca. (State) 91352 (ZIP)

9

Fee and
Correspond-
ence

CERTIFICATION: * I, the undersigned, hereby certify that I am the: (Check one)

☐ author ☐ other copyright claimant ☐ owner of exclusive right(s) ☒ authorized agent of:

of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge.

C.A.R.E.N.A. AND

WORLD SERVICE OFFICE INC.

(Name or address of other copyright claimant, or owner of exclusive right(s))



Handwritten signature: (X) James P. Kinnon

Typed or printed name: JAMES P. KINNON

Date 1/25/79

10

Certification
(Application
must be
signed)

WORLD SERVICE OFFICE INC.

(Name)

10717 SHERMAN WAY

(Number, Street and Apartment Number)

SUN VALLEY, CA..

(City)

91352

(State)

(ZIP code)

MAIL
CERTIFICATE
TO

JUN 1979
(Certificate will
be mailed in
window envelope)

11

Address
For Return
of
Certificate

BILL TO: (ATTY, BANK OR AGENT) NAME _____ ADDRESS _____ CITY _____	PUBLISH IN: <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
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REMINDER
 1. Submit Original and 3 copies.
 2. Filing Fee is \$10.00 for the first name and \$2.00 for each additional name filed on the same statement.
 3. Provide return Envelope, if mailed.
 4. Remove Carbon before mailing.

**SEE REVERSE
SIDE FOR
INSTRUCTIONS**

FICTITIOUS BUSINESS NAME STATEMENT
THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:

1.	Fictitious Business Name(s)	C.A.R.E.N.A. (Care Narcotics Anonymous.)		
2.	Street Address, City & State of Principal place of Business in California	Zip Code	8061 Vineland Avenue Sun Valley, CA. 91352	
3.	Full name of Registrant	(if corporation - show state of incorporation)		
	Residence Address	City	State	Zip Code
	World Service Office, Inc. of Narcotics Anonymous. CA. 8061 Vineland Ave Sun Valley, CA. 91352			
	Full name of Registrant	(if corporation - show state of incorporation)		
	Residence Address	City	State	Zip Code
	Full name of Registrant	(if corporation - show state of incorporation)		
	Residence Address	City	State	Zip Code
	Full name of Registrant	(if corporation - show state of incorporation)		
	Residence Address	City	State	Zip Code
4.	This business is conducted by () an individual () a general partnership () a limited partnership () an unincorporated association other than a partnership <input checked="" type="checkbox"/> a corporation () a business trust (CHECK ONE ONLY)			
5.	Signed _____ Typed or Printed _____		If Registrant a corporation sign below: Corporation Name <u>World Service Off, Inc of N.A.</u> Signature & Title <u>Phillip Ray Christensen</u>	

This statement was filed with the County Clerk of _____ County on date indicated by file stamp above.

6. New Fictitious Business Name Statement <input type="checkbox"/> 7. Refile - Statement expires December 31. <input checked="" type="checkbox"/>	<p style="text-align: center;">I HEREBY CERTIFY THAT THIS COPY IS A CORRECT COPY OF THE ORIGINAL STATEMENT ON FILE IN MY OFFICE.</p> <div style="text-align: center; margin-top: 20px;"> _____ COUNTY CLERK </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> BY _____ DEPUTY </div>
--	--

CERTIFICATE OF COPYRIGHT REGISTRATION

FORM TX

UNITED STATES COPYRIGHT OFFICE

This certificate, issued under the seal of the Copyright Office in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Copyrighted by:

Another Look
Barbara Ringer
Registered
United States Copyright Office

REGISTRATION NUMBER	
TX	236-838
EFFECTIVE DATE OF REGISTRATION	
Month: 1	Day: 13 Year: 78

CERTIFICATE OF COPYRIGHT REGISTRATION

FORM TX

UNITED STATES COPYRIGHT OFFICE

This certificate, issued under the seal of the Copyright Office in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Barbara Ringer

W.A. TREE

REGISTRATION NUMBER	
TX	236-839
EFFECTIVE DATE OF REGISTRATION	
Month: JAN	Day: 13 Year: 78

CERTIFICATE OF COPYRIGHT REGISTRATION

FORM TX

UNITED STATES COPYRIGHT OFFICE

This certificate, issued under the seal of the Copyright Office in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Barbara Ringer

To You and a Dedict.

Registered
United States Copyright Office

REGISTRATION NUMBER	
TX	284-899
EFFECTIVE DATE OF REGISTRATION	
Month: JAN	Day: 13 Year: 78

CERTIFICATE OF COPYRIGHT REGISTRATION

FORM TX

UNITED STATES COPYRIGHT OFFICE

This certificate, issued under the seal of the Copyright Office in accordance with the provisions of section 410(a) of title 17, United States Code, attests that copyright registration has been made for the work identified below. The information in this certificate has been made a part of the Copyright Office records.

Another Look

Barbara Ringer

REGISTRATION NUMBER	
TX	284-901
EFFECTIVE DATE OF REGISTRATION	
Month: 1	Day: 13 Year: 78

DATE FOR FILE 8/6/78

Internal Revenue Service

MAY 11 1978

L-301, Code XXXXEOC-2

Determination Section (213) 688-4553

World Service Office, Inc.
10717 Sherman Way
Sun Valley, California 91352

Accounting Period Ending: February 28

Form 990 Required: ☒ Yes ☐ No

Advance Ruling Period Ends: February 28, 1982

Based on the information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably be expected to be a publicly supported organization of the type described in section 509(a)(2).

Accordingly, you will be treated as a publicly supported organization, and not as a private foundation, during an advance ruling period. This advance ruling period begins on the date of your inception and ends on the date shown above.

Within 90 days after the end of your advance ruling period, you must submit to us information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, you will be classified as a section 509(a)(1) or 509(a)(2) organization so long as you continue to meet the requirements of the applicable support test. If, however, you do not meet the public support requirements during the advance ruling period, you will be classified as a private foundation for future periods. Also, in the event you are classified as a private foundation, you will be treated as a private foundation from the date of your inception for purposes of sections 507(d) and 4940.

Grantors and donors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. In addition, if you submit the required information

Form **872-C**

(Rev. May 1977)

Department of the Treasury—Internal Revenue Service

**Consent Fixing Period of Limitation
Upon Assessment of Tax Under Section
4940 of the Internal Revenue Code**

(See instruction 2 of Part IV—Form 1023 instructions.)

To be used
with Form
1023 only.
Submit in
duplicate.

Pursuant to section 6501(c)(4) of the Internal Revenue Code and as part of a request submitted with Form 1023, that the within designated organization be treated as a publicly supported organization within the meaning of section 170(b)(1)(A)(vi) or section 509(a)(2) during an extended advance ruling period,

NARCOTICS ANONYMOUS

(Name of organization)

District Director

10717 SHIRHAN WAY**SUN VALLEY, CA 91352**

(Number, street, city or town, State and ZIP code)

and the

consent and agree as follows:

The period of limitation upon assessment of the tax imposed under section 4940 of the Code for any taxable year within the advance ruling period as extended shall not expire prior to one year from the date of expiration of the time prescribed by law for the assessment of a deficiency for the last taxable year within the advance ruling period, as extended, to wit (check one)—

☒ **First taxable year at least 8 months:** The period of limitations for the first 5 taxable years shall extend 8 years, 4 months, 15 days beyond the end of the first taxable year.

☐ **First taxable year less than 8 months:** The period of limitations for the first 6 taxable years shall extend 9 years, 4 months, 15 days beyond the end of the first taxable year,

except that if a notice of deficiency in tax for any such years is sent to the organization before expiration of such period, the time for making an assessment shall be further extended for the period in which the making of an assessment is prohibited and for 60 days thereafter.

Ending date of first taxable year: ~~-----~~ **2 FEBRUARY 28 1978**

Name of organization

Narcotics Anonymous

Date

3/22/78

Officer or trustee having authority to sign

Signature

James P. Kinnon Sr.

District Director

**W. H. CONNETT
DISTRICT DIRECTOR**

Date

MAY 11 1978

By

A. W. Jordan

GROUP MANAGER

within the 90 days, grantors and donors may continue to rely on the advance determination until the Service makes a final determination of your foundation status. However, if notice that you will no longer be treated as a section 509(a)(2) organization is published in the Internal Revenue Bulletin, grantors and donors may not rely on this determination after the date of such publication. Also, a grantor or donor may not rely on this determination if he was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(2) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions concerning these taxes, please let us know.

If your sources of support, or your purposes, character, or method of operation is changed, you should let us know so we can consider the effect of the change on your status. Also, you should inform us of all changes in your name or address.

If the yes box at the top of this letter is checked, you are required to file Form 990, Return of Organization Exempt From Income Tax, only if your gross receipts each year are normally more than \$10,000 ~~or more~~. The return is due by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, for failure to file the return on time.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Sincerely yours

L. H. [Signature]
District Director

Form L-721